

**CIVIL SERVICE COUNCIL
2015-2016 Meeting Minutes
June 1, 2016**

The June meeting of the Civil Service was called to order at 1:00 pm by Carolin Harvey, President, Civil Service Council.

Roll call of the members was taken by Cyndy Green.

Members Present: William Dozier, Cyndy Green, Carolin Harvey, Ann Little, Randy Lowe, Jane Meuth, Shannon Newman, Jason Phillips, Marianne Shields, Barb Shiplett, Michele Tourville, Karin Wece

Members Absent with proxy: Elizabeth Cheek (Dawn Legier proxy)

Members Absent: Tina Gerecke, Tara Moore, Anthony Travelstead

Others Present: Jay Brooks, Kim Stolba (Springfield School of Medicine)

Guest Speaker:

Geory Kurtzhals, Campus Sustainability Coordinator, spoke to the Council about sustainability efforts on the SIUC campus. ([Attachment A](#)) G. Kurtzhals also provided additional links: [Ink and Toner recycling process](#); [Basic recycling info](#); [Sustainability Council](#); [Green Fund](#); [List of funded Green Fund projects](#).

Minutes:

Minutes from the meetings on May 4, 2016 were presented. A motion was made by R. Lowe to approve the minutes with corrections; seconded by C. Green. Minutes approved by voice vote.

Announcements:

No announcements

Reports:

Council President: C. Harvey reported that Constituency Heads met on May 24; the bulk of the discussion was about the upcoming Diversity Council. Harvey stated that Teri Harfst, Interim Director of Admissions, joined the meeting and talked about enrollment and promoting a positive and friendly atmosphere for students on campus. Harfst also announced at that meeting that the new date for FAFSA submission is October instead of January. The next Constituency Heads meeting is in July.

Board of Trustees Meeting: C. Harvey reported that the BOT met at SIUC on May 5; minutes from the BOT meetings are available on the website (<http://siusystem.edu/board-of-trustees/>). The next BOT meeting is July 14, 2016 at the School of Medicine in Springfield.

School of Medicine: Kim Stolba, President of the Civil Service Council in Springfield, joined the meeting via internet. Stolba reported that the Springfield Council met on May 11 and shared the names of officers and newly/re-elected members; new members seated: Aalia Ameen, Shauna

Bishop, Glenn Cuyugan, Briana Manson, Kissindra Moore, Shawn (Melissa) Pierson, Shonte Sanders; re-elected members: Lisa Hensley, Jessica Rickert, Steve Sandstrom; officers elected: President – Kim Stolba (only change from last term), Vice President – Steve Sandstrom, Secretary – Jessica Rickert, Treasurer – Mary Curry.

Annuitants Association: J. Brooks reported that the association met and elected Thyra Russel as President of the Local SUAA chapter; the next meeting is July 12.

Human Resources: No report

Council Committees:

Executive: J. Phillips reported that the committee met and discussed the agenda.

Budget: No report

Bylaws: Has not met, no report

Civil Service Benefits: Has not met, no report.

Education Assistance: C. Green read the EAP report submitted by A. Travelstead ([Attachment B](#))

Public Information: No report

Range: No report

Staff Excellence: No report

Election:

Constituency Committees:

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report

Executive Planning and Budget Committee: Next meeting scheduled for June 27, 2016.

Computing Advisory: No report

Honorary Degrees: No report

Intercollegiate Athletics Advisory: No report

Naming University Facilities: No report

Parking and Traffic Appeals: No report.

Recreational Sports and Services Advisory: Next meeting in August 2016.

Student Center Advisory: No report

Traffic and Parking: Next meeting November 2016.

University Joint Benefits: No report

UWPA: No report

Special/Other:

Employee Advisory Committee to the Merit Board: Next meeting is scheduled for July 14-15, 2016 at University of Illinois at Springfield.

Legislative Advisory: No report

Non-Academic Program Review Committee: C. Green read the report submitted by A. Travelstead ([Attachment C](#))

Officer Nomination Committee:

Nomination committee chair Cyndy Green noted that the open positions are Vice President, Secretary, and Treasurer. C. Green presented Anthony Travelstead as the candidate for Vice President and asked three times if there were any nominations from the floor. No other nominations voiced. C. Green closed the nominations for Vice President. C. Green presented Tara Moore as the candidate for Secretary and asked three times if there were any nominations from the floor. No other nominations voiced. C. Green closed the nominations for Secretary. C. Green presented Elizabeth Cheek as the candidate for Treasurer and asked three times if there were any nominations from the floor. No other nominations voiced. C. Green closed the nominations for Treasurer. Ballots were handed out for voting and the nomination committee left the room to count the ballots. A short recess was taken.

Upon reconvening the meeting – C. Green read the winners of the election: Anthony Travelstead, Vice President; Tara Moore, Secretary; Elizabeth Cheek, Treasurer. R. Lowe made a motion to accept the election results of the ballots, seconded by M. Tourville. Motion passed to accept election results. R. Lowe made a motion for the ballots be destroyed seconded by S. Newman. Motion passed to destroy election ballots.

Old Business:

New Business:

The Civil Service Council group picture is scheduled for August 3 before the regular meeting.

Non-Agenda Items:

The Election Committee is continuing to meet to discuss and implementing electronic balloting for future elections.

Adjournment:

Meeting was adjourned at 2:01 p.m.