

2023-2024 Civil Service Council
Wednesday, February 7, 2024
Student Services Building, Rm 307
1:00 PM

I. Call to Order

The February meeting was called to order by President Elizabeth Cheek.

II. Roll Call of Membership

Members Present: Thomas Becker, Elizabeth Cheek, Mickel Cordes, Ann Coward, Todd Duermyer, Cyndy Green, Amelia Ketzle, Kim Maier, Victor Martin, Marianne Schoonover, Anthony Travelstead

Members Absent: Bill Bruns, Anthony Fobs, Tammy Hopkins, Matthew Stottler, Chris Woodruff

Guests: Leslie Bellock, Josh Frick, Dina Timmons, Wendell Williams

III. Guest: Wendell Williams, Associate Vice Chancellor for Enrollment Management

Wendell Williams provided an enrollment update, reviewed data, and answered questions from members.

IV. Public Comments

None

V. Approval of the Minutes for January 2024

E. Cheek noted a date change to February 20th under Item VII-F-4.

Motion: A. Ketzle

Second: A. Travelstead

A vote commenced: 0 Nays, 0 Abstentions; The minutes from January 10, 2024 were approved as corrected.

VI. Announcements

E. Cheek announced Lindell Sturgis Award nominations are open until February 21st. The Council offered condolences to C. Green for the loss of her mother. E. Cheek thanked A. Travelstead for filling in at the January meeting and provided an update on Richel Biby.

VII. Reports

A. Council President

1. Chancellor Meeting – Chancellor was unable to meet 1/17 due to IBHE. Following meeting was February 2. E. Cheek reported the February 2nd meeting was rescheduled to February 6th. They discussed the hiring chill and no extension has been issued. Having a sick bank and mental health/volunteer day will need continued discussion. They talked about stipends, temporary vs permanent upgrades, changes in duties, and Nick (HR) sent a draft that will be shared with the council. Discussion on moving BOT meeting dates sooner was presented to the President and is being forwarded to the board. The equity study is making progress. There is no tuition increase being proposed, however there may be a housing increase. The Chancellor met with the deputy governor. They're looking at a tight

budget and only discussed needs not wants. The governor wants community colleges and universities to work better together.

2. Board of Trustees Meeting – Next meeting February 8 – SIU Edwardsville – E. Cheek highlighted items of interest for the Carbondale campus.
 3. Chancellors Leadership Council – No meeting in January. No Report.
- B. School of Medicine Civil Service Council – Kim Howard/Dawn Hattey – No report.
- C. Annuitants Association – Carolin Harvey – E. Cheek uploaded an email update in Teams.
- D. Human Resources – Nicholas Wortman, Assistant Vice Chancellor of Human Resources – E. Cheek received an email from Nick and forwarded to Executive Committee. The Chancellor commended this group for ideas brought forward and those were presented at the Chancellor’s Cabinet meeting yesterday. Nick Wortman reminded members that audits are the right afforded to employees and discussed a sick bank while researching short term disability policies outside CMS offerings. The Benefits Committee, along with Executive Committee members, and whoever else will lead the sick bank topic and will plan and meeting with Nick and HR staff.
- E. SURS Member Advisory – Elizabeth Cheek (Has Not Met, No Report)
- F. Council Committees
1. Executive/Budget – Tony Travelstead – Met and set the agenda.
 2. Bylaws – Chris Woodruff – A. Travelstead reported meeting without a quorum and discussed electing a new chair, online attendance, and the number of committee assignments for members.
 3. Civil Service Benefits – Amelia Ketzle (Met 1/22) – A. Ketzle reported discussing a sick bank, more information needed on stipends with additional duties, and information covered earlier under Item VII-D, Human Resources. Members discussed their understanding of stipends and needing more clarity on the process.
 4. Education Assistance – Anthony Fobs/Tony Travelstead – A. Travelstead reported Quatro’s Day is February 20th, having the flea market the last week in April, and MOD Pizza will be next month. They had 39 applicants receive a \$250 award this Spring. E. Cheek added the Silkworm pop-up store will be February 29th through March 14th and they are working with the foundation to provide award stories for the Day of Giving. T. Becker reported the last MOD Pizza fundraiser raised \$159.
 5. Elections – Thomas Becker (Has Not Met) – T. Becker reported a meeting is scheduled this Friday and has an updated employee list from HR.
 6. Public Information – Thomas Becker – T. Becker reported meeting on January 20th without a quorum. They discussed information and a timeline for the Spring newsletter.
 7. Range – Anthony Travelstead (Met 1/17) – A. Travelstead reported meeting on January 17th and discussed longevity study, salary plan, and other items of interest.
- G. Constituency Committees
1. Advisory Committee to the Director of Public Safety – Andy Hawkins – Have not met, no report.
 2. Computing Advisory – Amelia Ketzle – A. Ketzle reported meeting and finalizing representative on the committee. They are also updating bylaws and have formed two subgroups.
 3. Honorary Degrees – Todd Duermyer – Has not met.
 4. Intercollegiate Athletics Advisory – Victor Martin – V. Martin reported meeting on February 1st. They discussed medical care, better-quality meals, recruiting and keeping athletes eligible for participation. They are working on better

communication with course hours and holding athletes accountable in terms of dropping classes. A project proposal will be discussed at the next meeting.

5. Naming University Facilities – Marianne Schoonover – M. Schoonover reported meeting on January 30th. They approved naming the School of Law to the Simmons Law School, naming a courtroom the Rhode-Covington Courthouse, naming two lobbies in CALPS to Farm Credit North Commons and Farm Credit South Commons, and Legions Bank maybe renaming the student lounge. They are looking for a donor to name the SIU Multicultural Student Resource Center.
 6. Parking and Traffic Appeals – Leslie Bellock – L. Bellock reported the next meeting date is pending.
 7. Recreational Sports and Services Advisory – Elizabeth Cheek (Next Meeting 2/15)
 8. Student Center Advisory – Sarah Kroenlein – No report.
 9. Traffic and Parking – Stacia Werner – No report.
 10. University Joint Benefits – Dina Timmons/Elizabeth Cheek (Has Not Met, No Report) – E. Cheek will follow-up with Chancellor Lane and Nick Wortman.
- H. Special/Other
1. Chancellors Planning and Budget – Elizabeth Cheek/Marianne Schoonover (Has Not Met)
 2. Chancellor’s Task Force on Diversity and Inclusion – Crystal Harris – Has not met.
 3. Employee Advisory Committee to the Merit Board – Elizabeth Cheek (Met January 24-25 in Urbana) – E. Cheek reported minutes from October have been uploaded to MS Teams and will share these meeting minutes once approved. The rule of three discussion continued and more data has been requested. There is discussion that University of Illinois wants their System Office to be a separate entity. The next meeting is April 25-26 in Springfield and Carbondale will be hosting the meeting on July 18-19.
 4. Legislative Advisory – Ann Coward/Todd Duermyer/Victor Martin – No report.
 5. Network Empowering Women Committee – Crystal Harris – Next meeting is March 10th and minutes have been uploaded in MS Teams.
 6. System Staff Advisory – Anthony Travelstead/Elizabeth Cheek (Has Not Met) – E. Cheek reported a staff wellness training was held online on February 5th. Next meeting is March 22nd. Members discussed the training.
 7. Search Committee Labor & Employee Relations Director – Elizabeth Cheek (Has Not Met) – E. Cheek reported they had an interview on January 29th and the next meeting has not been scheduled.
 8. CoBA Dean Search – Thomas Becker – T. Becker reported meeting several times. They have finished virtual interviews and working on their suggestions to the Provost for campus interviews.

VIII. Old Business

E. Cheek will share a statement on behalf of Matthew Stottler who is currently on leave. The Executive Committee had a scheduled meeting with Tim Deterding to discuss meeting attendance. T. Deterding did not show and the Executive Committee has removed him from Council under bylaws Article II: Membership, Item VII-A-4. The Council discussed and decided to leave the seat vacant until Spring elections. C. Green reported the Staff Excellence Award Committee has extended the nomination deadline. They will review candidates and meet the 22nd to pick winners. Green added that FEM has absorbed CEHS and will hire a deputy director. C. Green thanked the Council for their condolences and gift.

IX. New Business

E. Cheek has reached out to Matt Kupec to be the March guest speaker and has not heard back. A. Travelstead added the Foundation will be working with us on getting benefactors to donate money to the Education Assistance Program.

X. Non-Agenda Items

- Biographies and Headshot Photos for the Website (Becker, Cordes, Deterding, Duermyer, and Woodruff) – T. Duermyer shared professional headshots are free for employees and to email him for the scheduling link.

XI. Adjournment

Motion: M. Schoonover

Second: A. Ketzle