

2023-2024 Civil Service Council
Wednesday, March 6, 2024
Student Services Building, Rm 307
1:00 PM

I. Call to Order

The March meeting was called to order by President Elizabeth Cheek.

II. Roll Call of Membership

Members Present: Thomas Becker, Elizabeth Cheek, Mickel Cordes, Ann Coward, Todd Duermyer, Anthony Fobs, Cyndy Green, Tammy Hopkins, Amelia Ketzle, Kim Maier, Victor Martin, Marianne Schoonover, Anthony Travelstead

Members Absent: Bill Bruns, Matthew Stottler, Chris Woodruff

Guests: Leslie Bellock, Wil Clark, Kyle Crawford, Josh Frick, Nick Wortman

III. Guest: Wil Clark, Chief Information Officer – Office of Information Technology

Wil Clark presented the IT strategic plan. He discussed desktop replacement, instructional technology, modern telephones, password less login, and answered questions from members.

IV. Public Comments

None

V. Approval of the Minutes for February 2024

E. Cheek and C. Green noted a few corrections/changes.

Motion: T. Duermyer

Second: C. Green

A vote commenced: 0 Nays, 0 Abstentions; The minutes from February 7, 2024 were approved as amended.

VI. Announcements

None

VII. Reports

A. Council President

1. Chancellor Meeting – March 1. E. Cheek reported the March 1 meeting was canceled and rescheduled to March 12 at 3pm.
2. Board of Trustees Meeting – Next meeting April 11 – SIU Carbondale
3. Chancellors Leadership Council – No meeting in February. No Report.

B. School of Medicine Civil Service Council – Kim Howard/Dawn Hattey – No report.

C. Annuitants Association – Carolin Harvey – E. Cheek has uploaded emails in the Teams file.

D. Human Resources – Nicholas Wortman, Assistant Vice Chancellor of Human Resources – N. Wortman reported selecting a firm for the equity study with pending approval. The selection committee will become the steering committee working with the consultant to project plan. Wortman introduced Kyle Crawford as the new Benefits and Payroll Director. K. Crawford gave a brief self-introduction. N. Wortman added Kelly Byrd will be

the new director of Labor and Employee Relations. E. Cheek asked for an update on the University Joint Benefits Committee. N. Wortman will discuss this with K. Crawford.

E. SURS Member Advisory – Elizabeth Cheek (Has Not Met, No Report)

F. Council Members

1. Executive/Budget – Tony Travelstead – A. Travelstead reported they met and set the agenda.
2. Bylaws – Chris Woodruff – M. Schoonover will schedule a meeting this month.
3. Civil Service Benefits – Amelia Ketzle – A. Ketzle reported contacting N. Wortman to schedule a meeting to discuss temporary compensation and more transparency.
4. Education Assistance – Anthony Fobs/Tony Travelstead – A. Fobs reported Don Taco is interested in having a day on March 19th and has not heard an update on Biomat. A. Travelstead reported having a Quatro's Day on February 20th. Sales total not available and there are 3 remaining gift certificates to sell. Next Quatro's Day is April 16th. T. Becker reported MOD Pizza Day on May 8th. E. Cheek reported the Silkworm pop-up store is currently open from 02/29 to 03/14. A. Travelstead confirmed the Flea Market will be April 27th (rain date April 28th). A. Fobs will check on concessions this weekend. E. Cheek added the Day of Giving raised \$100.
5. Elections – Thomas Becker – T. Becker reported an email for candidacy statements was sent out and those statements are due today. The committee will then meet to verify candidates.
6. Public Information – Thomas Becker – T. Becker reported they have not met but will schedule a meeting to discuss information for the newsletter.
7. Range – Anthony Travelstead – A. Travelstead reported they have not met and has sent a request to HR for an updated list.

G. Constituency Committees

1. Advisory Committee to the Director of Public Safety – Andy Hawkins – Has not met.
2. Computing Advisory – Amelia Ketzle – A. Ketzle reported making progress on committee representation and bylaws.
3. Honorary Degrees – Todd Duermyer – Has not met.
4. Intercollegiate Athletics Advisory – Victor Martin – V. Martin reported the March meeting was canceled and will meet in April.
5. Naming University Facilities – Marianne Schoonover – Has not met.
6. Parking and Traffic Appeals – Leslie Bellock – L. Bellock reported the committee organizer has retired and will report to DPS. They have 10 students with appeals and waiting to hear back from DPS to schedule a meeting.
7. Recreational Sports and Services Advisory – Elizabeth Cheek (Met 2/15.) – E. Cheek reported improvements and changes have been taking place and the meeting minutes will be uploaded to Teams once approved.
8. Student Center Advisory – Sarah Kroenlein – No report.
9. Traffic and Parking – Stacia Werner – No report.
10. University Joint Benefits – Dina Timmons/Elizabeth Cheek (Has Not Met, Elizabeth will provide update.) – This was discussed earlier under Item VII-D.

H. Special/Other

1. Chancellors Planning and Budget – Elizabeth Cheek/Marianne Schoonover (Has Not Met)
2. Chancellor's Task Force on Diversity and Inclusion – Crystal Harris – No report.
3. CoBA Dean Search – Thomas Becker – T. Becker reported two finalists were brought to campus. This information can be found on the Provost's website.

4. Employee Advisory Committee to the Merit Board – Elizabeth Cheek (Has Not Met.) – E. Cheek reported the next meeting is April 25 and 26 in Springfield.
5. Legislative Advisory – Ann Coward/Todd Duermyer/Victor Martin – Has not met. A. Coward reported a change in calculating service credits. Also, beginning July 1, 2024, newly hired service members will be automatically enrolled in the SURS deferred compensation plan. A. Travelstead added that as of now the General Election Day is not recognized as a dedicated state holiday but House Bill 3034 has been proposed.
6. Network Empowering Women Committee – Crystal Harris – Report has been uploaded to Teams.
7. Search Committee Labor & Employee Relations Director – Elizabeth Cheek (Has Not Met) – Update provided under Item VII-D.
8. Staff Excellence – Cyndy Green – C. Green reported meeting on February 22. They selected one A/P and one civil service employee. Both names have been submitted to the Chancellor awaiting approval.
9. System Staff Advisory – Elizabeth Cheek – Has not met.

VIII. Old Business

None

IX. New Business

None

X. Non-Agenda Items

- Biographies and Headshot Photos for the Website (Becker, Cordes, Duermyer, and Woodruff)
- A. Travelstead had a constituent reach out about parking during the eclipse. Certain parking lots will be designated for events and that information can be found on the eclipse website.

XI. Adjournment

Motion: A. Ketzle

Second: A. Coward