

**CIVIL SERVICE COUNCIL  
2016-2017 Meeting Minutes  
August 3, 2016**

The August meeting of the Civil Service was called to order at 1:08 pm by Carolin Harvey, President, Civil Service Council.

Roll call of the members was taken by Tara Moore.

Members Present: Elizabeth Cheek, William Dozier, Tina Gerecke, Cyndy Green, Carolin Harvey, Ann Little, Randy Lowe, Jane Meuth, Tara Moore, Shannon Newman, Jason Phillips, Marianne Shields, Barb Shiplett, Michele Tourville, Karin Wece

Members Absent with proxy:

Members Absent: Anthony Travelstead

Others Present: Dawn Legier, Arianne Smith, Jo Turley (Springfield SoM via internet conference)

**Minutes:**

Minutes from the meetings on July 6, 2016 were presented. A motion was made by R. Lowe to approve the minutes with corrections; seconded by C. Green. Minutes approved by voice vote.

**Announcements:**

C. Harvey announced that an invitation was circulated via emailed to female SIU employees to meet at Tres Hombres today, August 3, from 5:00 p.m. – 7:00 p.m. for an opportunity to meet and connect with other female SIU coworkers. Harvey also announced that the AP Staff Council is hosting a Happy Hour for all AP and Civil Service employees on Tuesday, August 9 starting at 4:30 p.m. at Pinch Penny Pub in Carbondale; the Happy Hour information was also sent on Listserv. Harvey added that they are in need of volunteers to help on move in day and week of welcome.

**Reports:**

Council President: C. Harvey reported that Constituency Heads has not met.

Board of Trustees Meeting: C. Harvey reported that the board met on July 14, 2016. The Civil Service Council did not have representation at this meeting. The link to review the agenda items for this meeting is <http://siusystem.edu/board-of-trustees/meetings/2016/0716meeting.shtml>. The article in SIU Today has more details about the meeting. <http://news.siu.edu/2016/07/071416tew16012.php>. The next meeting is September 8 at SIU Edwardsville.

School of Medicine: No report

Annuitants Association: No report

Human Resources: No report

## **Council Committees:**

Executive: Did not meet. The agenda was discussed via email.

Budget: E. Cheek provided a copy of the most recent Funds Available report for Budget Purpose 272247 and 290119 and noted that there is a 10% permanent reduction (total of \$372) for the state account.

Bylaws: Has not met.

Civil Service Benefits: Has not met.

Education Assistance: M. Tourville reported that the committee met last week and reviewed applicants for the education assistance award; the committee is going to sell tumblers this fall; this time there is a SIU option for the tumblers; there was a total of 18 applicants for the assistance award; 17 of those applicants were approved; one was not because that person did not meet one criteria for GPA; Tourville made a recommendation to award 17 applicants with \$275 each and made a separate recommendation to transfer \$1320 back to the endowment; unanimous approval for both motions by voice vote. C. Harvey asked what the balance is in the endowment and added that it was discussed many years ago that once the endowment reached \$100,000, they would not do fundraising or perhaps give a larger award. E. Cheek is going to have more information about the endowment at next month's meeting. M. Tourville stated that the committee also discussed having a dine-in fundraiser at Lone Star in addition to Quatro's. ([Attachment A](#))

Public Information: No report

Range: No report

Staff Excellence: No report

Election: K. Wece reported that the committee has not met; information is being compiled about options for electronic voting procedures.

## **Constituency Committees:**

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report

Executive Planning and Budget Committee: C. Harvey reported that the EPBC is being divided back in to two committees; prior to 2014, this committee was two separate committees; the planning committee and the budget committee; it is possible that this change will happen before the next meeting and there will be something to report.

Computing Advisory: No report

Honorary Degrees: No report

Intercollegiate Athletics Advisory: No report

Naming University Facilities: No report

Parking and Traffic Appeals: No report.

Recreational Sports and Services Advisory: Next meeting in August 2016.

Student Center Advisory: No report

Traffic and Parking: Next meeting November 2016.

University Joint Benefits: No report

UWPA: No report

Academic Calendar Committee: Arianne Smith submitted the following report ([Attachment B](#))

**Special/Other:**

Employee Advisory Committee to the Merit Board: No report

Legislative Advisory: No report

Non-Academic Program Review Committee: No report

**Old Business:**

**New Business:**

**Non-Agenda Items:**

C. Harvey asked if anyone has heard anything about a date for Council of Councils; C. Green volunteered to find out more information.

C. Harvey asked noted that the Springfield Council had asked if there could be a discussion about fundraising ideas; cookie dough, children's photos, tumblers, dine and donate, yard sale, trivia night, pecans and poinsettias were all suggestions.

**Adjournment:**

Meeting was adjourned at 1:35 p.m.