

**2023-2024 Civil Service Council**  
**Wednesday, January 10, 2024**  
**Student Services Building, Rm 307**  
**1:00 P.M.**

**I. Call to Order**

The January meeting was called to order by Vice President Anthony Travelstead.

**II. Roll Call of Membership**

Members Present: Thomas Becker, Bill Bruns, Mickel Cordes, Ann Coward, Anthony Fobs, Cyndy Green, Tammy Hopkins, Kim Maier, Victor Martin, Marianne Schoonover, Matthew Stottler, Anthony Travelstead

Members Absent: Elizabeth Cheek, Tim Deterding, Brandon Gibbs, Amelia Ketzle, Chris Woodruff

Guests: Leslie Bellock, Josh Frick, Andy Hawkins, Nick Wortman

**III. Guest: No Guest for January**

**IV. Public Comments:**

None

**V. Approval of the Minutes for December 2023**

Motion: M. Stottler

Second: M. Schoonover

A vote commenced: 0 Nays, 0 Abstentions; The minutes from December 6, 2023 were approved as presented.

**VI. Announcements**

L. Ferraro reported her last name has changed to Bellock. A. Travelstead announced Brandon Gibbs has resigned from Council. That position has been offered to Todd Duermyer with a pending decision. Richel Biby (Elizabeth Cheek's sister-in-law) is in the hospital. M. Stottler asked that anyone who still needs to donate to the card and flower fund send money to him or A. Travelstead.

**VII. Reports**

**A. Council President**

1. Chancellor Meeting – Met December 8. Next TBD
2. Board of Trustees Meeting – Next meeting February 8 – SIU Edwardsville
3. Chancellors Leadership Council – No meeting in December. No Report.

**B. School of Medicine Civil Service Council – Kim Howard – No report.**

**C. Annuitants Association – Carolin Harvey – A. Travelstead spoke with C. Harvey this morning and the local chapter has not met. They've been inactive and working on getting activity going again.**

**D. Human Resources – Nicholas Wortman, Assistant Vice Chancellor of Human Resources – N. Wortman reported he has been asked to join Chancellor Lane's cabinet effective January 2024. E. Cheek has been asked to represent Civil Service on the RFP selection committee for market and equity study alignments for faculty and staff. Their first meeting will be December 18<sup>th</sup>. Extra help employees have a new healthcare plan choice**

and open reenrollment is now through January. HR is looking to have monthly meetings with operational areas to provide communication and receive feedback on HR initiatives. Wortman is combining benefits and payroll into one area with a search for the director of payroll and benefits and an accountant I position. W-2s will be received in a timely manner. Members discussed NEOED eligibility rosters for positions open. N. Wortman reported the first phase of implementation has completed. The second phase is the onboarding module (electronic checklists and packets) and should be completed in 2-3 months. NEOED trainings are available on demand on D2L.

E. SURS Member Advisory – Elizabeth Cheek – Elizabeth Cheek (Has Not Met, No Report)

F. Council Committees

1. Executive/Budget – Tony Travelstead – Met and set the agenda.
2. Bylaws – Chris Woodruff (Has Not Met, No Report) – A. Travelstead reported Executive Committee would like and interim chair appointed and M. Schoonover will schedule a meeting to select an interim chair.
3. Civil Service Benefits – Amelia Ketzle (Has Not Met, Next Meeting 1/22)
4. Education Assistance – Anthony Fobs/Tony Travelstead (Met 12/19) – A. Travelstead reported the committee met yesterday. Travelstead shared his screen and reviewed the applicant list. There were 42 applicants, 39 qualify with 1 pending. Money available; Endowment \$2902, Payroll Deductions \$550, Holiday Luncheon \$975, Silkworm Yard Signs Sales \$149, Silkworm Apparel Sales 1 \$3148.34, Quatro's Fall 2023 \$555, MOD Pizza \$60, Total \$8375.34. The committee recommends a \$250 award for Spring 2024. The remaining balance (about \$1700) will be taken from the cash reserve.

Motion: M. Stottler

Second: M. Schoonover

A vote commenced: 0 Nays, 1 Abstention; The Civil Service Council approved 39 awards with 1 pending approval in the amount of \$250 for Spring 2024.

Silkworm – Popup store scheduled for February 29<sup>th</sup> – March 14<sup>th</sup>

Mod Pizza – January 23<sup>rd</sup>

Quatro's – February 20<sup>th</sup> and gift certificates are available

Luncheon Update – 107 paid participants and grossed \$975

A. Fobs reported they are looking at a blood plasma event and a Harold's Chicken event in February.

5. Elections – Thomas Becker (Has Not Met)
6. Public Information – Thomas Becker – Has not met. They are looking at getting a meeting scheduled so the newsletter can go out in February to include upcoming education assistance events.
7. Range – Anthony Travelstead (Has Not Met) – Meeting schedule for January 17<sup>th</sup> at 9am.

G. Constituency Committees

1. Advisory Committee to the Director of Public Safety – Andy Hawkins – Has not met, no report.
2. Computing Advisory – Amelia Ketzle – A. Coward reported meeting on December 20<sup>th</sup> and again on January 31<sup>st</sup>. They are forming bylaws and sorting out committee representation.
3. Honorary Degrees – Todd Duermyer – Has not met.
4. Intercollegiate Athletics Advisory – Victor Martin – Met on December 7<sup>th</sup>. The \$100 million campaign is a three-step process; create a strategic plan, form a Saluki

Athletic Association which will be a division of the SIU Foundation, form partnerships with academic departments and seek private donors. Spoke on establishing a sports medicine facility and the first priority on the Kaplan improvement plan is the basketball/volleyball practice facility. The second annual Field Trip Day was a success giving over 4,000 elementary school kids a chance to watch women's college basketball. Six states filed antitrust lawsuits against NCAA; IL, OH, NC, CO, WV, NY. The next meeting will be the first Thursday in February.

5. Naming University Facilities – Marianne Schoonover – Has not met.
  6. Parking and Traffic Appeals – Leslie Ferraro – The committee last met 11/9/2023 with no future meetings scheduled.
  7. Recreational Sports and Services Advisory – Elizabeth Cheek (Next Meeting 2/15)
  8. Student Center Advisory – Sarah Kroenlein – No report.
  9. Traffic and Parking – Stacia Werner – Has not met, no report.
  10. University Joint Benefits – Dina Timmons/Elizabeth Cheek (Has Not Met, No Report)
- H. Special/Other
1. Chancellors Planning and Budget – Elizabeth Cheek/Marianne Schoonover (Has Not Met)
  2. Chancellor's Task Force on Diversity and Inclusion – Crystal Harris – Has not met and no meeting scheduled.
  3. Employee Advisory Committee to the Merit Board – Elizabeth Cheek (Next meeting is January 24-25 in Urbana.)
  4. Legislative Advisory – Ann Coward/Brandon Gibbs/Victor Martin – Has not met.
  5. Network Empowering Women Committee – Crystal Harris – Met January 5<sup>th</sup> and the report has been uploaded in the Teams file.
  6. System Staff Advisory – Anthony Travelstead/Elizabeth Cheek – Has not met, no report.
  7. Search Committee Labor & Employee Relations Director – Elizabeth Cheek (Has Not Met)
  8. CoBA Dean Search – Thomas Becker – They have 35 applicants and pushed back their first meeting until next week.

**VIII. Old Business**

None

**IX. New Business**

C. Green reported the Staff Excellence Committee will be meeting soon.

**X. Non-Agenda Items**

- Biographies and Headshot Photos for the Website (Becker, Cordes, Deterding, and Woodruff)

**XI. Adjournment**

Motion: M. Schoonover

Second: A. Coward