

**2017-2018 CIVIL SERVICE COUNCIL**  
**Wednesday, May 3, 2017**  
**Student Services Building Room 307**  
**2:15 PM**  
[Time approximate]

**I. Call to Order**

Meeting was called to order at 2:46 p.m. by T. Travelstead, Civil Service Council President.

**II. Roll Call of Membership**

Members Present: Elizabeth Cheek, Diane Frew, Shari Garnett, Tina Gerecke, Cyndy Green, Casey Kidd, Ann Little, Jane Meuth, Marianne Shields, Anthony Travelstead, Karin Wece

Members Absent with proxy: Michele Tourville (Richel Biby proxy)

Members Absent: William Dozier, Tara Moore, Barb Shiplett

Others Present: None

**III. Welcome and Introductions**

T. Travelstead welcomed the new members. Council members introduced themselves.

T. Gerecke asked if it is possible to suspend the attendance and not penalize members since the first meeting was very long and members had to leave. T. Travelstead stated that it would require a motion. T. Gerecke made a motion to suspend the attendance rule, seconded by D. Frew, motion passed unanimously by voice vote.

**IV. Orientation ([Attachment A](#))**

A. Council Membership

B. Officers

C. Committees

**V. Selection of Officer Nomination Committee ([Attachment B](#))**

T. Travelstead asked for volunteers for the nomination committee. A. Little volunteered. No other volunteers. T. Travelstead said that more members will be solicited via email.

**VI. Non-Agenda Items**

Card and Flower Fund Guidelines ([Attachment C](#))

T. Travelstead reminded new members to submit a brief bio for the Council's website and encouraged current members to update theirs if necessary.

**VI. Adjournment**

Meeting adjourned at 3:06 p.m.