

2022-2023 Civil Service Council
Wednesday, October 5, 2022
Student Services Room 307
1:00 P.M.

I. Call to Order

The October meeting was called to order by President Anthony Travelstead.

II. Roll Call of Membership

Members Present: Kofo Badejo, Thomas Becker, Elizabeth Cheek, Mickel Cordes, Todd Duermeyer, Anthony Fobs, Cyndy Green, Amelia Ketzle, Diane McIntyre, Jason Phillips, Marianne Schoonover, Matthew Stottler, Anthony Travelstead, Chris Woodruff

Members Absent: Terry Richardson, Dana Roland

Guests: Josh Frick, Andy Hawkins, Kim Howard, April Imhoff, Victor Martin, Stacy Peach

III. Public Comment

None

IV. Approval of the Minutes for Sept 2022

Motion: C. Green

Second: K. Badejo

A vote commenced: 0 Nays, 0 Abstentions; The minutes from September 2022 meeting were approved as presented.

V. Announcements

None

VI. Reports

A. Council President

1. Chancellor Meeting (Met Sept 19, next meeting Oct 21) – A. Travelstead reported meeting on September 19 discussing the bullying policy, salary increases, and salary comparison to outside entities. M. Stottler asked if retro pay will be a separate check. A. Travelstead answered it will be added on to a check. Members discussed COVID testing on campus.
2. Board of Trustees Meeting (Met Sept 15, next meeting Dec 1, 2022) – A. Travelstead reported approval of a 2% wage increase across the board. This will be effective on the October 14 check and HR is still working on retro pay.
3. Chancellors Leadership Council (No report, next meeting Oct 12) – A. Travelstead reported the meeting for September was canceled.

B. School of Medicine Civil Service Council – Dawn Hattey – New representative is Kim Howard. K. Howard had no report.

C. Annuitants Association – Carolin Harvey – No report.

D. Human Resources – Renee Colombo – Stacy Peach reported more classifications will be voided and to make sure information is up to date on their HireTouch applications. Peach added that flu shots will be on campus October 18 and 26 under the tent behind Woody Hall.

E. SURS Member Advisory – Elizabeth Cheek – Has not met.

F. Council Committees

1. Executive/Budget – Elizabeth Cheek – Met and set the agenda.
 2. Bylaws – Chris Woodruff – Has not met.
 3. Civil Service Benefits – Diane McIntyre – Has not met. D. McIntyre reported working on research for COVID reimbursement and provided some information to the council.
 4. Education Assistance – Anthony Fobs – A. Travelstead reported meeting yesterday and they received \$528 profits from the Silkworm fundraiser. They have finished the September Quatro's sale with \$250 in gift certificates and having a Quatro's Day on October 18. Travelstead passed around packets to all council members for the Family Portrait Fundraiser happening October 22 from 10am to 8pm. This is for a 10x13 full-color family portrait for \$10. Council members were asked to sell 5 tickets a piece with 60 sessions available. Pets are welcomed. A. Travelstead explained the process and a signup sheet will be posted in Teams for volunteers. A minimum of 50 tickets need to be sold for the fundraiser to happen. A. Fobs reported having a Don Taco Day the first week of November but had no specific date yet. A. Travelstead mentioned having the CSC luncheon on December 7 with more information to come. The next meeting is Tuesday, November 1.
 5. Elections – Anthony Travelstead – Has not met, no report.
 6. Public Information – Matthew Stottler – M. Stottler reported they are finishing the newsletter and waiting on some information. A. Travelstead added the report was posted in Teams. Council members discussed formatting and adding a few additional items to the newsletter.
 7. Range – Amelia Ketzle – No report.
- G. Constituency Committees
1. Advisory Committee, Director of Public Safety – Andy Hawkins – No report, has not met.
 2. Computing Advisory – Amelia Ketzle – Has not met.
 3. Honorary Degrees – Todd Duermeyer – T. Duermeyer reported they met and elected a chair. The deadline for nominations is October 19. So far, they have received 17 nominations for honorary and 4 for distinguished.
 4. Intercollegiate Athletics Advisory – Victor Martin – V. Martin reported they met yesterday with the new Athletic Director Tim Leonard. Leonard is looking to reevaluate all processes and procedures in athletics and looking at the impact the NIL guidance has on the university. They are in the process of hiring a Deputy Athletic Director and have several other positions open.
 5. Naming University Facilities – Anthony Fobs – Has not met.
 6. Parking and Traffic Appeals – April Imhoff – Has not met. Next meeting is November 17.
 7. Recreational Sports and Services Advisory – Elizabeth Cheek – Has not met.
 8. Student Center Advisory – Sarah Kroenlein – Has not met. They are reforming this committee.
 9. Traffic and Parking – Marianne Schoonover – Has not met.
 10. University Joint Benefits – Chad Waters/Elizabeth Cheek - Met on September 20 and looking for ideas from constituency groups. M. Stottler suggested a parking sticker stipend.
- H. Special/Other
1. Chancellors Planning and Budget – Elizabeth Cheek – Has not met.
 2. Chancellor Search Advisory – Elizabeth Cheek – Has not met.

3. Chancellor's Task Force on Diversity and Inclusion – Crystal Harris – Meeting canceled.
4. Employee Advisory Committee to the Merit Board – Elizabeth Cheek – E. Cheek reported they will meet on Oct 12 and 13 in Alton.
5. Legislative Advisory – Matthew Stottler – M. Stottler reported the Home Rule Vote (Carbondale) will be on the ballot in November. SIUC signed an agreement with the Boys and Girls Club for mentors. The new congressional districts are in effect for voting, and Illinois voters will decide whether to enshrine the right to unionize in the state constitution.
6. Network Empowering Women Committee – Crystal Harris – A. Travelstead reported that the minutes from their last meeting have been uploaded to Teams.
7. System Staff Advisory – Anthony Travelstead – A. Travelstead reported having the first round of leadership training with 56 participants. They will have 2-3 more trainings in October and looking at having mental health trainings in spring. The trainings will be presented at the BOT in December. Some council members discussed their experiences with the training sessions.
8. Search Committee for CIO – Amelia Ketzle – No report.
9. Search Committee for VC Admin and Finance – Anthony Fobs – A. Fobs reported Susan Simmers was selected and will start mid-November.
10. Search Committee for Dir Human Resources – Elizabeth Cheek – E. Cheek reported meeting on September 29 to review candidates. Having interviews with constituency groups this week. One has happened and the one tomorrow has been canceled.
11. Search Committee for Associate Provost for Academic Administration – Matt Stottler – M. Stottler reported meeting via Zoom on September 19 to discuss the process and to review application data. Stottler added they will except submissions after the deadline and will meet again on October 25 for selections.

VII. Old Business

None

VIII. New Business

E. Cheek discussed an employee with ADA accommodations changing departments, but not being able to permanently move the accommodating equipment purchased for them to use. The employee contacted HR and DSS, and the equipment will be moved until new equipment can be purchased by the employee's new department. Cheek suggested having something in place for an ADA accommodated employee to be able to permanently move the equipment they use for their accommodation with them if they change departments. Council members discussed department purchases, transferring equipment, employee inconvenience, and putting a procedure in place through the Civil Service Benefits Committee.

A. Travelstead discussed the establishment of the Asian Faculty and Staff Council. CSC has been asked for an endorsement of the AFSC's constitution. Council members discussed membership and purpose of the endorsement.

Motion: D. McIntyre

Second: E. Cheek

A vote commenced: 0 Nays, 0 Abstentions; CSC gives endorsement for the Asian Faculty and Staff Council constitution.

Council members discussed the importance of knowing what other constituency groups involvement is on campus and ways for everyone to interact and communicate.

IX. Non-Agenda Items

A. Travelstead reported a current search for the Director of Institutional Effectiveness, Planning, and Research. Interviews will be next week and this is a rebranding for the Institutional Research Directors position. Council members briefly discussed the position. Travelstead will keep CSC updated on this process.

X. Adjournment

Motion: T. Duermeyer

Second: E. Cheek