

**CIVIL SERVICE COUNCIL
2016-2017 Meeting Minutes
January 4, 2017**

The January meeting of the Civil Service was called to order by Elizabeth Cheek, Treasurer, Civil Service Council.

Roll call of the members was taken by Tara Moore.

Members Present: Elizabeth Cheek, William Dozier, Diane Frew, Cyndy Green, Ann Little, Randy Lowe, Jane Meuth, Tara Moore, Shannon Newman, Jason Phillips, Marianne Shields, Barb Shiplett, Karin Wece

Members Absent with proxy: Michele Tourville

Members Absent: Anthony Travelstead, Tina Gerecke

Others Present: Rebecca Dycus, Amelia Ketzle, Jay Brooks

Minutes:

Minutes from the December meeting were presented for approval. R. Lowe made a motion to approve the minutes as presented, seconded by B. Shiplett. Minutes approved unanimously by voice vote.

Announcements:

No announcements

Reports:

Council President: E. Cheek reported on behalf of A. Travelstead. The Constituency Heads have not met since the last Council meeting; the next meeting is scheduled for January 24.

Board of Trustees Meeting: E. Cheek reported on behalf of A. Travelstead. The BOT met on December 8, 2016 at SIU Carbondale; nothing specific to report; next BOT meeting is February 9 in Edwardsville.

School of Medicine: No report

Annuitants Association: J. Brooks reported that the last meeting was November 11, 2016; the next meeting is Tuesday, January 10, 2017.

Human Resources: No report

Council Committees:

Executive: E. Cheek reported that the committee met and set the agenda.

Budget: A copy of the most recent Funds Available report for Budget Purpose 272247 and 290119 was circulated.

Bylaws: Has not met.

Civil Service Benefits: Has not met.

Education Assistance: Has not met.

Public Information: C. Green reported that the next meeting is January 11.

Range: No report

Staff Excellence: C. Green reported that committee has not met; nominations are due February 10, 2017 at 4:30 p.m.; the committee will be meeting after the nominations are in.

Election: K. Wece reported that the committee has not met and asked those present who are on the committee to meet briefly following the Council meeting to schedule a meeting.

Constituency Committees:

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report. Next meeting is January 23.

Executive Planning and Budget Committee: No report

Computing Advisory: A. Ketzle highlighted a few things from the last CAC meeting; the committee went over the Basic Technology Fee and has been asked to let employees know what the fee covers and to also let everyone know to please provide input as to what other services can be provided by IT that would be included in the fee; Ketzle followed up with a question from the last Council meeting about emails being forwarded to non-SIU emails; IT feels that forwarding emails with SIU content represent a risk to that data; they want to protect SIU content within SIU emails; it cannot be protected if it is outside of SIU emails. Ketzle referenced the Board of Trustees policies which were provided to her from the chair of the CAC; the SIU System Information Security Plan ([Attachment A](#))

Honorary Degrees: No report

Intercollegiate Athletics Advisory: No report

Naming University Facilities: ([Attachment B](#))

Parking and Traffic Appeals: No report

Recreational Sports and Services Advisory: No report

Student Center Advisory: No report

Traffic and Parking: No report, next meeting February 2017

University Joint Benefits: Inactive

UWPA: Inactive

Special/Other:

Employee Advisory Committee to the Merit Board: E. Cheek reported on behalf of A. Travelstead. The committee has not met; next meeting January 19 and 20 in Champaign; the next meeting is February 1.

Legislative Advisory: No report. No Budget.

Eclipse Committee: No report

Diversity Council: J. Meuth reported that the committee will meet on Monday, January 9.

Search for Dean of Library Affairs: No report

Chancellor Search Committee: B. Shiplett reported that there is nothing new to report; next meeting is January 17.

Old Business:

SIU System Constituencies Roundtable is tentatively scheduled for April 19; the Council would like to form a committee to work on that; Randy Lowe and Shannon Newman volunteered.

New Business:

Those present discussed moving the July meeting to the 12th since it is the day after the holiday; the Council meeting will remain on July 5.

Non-Agenda Items:

T. Moore asked if there could be discussion about amending the Card and Flower Fund Bylaws to include those that are not members of the Council. After brief discussion, it was noted that the last amendment was made by the Executive Council and presented to the full Council for approval.

E. Cheek stated that A. Travelstead is working on guest speakers for Council meetings.

C. Green announced that anyone interested in being Vice President of the Civil Service Council should fill out the candidacy form provided to them and return it before January 18.

Adjournment:

Meeting was adjourned at 1:20 p.m.