

2018-2019 CIVIL SERVICE COUNCIL
Wednesday, June 5, 2019
Student Services Building Room 307
1:00 p.m.

I. **Call to Order** - the June meeting was called to order by Anthony Travelstead, President, Civil Service Council.

II. **Roll Call of Membership**

Members Present: Richel Biby, Jim Bigogno, Jeletta Brant, Lindsey Carter, Elizabeth Cheek, Beth Chester, Ann Gilliam, Crystal Harris, Dawn Legier, Shannon Newman, Jason Phillips, Andrea Steen, Anthony Travelstead, Ira Tripp

Members Absent with proxy: Trish Cochran (Melanie Hammond), Deborah Harmon (Julie Rottschalk-Bird)

Members Absent: Cyndy Green, Tara Moore, Trinka Pape

Others Present: Carolin Harvey, Melissa Forby (SOM)

III. **Guest Speaker(s)** – None

IV. **Approval of the Minutes** – The minutes from the October, November and December 2018 and April and May 2019 were approved as amended and have since been posted to the webpage.

Motion: Dawn Legier

Second: Jason Phillips

V. **Announcements** – Tara Moore had contacted A. Travelstead prior to the June meeting because she expected to miss this meeting. This is her 4th meeting absence and, per Council bylaws, results in termination from Council. Ira Tripp has been contacted to fill the vacant seat as the candidate from the 2019 elections with the next highest number of votes and he has accepted the position on Council.

The regular meeting agenda was suspended to allow council to accommodate officer voting earlier in the meeting because J. Phillips, Officer Nominations Committee chair, needed to leave the meeting early. The Council unanimously approved the suspension. See Officer Nomination Committee under Section VI, Sub-section G, Item 6 below for voting results.

VI. **Reports**

A. **Council President**

1. **Constituency Heads Meeting** – No report. The next scheduled meeting is July 10th.

2. **Board of Trustees Meeting** – E. Cheek attended the meeting on May 15th-16th. All items on the agenda were passed. A copy of the agenda was distributed. Highlights: \$1.2M spending was approved for digital recruitment and retention tools. An article about this was passed around. Brian Flath, assistant director of corporate support at WSIU, was named the 2019 Sturgis Award winner. An article about this was passed around. The renaming of the SIU Arena to Banterra Center was approved, though, not discussed in the board meeting but that was announced publicly later that afternoon. A. Steen asked if Chad Waters reported the renaming to Council from the Naming University Facilities committee. A. Travelstead noted the Council had not been notified. J. Phillips stated it was kept quiet, probably, because of the finances involved. C Harvey added the Naming University Facilities committee handles facility naming when substantial financial donation is not involved. A. Travelstead stated he would check with Chad to see if it went through the committee but he believed it went through Athletics alone. C. Harvey concurred and added SIU Legal as well.

B. **School of Medicine Civil Service Council** – No report.

C. **Annuitants Association** – C. Harvey – Officers were elected at the last meeting and they talked about upcoming state meeting in Springfield at the end of June as well as bylaws changes.

- D. **Human Resources** – J. Watson - No report – Open enrollment for benefits changes closed May 31. C. Harvey asked if there was any word regarding whether or not the AFSCME union had met and voted on upcoming rate changes. E. Cheek stated there was no update. C. Harvey noted the AFSCME union votes on their contract and, historically, the rates they agree on will trickle down to everyone else. E. Cheek added when there are rate changes, an additional enrollment period will follow to allow everyone an opportunity to change insurance options as desired.
- E. **Council Committees**
1. **Executive/Budget** – E. Cheek – Met and set the agenda.
 2. **Bylaws** - A. Travelstead asked the members of this committee to stay after the end of this meeting to elect a chair and to also discuss the use of proxies and possible excused absence(s). This was a recommendation of the Executive Committee.
 3. **Civil Service Benefits** - R. Biby – No report
 4. **Education Assistance** – T. Cochran – No report
A. Travelstead stated the expenses for the flea market for postage was \$3.47, the PSO bill was \$228.62 and the ad(s) in The Southern Illinoisan cost \$22 which was surprisingly low. He stated they may not have run all of the ads as expected or did not charge for them. Revenue from the flea market was \$1675. \$1,420.91 will be added to the scholarship program. The deadline for fall applications is June 30th. Quatro's Day was yesterday. Results from that fundraising event will follow. Another Quatro's Day is scheduled in July.
 5. **Elections** – S. Newman – No report
 6. **Public Information** – C. Green – No report
 7. **Range** – J. Bigogno – No report
J. Bigogno stated we needed a list of emails for range employees. E. Cheek asked S. Newman if we had that report already. S. Newman stated we had two reports: one with a list of positions with range or union classifications and the second with names and emails of employees and position titles but not a report that has names, emails and range designations so we needed to request a list from Human Resources. J. Bigogno would like to meet to discuss strategies to get a sense of how our constituents feel and would like the group to proceed. A discussion proceeded.
- F. **Constituency Committees**
1. **Advisory Committee, Director of Public Safety** – J. Bigogno - No report
 2. **Computing Advisory** – S. Newman/C. Woodruff - No report
 3. **Honorary Degrees** – S. Garnett - No report
 4. **Intercollegiate Athletics Advisory** – Tammy Wieseman - No report
 5. **Naming University Facilities** – C. Waters - No report
 6. **Parking and Traffic Appeals** – E. Cheek - No report
 7. **Recreational Sports and Services Advisory** – E. Cheek – No report
 8. **Student Center Advisory** – J. Brant – No Report
 9. **Traffic and Parking** – K. Morgan – Report was distributed via email to all members
 10. **University Joint Benefits** – E. Cheek/C. Waters – No report. A. Travelstead announced he was contacted by the Chancellor's Office stating this committee is being reestablished and they asked for two representatives from civil service which we already have appointed.

G. **Special/Other**

1. **Employee Advisory Committee to the Merit Board** – S. Garnett – No report
2. **Legislative Advisory** – J. Brant – No report
3. **Diversity Committee** – A. Travelstead – No report but the committee did meet this morning. A report will be distributed at a later date.
4. **University Accreditation Committee** – No report
5. **Chancellors Planning and Budget** – No report
6. **Officer Nomination Committee** – J. Phillips passed out officer ballots for the President and Treasurer positions on Council. The meeting was temporarily suspended while the committee collected the ballots and left the room to count the votes. Upon reconvening, J. Phillips announced there were 16 votes for Anthony Travelstead for President and 16 votes for Richel Biby for Treasurer. The motion to accept the election results for the 2019-2020, 2020-2021 council years for the President and Treasurer positions were unanimously accepted. J. Phillips made a motion to destroy the ballots and it was seconded by E. Cheek.
7. **Presidential Search Committee** – E. Cheek. A written report was distributed via email.
8. **Performance Evaluation Review Committee** – D. Legier. A written report was distributed via email. D. Legier noted the committee was almost done with this task and a recommendation draft was being submitted to Judy Marshall.

VII. **Old Business** –

- Card and Flower Fund – A. Travelstead reminded the group that S. Newman was collecting for the Card and Flower Fund.
- Open seat in General Sector – D. Legier reminded the group that there is a vacant seat in General Sector and asked if it would be ok to ask the person who showed interest during the election period if she was still interested. She was not eligible to run for election at that time because she had not finished her probationary period which was up mid-May. A. Travelstead said it was a good idea to
- Committee assignments – The proposed committee assignments were approved unanimously.
Motion: E. Cheek
Second: I. Tripp
- A. Travelstead stated he was contacted by Matt Baughman and we have approval to proceed with the Ameren brown-bag lunch sessions so Ameren can come to campus to provide their state-required household efficiency program to our constituents.

VIII. **New Business** –

- Webpage updates - S. Newman stated the webpage has been updated and requested head shots and bios/updated bios from the group to complete the section.

- IX. **Non-Agenda Items** – A. Travelstead was contacted by the President of the AP Staff Council from Springfield asking if we were interested in hosting the system round-table again. The originally scheduled date was cancelled because of weather/snow storm between Springfield and Carbondale. The group unanimously approved this and a committee was assembled: I. Tripp, J. Bigogno, E. Cheek, S. Newman, and A. Travelstead.

X. **Adjournment** –

Motion: J. Phillips
Second: D. Legier