

**2022-2023 Civil Service Council**  
**Wednesday, March 1, 2023**  
**Anthony Hall Balcony Conference Room**  
**1:00 P.M.**

**I. Call to Order**

The March meeting was called to order by President Anthony Travelstead.

**II. Roll Call of Membership**

Members Present: Kofo Badejo, Thomas Becker, Elizabeth Cheek, Mickel Cordes, Anthony Fobs, Cyndy Green, Amelia Ketzle, Jason Phillips, Terry Richardson, Marianne Schoonover, Matthew Stottler, Anthony Travelstead, Chris Woodruff

Members Absent: Todd Duermyer, Diane McIntyre

Guests: Ann Coward, Josh Frick, Andy Hawkins, Victor Martin, Stacy Peach

**III. Public Comments**

None

**IV. Approval of the Minutes for Jan 2023 & Feb 2023**

Motion: M. Cordes

Second: E. Cheek

A vote commenced: 0 Nays, 0 Abstentions; The minutes from January 2023 and February 2023 were approved as presented.

**V. Announcements**

M. Stottler mentioned there is a cost for the email metrics and will discuss more under old business.

**VI. Reports**

A. Council President

1. Chancellor Meeting (Feb 17 meeting canceled, next meeting Mar 17)
2. Board of Trustees Meeting (met Feb 9, next meeting Apr 27, 2023 – Carbondale) –  
A. Travelstead reported the agenda and audio/video are posted on their website.
3. Chancellors Leadership Council (Feb 11 – cancelled, next meeting Mar 8, 2023)

B. School of Medicine Civil Service Council – Kim Howard – No report.

C. Annuitants Association – Carolin Harvey (has not met)

D. Human Resources – Stacy Peach – S. Peach reported that the non-represented salary bases across campus are being worked on and Holly Sparkman in records is looking for areas or subjects' people across campus need training on, specific to HR. Suggestions should be emailed to [hsparkman@siu.edu](mailto:hsparkman@siu.edu).

E. SURS Member Advisory – Elizabeth Cheek – E. Cheek reported they have not met but information was distributed to members concerning the dissolution of SURSMAC. A. Travelstead gave a brief background about SURSMAC. E. Cheek spoke about the documents shared and gave the following concerns: does the chairperson of SURSMAC have the authority to call for the dissolution, only 20 some members were on the call out of 85, and a possible conflict of interest with the SURSMAC chair serving over SUAA. Council members discussed the concerns given and the role and responsibilities of SURSMAC. The Executive Committee may send out a survey for employee feedback and

it was discussed partnering with AP Staff Council along with their rep for more information and clarification.

**F. Council Committees**

1. Executive/Budget – Elizabeth Cheek – Met and set the agenda.
2. Bylaws – Chris Woodruff – Did not meet.
3. Civil Service Benefits – Diane McIntyre – Has not met.
4. Education Assistance – Anthony Fobs – A. Fobs reported Don Taco day will be March 7<sup>th</sup>. A. Travelstead added the flea market is April 22<sup>nd</sup> with a volunteer sign up sheet in Teams. He distributed flyers for the flea market to members and asked they be shared around the community. On April 11<sup>th</sup>, there will be another Quatro's day and Travelstead reported gift certificates were turned in Friday. No update was given on the Silkworm sale but items should be available for pickup on March 13<sup>th</sup>. A. Travelstead said they're looking at doing something with the printing plant in April or May and also looking at trying portraits again around Mother's Day. Council members discussed selling and raffling items on the day of the flea market.
5. Elections – Anthony Travelstead – A. Travelstead reported elections have started. The statement of candidacy went out last Wednesday and a reminder will be sent to sectors today. Currently, no one is running in the Provost and Student Affairs sectors. Travelstead gave a brief summary of how the election process works.
6. Public Information – Matthew Stottler – M. Stottler reported the committee met and is needing information for the newsletter by March 29.
7. Range – Amelia Ketzle – A. Ketzle reported receiving information about the longevity study that will be discussed at tomorrow's scheduled meeting.

**G. Constituency Committees**

1. Advisory Board, Department of Public Safety – Andy Hawkins – Has not met, no report.
2. Computing Advisory – Amelia Ketzle – A. Ketzle reported a meeting has been scheduled and membership has been filled since the restructure of the committee.
3. Honorary Degrees – Todd Duermyer – Has not met, no report.
4. Intercollegiate Athletics Advisory – Victor Martin – V. Martin reported meeting on February 2. They discussed standing reports, interest in naming Saluki Stadium, new position filled, open searches, and investing in GA's for compliance and cross training. The academic rate is now 965, Saluki Athletics graduation rate is 63.3% (18% higher than the student body), and the next meeting will be in March.
5. Naming University Facilities – Anthony Fobs – Has not met.
6. Parking and Traffic Appeals – April Imhoff – Will not meet until April.
7. Recreational Sports and Services Advisory – Elizabeth Cheek – E. Cheek reported meeting on February 16 and the meeting agenda and notes were uploaded to Teams. Cheek highlighted a faculty/staff membership for \$60/self or \$150/family a semester. This is Monday – Friday from 11:30am to 1:30pm only. The next meeting is March 16.
8. Student Center Advisory – Sarah Kroenlein – Has not met, working on restarting this committee.
9. Traffic and Parking – Marianne Schoonover – Has not met.
10. University Joint Benefits – Chad Waters/Elizabeth Cheek – E. Cheek reported they have not met but the next meeting is March 21.

11. Staff Excellence Committee – Cyndy Green – C. Green reported meeting on February 22 and choosing one AP employee and one CS employee for awards. Names have been submitted to the Chancellor for approval.

#### H. **Special/Other**

1. Chancellors Planning and Budget – Elizabeth Cheek/Marianne Schoonover – Has not met.
2. Chancellor Search Advisory – Elizabeth Cheek – Has not met.
3. Chancellor’s Task Force on Diversity and Inclusion – Crystal Harris – Have not met.
4. Employee Advisory Committee to the Merit Board – Elizabeth Cheek – E. Cheek reported meeting on April 20 and 21 at ISU.
5. Legislative Advisory – Matthew Stottler – M. Stottler reported on a new historical site, the gun ban, pay raise for law makers, HR82, TikTok ban on government devices, and the Paul Simon Public Policy Institute offering three prizes for the design and implementation of projects aimed at revitalizing democracy in communities. T. Richardson added a House bill was introduced to eliminate the cap on extra help hours. Council members had a brief discussion about extra help employment.
6. Network Empowering Women Committee – Crystal Harris – No report.
7. System Staff Advisory – Anthony Travelstead (met Feb 22) – A. Travelstead reported the system will provide health training in the spring. Travelstead will share a summary for the leadership training in Teams and a follow-up, along with funding, was approved for fall.
8. Search Committee for Provost and Vice Chancellor for Academic Administration – Matthew Stottler – M. Stottler reported a referral has been made to the Chancellor’s office and a decision should be made soon. A. Travelstead added 5 candidates were on campus last week for interviews and gave a brief summary.

#### VII. **Old Business**

- Council members discussed using a software to monitor email notifications thru the listserv. Members shared ideas, determined money could be used from the budget, how this would operate, and will continue looking into the specifics.
- Supervisor Evaluation Committee – Anthony Fobs – E. Cheek reported they will have a meeting on March 9 via Teams and will look at reserving SSB 307. A. Fobs provided some information about what the committee will be discussing.
- Council of Councils Oct 2023 – A. Travelstead reported they are looking for interested participants so funding can be determined. Travelstead gave a brief description of the event.

#### VIII. **New Business**

- C. Green followed up with A. Travelstead about an education assistance award.

#### IX. **Non-Agenda Items**

- A. Travelstead suggested including a representative from each constituency group on campus to give a report at council meetings. Council members had a discussion and were in favor for having more voices on council. Travelstead reported the search for an HR director should be starting and he will follow up with the Chancellor if they will have a search

committee regarding the Executive Director of the Office of University Communications and Marketing position.

**X. Adjournment**

Motion: M. Stottler

Second: T. Richardson