

**2022-2023 Civil Service Council**  
**Wednesday, December 7, 2022**  
**Student Services Room 307**  
**1:00 P.M.**

**I. Call to Order**

The December meeting was called to order by Vice President Elizabeth Cheek.

**II. Roll Call of Membership**

Members Present: Kofo Badejo, Thomas Becker, Elizabeth Cheek, Mickel Cordes, Todd Duermeyer, Cyndy Green, Amelia Ketzle, Diane McIntyre, Jason Phillips, Terry Richardson, Dana Roland, Marianne Schoonover, Matthew Stottler, Anthony Travelstead, Chris Woodruff

Members Absent: Anthony Fobs

Guests: Ann Coward, Rebecca Dykis, Josh Frick, Dawn Hattey, Victor Martin, Stacy Peach

**III. Public Comments**

None

**IV. Approval of the Minutes for Oct 2022**

Motion: M. Schoonover

Second: A. Ketzle

A vote commenced: 0 Nays, 0 Abstentions; The minutes from October 2022 meeting were approved as corrected in MS Teams.

**V. Announcements**

None

**VI. Reports**

A. Council President

1. Chancellor Meeting (Met Nov 18, next meeting Dec 16) – A. Travelstead reported discussing ongoing searches, i.e. Provost & VCAA search, along with enrollment and graduation numbers. Application and admission numbers for Fall 2023 are exceeding LY numbers YTD. The Council discussed student support and events the university has, such as retreats and open houses, to contact and retain students. Travelstead had a meeting yesterday with the Chancellor, Matt Baughman, and the new VC for Administration and Finance. They discussed salary increases, morale, and workloads. E. Cheek asked if they discussed longevity increases. A. Travelstead said they will discuss that moving forward. The Council discussed state appropriations, enrollment, and how raises are proposed and determined throughout the university.
2. Board of Trustees Meeting (Met Dec 1, next meeting Feb 9, 2023) – A. Travelstead reported the agenda is posted on the BOT website. Travelstead highlighted a position change and salary increase for the head of the foundation and the new VC for Administration and Finance were approved.
3. Chancellors Leadership Council (Nov 9 cancelled, next meeting Dec 14, 2022) – No report.

B. School of Medicine Civil Service Council – Kim Howard – No report.

- C. Annuitants Association – Carolin Harvey – No report.
- D. Human Resources – Renee Colombo/Stacy Peach – S. Peach reported retro pay will be paid to monthly employees on the 01/31 check, semi monthly will be on the 12/15, ACES is TBD, and Faculty is being handled by Dr. Morris per their Faculty Association Collective Bargaining Agreement. T. Richardson asked about an email going out to ACES employees and S. Peach said last she heard it was being handled this morning. It was discussed that the departments for ACES employees will figure their retro pay.
- E. SURS Member Advisory – Elizabeth Cheek – Met on November 22 to discuss dissolving SURSMAC and replace with SUAA. They decided to put on hold until the spring.
- F. Council Committees
  - 1. Executive/Budget – Elizabeth Cheek – Met and set the agenda.
  - 2. Bylaws – Chris Woodruff – Did not meet.
  - 3. Civil Service Benefits – Diane McIntyre – Has not meet.
  - 4. Education Assistance – Anthony Fobs – T. Becker reported meeting yesterday and discussing the luncheon and raffle. As of yesterday, just over 50 tickets had been sold. D. Roland will need to be added to future meetings.
  - 5. Elections – Anthony Travelstead – No report.
  - 6. Public Information – Matthew Stottler – Has not met.
  - 7. Range – Amelia Ketzle – Has not met. E. Cheek asked about discussion for longevity increases for range employees. T. Richardson offered his assistance.
- G. Constituency Committees
  - 1. Advisory Board, Department of Public Safety – Andy Hawkins (has not met)
  - 2. Computing Advisory – Amelia Ketzle – Met with CIO Wil Clark, and A. Ketzle and A. Howard will be putting together the membership for the committee. They would like the committee to advise the Chancellor rather than the Provost (according to the committee constitution) since the CIO reports to the Chancellor.
  - 3. Honorary Degrees – Todd Duermeyer – Three names were recommended for the Distinguished Service Award and four were made for the Honorary Degree.
  - 4. Intercollegiate Athletics Advisory – Victor Martin – Met on November 15. V. Martin was unable to attend but they discussed conference meetings, a Title IX balance between men and women’s sports, operating paper for USC and GPSC student reps, and looking to have the SIU Today list upcoming games and events. No meeting will be held in December.
  - 5. Naming University Facilities – Anthony Fobs – No report.
  - 6. Parking and Traffic Appeals – April Imhoff – No report.
  - 7. Recreational Sports and Services Advisory – Elizabeth Cheek – Will meet on December 8.
  - 8. Student Center Advisory – Sarah Kroenlein – No report.
  - 9. Traffic and Parking – Marianne Schoonover – Has not met.
  - 10. University Joint Benefits – Chad Waters/Elizabeth Cheek – E. Cheek reported the November 15 meeting was canceled and will meet on February 21.
- H. Special/Other
  - 1. Chancellor’s Planning and Budget – Elizabeth Cheek/Marianne Schoonover – E. Cheek reported meeting on December 8.
  - 2. Chancellor’s Search Advisory – Elizabeth Cheek – Has not met.
  - 3. Chancellor’s Task Force on Diversity and Inclusion – Crystal Harris – A. Travelstead reported the November meeting was canceled and no meeting planned for December.

4. Employee Advisory Committee to the Merit Board – Elizabeth Cheek – Met on December 6 to approve prior minutes and will share once posted on website.
5. Legislative Advisory – Matthew Stottler – Reported the Home Rule passed locally and Illinois Workers’ Rights passed. Committee members had a brief discussion about a house bill.
6. Network Empowering Women Committee – Crystal Harris (report posted) – A. Travelstead stated a report has been posted to MS Teams.
7. System Staff Advisory – Anthony Travelstead (has not met) – No report.
8. Search Committee for Provost and Vice Chancellor for Academic Administration – Matt Stottler – Four candidates came to campus for final interviews. The decision was made to continue the search and the committee will meet after the new year.

**VII. Old Business**

A. Ketzle asked for an update on equitable compensation review for civil service custom classes. There was no update. R. Dykis gave a brief review about a change in custom classes and having a different salary policy for employees. Council members and guests had a lengthy discussion on custom classes, salary changes, inequities, and being informed about certain information. Civil Service Benefits Committee discussed more communication with HR on employee changes and will be putting together a questionnaire for polling constituents about questions they would like addressed. Recent changes to the compensation plan were also discussed. Remote work was addressed and a system policy is in place and approval is needed from the department’s Vice Chancellor area. A. Ketzle confirmed herself and A. Coward were on the Computing Advisory Committee. D. McIntyre addressed a concern from a few employees that there is no kind of grievance process for employees during their probation period. T. Richardson offered his assistance if there is a grievance.

**VIII. New Business**

None

**IX. Non-Agenda Item**

Additional leadership training in the spring was discussed.

**X. Adjournment**

Motion: A. Ketzle

Second: M. Stottler