

2022-2023 Civil Service Council
Wednesday, January 4, 2023
Student Services Building Rm 307
1:00 P.M.

I. Call to Order

The January meeting was called to order by Vice President Elizabeth Cheek.

II. Roll Call of Membership

Members Present: Kofo Badejo, Thomas Becker Elizabeth Cheek, Todd Duermeyer, Anthony Fobs, Cyndy Green, Diane McIntyre, Jason Phillips, Marianne Schoonover, Matthew Stottler, Chris Woodruff

Members Absent: Mickel Cordes, Amelia Ketzle, Terry Richardson, Dana Roland, Anthony Travelstead

Guests: Ann Coward, Rebecca Dykis, Josh Frick, Dawn Hattey, Andy Hawkins, Victor Martin, Stacy Peach

III. Public Comments

None

IV. Approval of the Minutes Dec 2022

Motion: T. Duermeyer

Second: D. McIntyre

A vote commenced: 0 Nays, 0 Abstentions; The minutes from the December 2022 meeting were approved as presented in MS Teams.

V. Announcements

None

VI. Reports

A. Council President

1. Chancellor Meeting (Dec 16 – cancelled, next meeting Jan 20, 2023)
2. Board of Trustees Meeting (has not met, next meeting Feb 9, 2023)
3. Chancellors Leadership Council (Dec 14 – cancelled, next meeting Jan 11, 2023)

B. School of Medicine Civil Service Council – Kim Howard – No report.

C. Annuitants Association – Carolin Harvey – No report.

D. Human Resources – Renee Colombo/Stacy Peach – No report.

E. SURS Member Advisory – Elizabeth Cheek – Has not met.

F. Council Committees

1. Executive/Budget – Elizabeth Cheek – Met and set the agenda.
2. Bylaws – Chris Woodruff – Has not met.
3. Civil Service Benefits – Diane McIntyre – Has not met.
4. Education Assistance – Anthony Fobs – C. Green reported reviewing awards for recipients. The recommendation from the committee was to approve 29 recipients that met all qualifications with a \$250 allotment for the award.

Motion: C. Green

Second: A. Fobs

A vote commenced: 0 Nays, 1 Abstention; An award of \$250 will be given to the 29 recipients that qualified.

A recommendation was made by C. Green that \$1200 will need to be transferred between accounts to make up the difference for the spring awards.

Motion: A. Fobs

Second: M. Schoonover

A vote commenced: 0 Nays, 1 Abstention; \$1200 will be transferred between accounts to make up the difference for the spring awards.

Council members discussed upcoming events and shared ideas about new and current fundraising events.

5. Elections – Anthony Travelstead – No report.
 6. Public Information – Matthew Stottler – Has not met.
 7. Range – Amelia Ketzle – E. Cheek reported meeting, discussing longevity and are collecting the data.
- G. Constituency Committees
1. Advisory Board, Department of Public Safety – Andy Hawkins – Has not met.
 2. Computing Advisory – Amelia Ketzle – No report.
 3. Honorary Degrees – Todd Duermeyer – Has not met.
 4. Intercollegiate Athletics Advisory – Victor Martin – Has not met.
 5. Naming University Facilities – Anthony Fobs – Has not met.
 6. Parking and Traffic Appeals – April Imhoff – No report.
 7. Recreational Sports and Services Advisory – Elizabeth Cheek – Met on December 8 and minutes will be provided when received.
 8. Student Center Advisory – Sarah Kroenlein – No report.
 9. Traffic and Parking – Marianne Schoonover – Has not met.
 10. University Joint Benefits – Chad Waters/Elizabeth Cheek – Has not met.
- H. Special/Other
1. Chancellor’s Planning and Budget – Elizabeth Cheek/Marianne Schoonover – E. Cheek reported meeting on December 8. Susan Simmers was introduced and they discussed faculty merit pools, internal equity, and faculty equity. Looking to move approval to deans on the hiring process, having a budget training in the spring, and from constituencies they’re looking for efficiency ideas. Susan Simmers is wanting to look at a 5-year financial plan and Mark Owens is working on the task force campus plan.
 2. Chancellor Search Advisory – Elizabeth Cheek – Has not met.
 3. Chancellor’s Task Force on Diversity and Inclusion – Crystal Harris – No report.
 4. Employee Advisory Committee to the Merit Board – Elizabeth Cheek – Has not met.
 5. Legislative Advisory – Matthew Stottler – M. Stottler reported minimum wage increased, SAFE-T Act is in effect, and a Speaker of the House has not been elected yet.
 6. Network Empowering Women Committee – Crystal Harris – No report.
 7. System Staff Advisory – Anthony Travelstead – No report.
 8. Search Committee for Provost and Vice Chancellor for Academic Administration – Matthew Stottler – Still in a holding pattern and have had no correspondence.

VII. Old Business

A. Fobs read an example of a supervisor evaluation from another university and provided the example in Teams. Council members discussed the benefits for having supervisor evaluations and gave concerns. Members provided examples and gave feedback on their understanding for evaluations. The Council asked S. Peach for feedback from an HR

perspective. Peach suggested contacting Labor and Employee Relations for information. Council members discussed having a committee assigned to work on supervisor evaluations and A. Fobs showed interest in chairing the committee. Further discussion continued on the process of evaluations. A. Fobs confirmed with S. Peach to continue using HireTouch until told different.

VIII. New Business

C. Green reported the Staff Excellence Committee will be meeting and needs to be added back on the agenda.

IX. Non-Agenda Items

D. McIntyre asked if CS has a committee for fundraising. It was answered that fundraising goes through the Education Assistance Committee. Council members shared and discussed fundraising ideas and events. Members discussed the distribution date for the next newsletter and will need dates of future events, such as the flea market. Having guidelines and more clarification on fundraising and advertising, along with the planning and advertising of future events, were also discussed.

X. Adjournment

Motion: M. Schoonover

Second: M. Stottler