

2022-2023 Civil Service Council
Wednesday, June 7, 2023
Student Services Building, Rm 307
1:00 P.M.

I. Call to Order

The June meeting was called to order by President Anthony Travelstead.

II. Roll Call of Membership

Members Present: Elizabeth Cheek, Mickel Cordes, Ann Coward, Anthony Fobs, Brandon Gibbs, Cyndy Green, Tammy Hopkins, Amelia Ketzle, Victor Martin, Marianne Schoonover, Matthew Stottler, Anthony Travelstead, Christopher Woodruff

Members Absent: Thomas Becker, Bill Bruns, Kim Maier, Jennifer St Louis

Guests: Rebecca Dycus, Josh Frick, Kimberly Howard

III. Public Comments

None

IV. Approval of the Minutes May 2023

E. Cheek noted a spelling correction under Item VI-A-1.

Motion: A. Ketzle

Second: C. Woodruff

A vote commenced: 0 Nays, 0 Abstentions; The minutes from May 3, 2023 were approved as amended.

V. Announcements (Diane McIntyre Resignation)

A. Travelstead announced D. McIntyre resigned from Civil Service Council due to accepting a new position on campus. Within that sector, according to the bylaws, the vacancy will be filled by Bill Bruns for a 1-year term. Travelstead briefly reviewed the active threat drill that happened on April 20th.

VI. Reports

A. Council President

1. Chancellor Meeting (May 25 meeting cancelled, next meeting June 16) No Report – A. Travelstead reported the June 16 meeting will need to be rescheduled due to the election of a new president and will depend on their schedule.
2. Board of Trustees Meeting (next meeting July 20 – Carbondale) No Report.
3. Chancellors Leadership Council (May 10 – cancelled, Next meeting June 14) No Report – A. Travelstead reported the June 14 meeting has been canceled.

B. School of Medicine Civil Service Council – Kim Howard – No report.

C. Annuitants Association – Carolin Harvey – No report.

D. Human Resources – Stacy Peach – A. Travelstead reported receiving an email from Renee Colombo that Nick Wortman will start as the new Assistant Vice Chancellor for Human Resources on Monday, June 12. Members briefly discussed HireTouch and M. Stottler added certain trades were having issues with insurance stipends getting paid.

E. SURS Member Advisory – Elizabeth Cheek – Has not met.

F. Council Committees

1. Executive/Budget – Elizabeth Cheek – A. Travelstead reported meeting and assigning committee assignments. Travelstead reviewed those committee assignments.

Motion: M. Cordes

Second: M. Stottler

A vote commenced: 0 Nays, 0 Abstentions; The 2023-2024 Civil Service committee assignments were approved as presented.

A. Travelstead reviewed openings on the constituency committees and those will be assigned at the next meeting. Volunteer forms will be sent out later in the week.

Travelstead asked that the assigned committees to meet and elect a chair.

2. Bylaws – Chris Woodruff – Did not meet.
3. Civil Service Benefits – Diane McIntyre – Has not met.
4. Education Assistance – Anthony Fobs – A. Travelstead reported the committee has not met this month but have received 37 applicants for fall. The committee will meet to elect a chair and review applications. A. Fobs added that he is talking with Blockos about a fundraising event.
5. Elections – Thomas Becker – C. Woodruff reported meeting and electing T. Becker as chair.
 - A. Officer Elections – Chris Woodruff – C. Woodruff announced a position opening for the CSC President and gave a brief description of duties. Woodruff reported one nominee has been presented, Elizabeth Cheek, and opened the floor for any other nominations. C. Woodruff called for nominations three separate times and no other names were given. Woodruff collected the voting ballots and asked members online to message him directly with their vote. C. Woodruff announced a position opening for the CSC Treasurer and gave a brief description of duties. Woodruff reported one nominee has been presented, Amelia Ketzle, and opened the floor for any other nominations. C. Woodruff called for nominations three separate times and no other names were given. Woodruff collected the voting ballots and asked members online to message him directly with their vote. C. Woodruff announced a position opening for the CSC Secretary and gave a brief description of duties. Woodruff reported two nominees had been presented, Thomas Becker and Matthew Stottler, and opened the floor for any other nominations. C. Woodruff called for nominations three separate times and no other names were given. Woodruff collected the voting ballots and asked members online to message him directly with their vote.

**The Civil Service Council meeting took a five-minute recess so the Elections Committee could privately meet and verify votes for officer elections.

C. Woodruff announced that Matthew Stottler was elected Secretary, receiving 7 votes and Thomas Becker received six votes. Woodruff announced that Amelia Ketzle received 13 votes for Treasurer and was elected. C. Woodruff announced that Elizabeth Cheek was elected president and received 13 votes.

Motion: A. Travelstead

Second: A. Fobs

A vote commenced: 0 Nays, 0 Abstentions; The Civil Service Council approved the officer elections of Matthew Stottler for Secretary, Amelia Ketzle for Treasurer, and Elizabeth Cheek for President.

C. Woodruff asked that the ballots be destroyed.

Motion: E. Cheek

Second: A. Fobs

A vote commenced: 0 Nays, 0 Abstentions; The Civil Service Council approved the voting ballots from the officer elections be destroyed.

A. Travelstead stated E. Cheek being elected CSC President, opens up the seat for Council Vice-President. That election will take place at the July meeting. C.

Woodruff asked members for candidacy statement forms by June 21.

6. Public Information – Matthew Stottler (not met) – Will reconvene at the beginning of the semester. A. Travelstead asked that the committee elect a chair.
 7. Range – Anthony Travelstead (met May 19) – A. Travelstead reported he was elected Committee Chair. They discussed the longevity study and salary increases for range employees. Travelstead discussed his meeting in May with Matt Baughman and Susan Simmers concerning positions making less money than their subordinates. HR reviewed these classifications and increased the minimum salary range for those affected. The changes were implemented on the May 31st check and those employees were notified. Council members discussed these changes.
- G. Constituency Committees
1. Advisory Board, Department of Public Safety – Andy Hawkins (no report)
 2. Computing Advisory – Amelia Ketzle (not met)
 3. Honorary Degrees – Todd Duermyer (no report)
 4. Intercollegiate Athletics Advisory – Victor Martin – Has not met.
 5. Naming University Facilities – Anthony Fobs – Has not met.
 6. Parking and Traffic Appeals – April Imhoff – Has not met, next meeting is June 22.
 7. Recreational Sports and Services Advisory – Elizabeth Cheek (not met)
 8. Student Center Advisory – Sarah Kroenlein – A. Travelstead reported reaching out to the Kent Epplin (Student Center Director) and they are looking to reconvene the committee this fall.
 9. Traffic and Parking – Marianne Schoonover – Has not met.
 10. University Joint Benefits – Chad Waters/Elizabeth Cheek (not met)
- H. Special/Other
1. Chancellor's Planning and Budget – Elizabeth Cheek/Marianne Schoonover (not met)
 2. Chancellor's Task Force on Diversity and Inclusion – Crystal Harris (See Report) – A. Travelstead stated a report is posted in Teams.
 3. Employee Advisory Committee to the Merit Board – Elizabeth Cheek (not met) – E. Cheek reported the next meeting is July 13th and 14th at Governors State University.
 4. Legislative Advisory – Matthew Stottler – M. Stottler reported the state budget was passed. A. Travelstead reported the federal government has raised the debt ceiling and student loan payments should restart. Council members discussed building projects on campus.
 5. Network Empowering Women Committee – Crystal Harris (See Report) – A. Travelstead stated a report is posted in Teams.
 6. System Staff Advisory – Anthony Travelstead – (not met) – A. Travelstead reported that they did meet. The second wellness seminar was yesterday from 12-1pm. Both were recorded and that link will be sent out over the listserv and is listed on the SIU System's YouTube page. The second round of leadership training will start in July and more information will be shared over the listserv.

VII. Old Business

-Supervisor Evaluation Committee – Anthony Fobs – Did not meet.

-Council of Councils Oct 2023 – A. Travelstead reviewed the purpose of Council of Councils and there are five members interested in going. Looking to get help with funding from the Chancellor’s office.

VIII. New Business

-Full Council Photo – July meeting

IX. Non-Agenda Items

M. Stottler suggested receiving feedback from previous council members. A. Travelstead thanked everyone on the Council for their support during his time as president. A. Fobs added that Aimee Lemrise is the new sustainability director and may be a good guest speaker.

X. Adjournment

Motion: M. Cordes

Second: V. Martin