

**2024-2025 CIVIL SERVICE COUNCIL**  
**Wednesday, October 2, 2024**  
**Student Services Building Rm 307**  
**1:00 PM**

**I. Call to Order**

The October meeting was called to order by President Elizabeth Cheek.

**II. Roll Call of Membership**

Members Present: Thomas Becker, Elizabeth Cheek, Mickel Cordes, Ann Coward, John Donoghue, Todd Duermyer, Shari Garnett, Cyndy Green, Tammy Hopkins, Victor Martin, Diane McIntyre, Marianne Schoonover, and Anthony Travelstead.

Members Absent: William Becque, Matthew Stottler, and Melissa Yancey.

Guest: Leslie Bellock, Amelia Ketzle, Melissa Laake, and Sheryl Tucker.

**III. Guest Speaker: Dr. Sheryl Tucker, Provost and Vice Chancellor for Academic Affairs**

Provost Tucker explained all who report to her: Military Science (Army ROTC), Aerospace Studies (Air Force ROTC), Center for Teaching Excellence, Extended Campus, Center for Support Services (Tutoring Center in the library), Center for International Education, and three Associate Provosts (Academic Administration, Academic Programs, & Student Success). There is an RFP for catalog software. This will be done with SIUE. Provost Tucker stated we're trying to maximize our savings by doing things at the system level. Dr. Shelly Gehrke, Associate Provost for Student Success, has University 101, Tutoring Center, Testing Center, and Chief Advisors. Provost Tucker spoke about the Compensation 2030 study. She would like to see positions with a career ladder, e.g., Advisor I, Advisor II, Advisor III, so a person can grow within a position and receive compensation increases without having to go find another job. The study is not just about compensation and equity, it's the broader concerns of our staffing levels. We are going to be doing more shared services to make sure work continues even if someone leaves their role. A. Coward mentioned at Extended Campus they have been cross training. Provost Tucker stated she would like to see overlap when one person retires and another person starts the position. She spoke about the opportunity to rebuild as long as we focus on enrollment and retention. Everyone's role in retention and enrollment is absolutely critical. D. McIntyre stated concerns about the lack of equity and appreciation for the range employees. Provost Tucker stated I'm your advocate, and it's my understanding they've done some work for the non-represented where they looked at equity last year and this year, but that's not the same as across the board raise. Just know that I get it and that I'm advocating for you. LinkedIn Learning will be on this campus for faculty, staff, and students. Provost Tucker received the contract from legal last week. HR, Academic Affairs, and IT have worked on it collectively. D2L, our learning management system, is used by 40% of the faculty. Provost Tucker stated it's phenomenal software, but we're not leveraging it to its fullest extent.

**IV. Public Comments (none)**

**V. Approval of the Minutes for September 4, 2024**

S. Garnett stated edits for p. 3 section F, 7 change word to "past" and p. 4 add "heard" to section H, 1.

Motion: M. Schoonover

Second: A. Travelstead

A vote commenced: 0 Nays, 0 Abstentions; The minutes from September 4, 2024 were approved as amended.

**VI. Announcements**

S. Garnett offered "Proud to Work at SIU" stickers to everyone.

## VII. Reports

### A. Council President

1. **Chancellor Meeting** - E. Cheek stated we have not met.
2. **Board of Trustees' Meeting** – The next meeting is at SIUC on December 5, 2024. E. Cheek encouraged everyone to attend.
3. **Chancellor's Leadership Council** - No meeting in September. No Report.

### B. School of Medicine Civil Service Council – Megan Matzat / Dawn Hattey - No report.

### C. Annuitants Association – Carolin Harvey

E. Cheek uploaded to Teams an email she received from the Annuitants Association. A. Travelstead stated he saw in the newsletter that the local chapter donated all their excess funds to the state chapter to help cover their expenses.

### D. Human Resources – Nicholas Wortman, Associate Vice Chancellor of Human Resources No report.

### E. SURS Member Advisory – Elizabeth Cheek - Committee has not met.

### F. Council Committees

1. **Executive/Budget – Tony Travelstead** – Committee met and set agenda.
2. **Bylaws – Marianne Schoonover** – Committee has not met.  
M. Schoonover asked the committee to download the bylaws and be prepared to discuss.
3. **Civil Service Benefits – Amelia Ketzle** - Committee has not met.  
C. Green will call a meeting. A new chair is needed.
4. **Education Assistance – Tony Travelstead/Todd Duermyer**  
A. Travelstead stated they met and discussed fundraisers. Quatro's Pizza Day is Nov. 26<sup>th</sup> and Dec. 10<sup>th</sup>. MOD's Pizza Day will be Oct.22<sup>nd</sup>. We are collecting things for the raffle for the luncheon. We would like to make a request of all Council members to participate in this and gather up donations. There's a spreadsheet in Teams to show what was collected in the past. The holiday luncheon is Nov. 20<sup>th</sup>. A. Coward stated she has a commitment from Banterra Bank for a donation. A. Travelstead stated the fall awards are just now being processed (46 awards at \$150 each). Four students were maxed out on their financial aid. E. Cheek stated when students are maxed with financial aid, they cannot issue them their Education Assistance Award. A. Travelstead stated there is a maximum financial aid amount that students can receive from the university from all its entities in a semester. A. Travelstead stated payroll deduction is one of their biggest fundraisers. M. Schoonover recommended fundraising for the year and giving that year's money out the following year. D. McIntyre recommended doing a plant sale in May around Mother's Day to raise money and offered to take the lead with this idea.
5. **Elections – Cyndy Green** - Committee has not met.  
C. Green will call a meeting next week so a Chair can be elected.
6. **Public Information – Thomas Becker** - Committee met September 26th. There is a newsletter draft with the fundraiser information and a thank you letter for the academic advisors.
7. **Range – Anthony Travelstead** - Committee met September 26<sup>th</sup>.  
A. Travelstead requested from HR an update on the longevity spreadsheet. The years of service, salaries, and classifications were provided. The 1% increase in pay will be on the October 15<sup>th</sup> paycheck and then the retro pay will be in November. We're looking at doing another request for salary information for our longevity study around mid-October. We'll put together the data and submit another proposal to the administration on longevity. This is not something we will give up on. We're still looking at pursuing this longevity increase for our 580 range employees. Next meeting will be mid-October.

## **G. Constituency Committees**

### **1. Academic Calendar Committee – Todd Duermyer**

Committee met a few weeks ago. T. Duermyer stated they discussed about getting election day off. We will not be off. People will need to report to work on election day.

### **2. Advisory Committee to the Director of Public Safety – Andy Hawkins - No report.**

### **3. Affirmative Action Committee – Amelia Ketzle - Committee has not met.**

### **4. Computing Advisory – Ann Coward**

A. Coward stated a message was sent to CIO Wil Clark, and she spoke with him again today. He is wanting to move forward with this committee.

### **5. Honorary Degrees – Todd Duermyer - Committee met September 23<sup>rd</sup>.**

On October 18<sup>th</sup>, they will meet to decide who the Honorary Degree and Distinguished Service Award recipients will be and recommend them to the Chancellor.

### **6. Intercollegiate Athletics Advisory – Victor Martin - Committee met last month.**

V. Martin stated there is a H.O.U.S.E. settlement (each letter represents the defendants in the case)– suing NCAA for back pay of NIL fees. SIU will have to pay \$500k/year for the next 10 years for this settlement (\$5 million total). This hasn't been finalized, but this is what is going to happen. There will be some changes in terms of the roster limits as opposed to scholarships. That may change within the next month as well. T. Hopkins read the settlement from online: It's nearly \$3 billion in damages awarded to former and current college athletes who were denied the right to earn money off their name, image and likeness dating back to 2016.

### **7. Naming University Facilities – Marianne Schoonover - Committee has not met.**

### **8. Parking and Traffic Appeals – Leslie Bellock – Last meeting was August 29<sup>th</sup>.**

L. Bellock stated the next meeting will be mid-November.

### **9. Recreational Sports and Services Advisory – Shari Garnett**

Committee met September 12<sup>th</sup> via Teams. See report in Teams. Reservations and memberships are strong. Utilities have increased 16% and minimum wage for student employees will go up on Jan. 1<sup>st</sup> from \$14 to \$15/hr. Due to a donation, there will be a fountain installed in the campus lake; installation will be done in the spring. Athletics had a donor who built a three-story tower in Rinella Field which is where the band rehearses now. A hammock garden will be put in near Bucky's Dome and Lentz Hall. Hammocks will be available for checkout at Lentz Hall and at the Rec. Center. They are also looking at putting in a permanent fire pit with safety features.

### **10. Student Center Advisory – Todd Duermyer - Committee has not met.**

### **11. Traffic and Parking – Stacia Werner - No report.**

### **12. University Joint Benefits –Dina Timmons/Elizabeth Cheek - Committee has not met.**

## **H. Special/Other**

### **1. Chancellor's Planning and Budget – Elizabeth Cheek/Marianne Schoonover**

Committee has not met.

### **2. Chancellor's Task Force on Diversity and Inclusion – Tony Travelstead**

Crystal Harris accepted an AP position, and as a result, she cannot be the representative for this committee. A. Travelstead will serve on this committee unless somebody else wants to. The committee has not met. A. Travelstead stated he reached out to Dr. Paul Frazier's office and hasn't heard back yet.

### **3. Employee Advisory Committee to the Merit Board – Elizabeth Cheek**

The next meeting is October 23 & 24 at UIC.

### **4. Legislative Advisory – Ann Coward – Check out folders in Teams. A. Coward will add more information to the legislative folder in Teams.**

### **5. Network Empowering Women Committee**

- New committee appointment

Crystal Harris accepted an AP position and has resigned as the representative for this committee. D. McIntyre volunteered to serve.

**6. System Staff Advisory – Elizabeth Cheek**

E. Cheek stated there was a staff wellness session on September 23<sup>rd</sup>.

**7. CALPS Dean Search – Marianne Schoonover - Committee has not met.**

M. Schoonover stated the applications are due October 30<sup>th</sup>.

**8. SOE Dean Search – Victor Martin**

V. Martin stated the on-campus interviews are in two weeks. There are three candidates and two alternates. They interviewed nine candidates on Monday and Tuesday and selected the candidates they recommended to the Provost.

**9. School of Law Dean Search – Michele Tourville**

E. Cheek stated they're in the process of inviting four finalists to campus with interviews beginning next week.

**VIII. Old Business**

**Council of Councils – October 25, 2024 at UIC (Chicago)**

E. Cheek, J. Donoghue, C. Green, A. Travelstead and M. Yancey plan to attend.

**Card and Flower Fund –** M. Cordes asked everyone to consider donating. There is \$15 in the fund.

**IX. New Business – (none)**

**X. Non-Agenda Items – (none)**

**XI. Biographies and Headshot Photos for the Website –** Need information from M. Cordes, M. Yancey, and D. McIntyre.

**XII. Adjournment**

**Motion:** M. Cordes

**Second:** M. Schoonover