

2022-2023 Civil Service Council
Wednesday, July 6, 2022
Student Services Room 307
1:00 P.M.

I. Call to Order

The July meeting was called to order by President Anthony Travelstead.

II. Roll Call of Membership

Members Present: Kofo Badejo, Thomas Becker, Elizabeth Cheek, Mickel Cordes, Todd Duermeyer, Cyndy Green, Amelia Ketzler, Diane McIntyre, Dana Roland, Matthew Stottler, Anthony Travelstead, Chris Woodruff

Members Absent: Anthony Fobs, Jason Phillips, Terry Richardson, Marianne Schoonover

Guests: Josh Frick, Dawn Hattey, Victor Martin, Stacy Peach

III. Public Comments

D. McIntyre read a statement on behalf of a Civil Service employee addressing questions related to the Civil Service salary survey. A. Travelstead asked for a copy of the statement and said he will report back.

IV. Approval of the Minutes for June 2022

Motion: M. Cordes

Second: D. McIntyre

A vote commenced: 0 Nays, 0 Abstentions; The minutes from June 2022 meeting were approved as presented.

V. Announcements

A. Travelstead announced that M. Schoonover is being induced today.

VI. Reports

A. Council President

1. Chancellor Meeting (Met June 10, Next meeting July 8) – A. Travelstead reported discussing the bullying policy and the final draft is finished. They discussed the salary survey, with both CS and A/P Staff phase 1 being completed. The Council discussed who the committee members were and what information/data was assessed in phase 1 of the salary survey. Travelstead reported the Chancellor has put forward a 2% increase for all university employees at the July 21st BOT. They also discussed enrollment, which numbers are looking hopeful, and the two CSC staff appreciation events in June. The next meeting is July 15, not July 8.
2. Board of Trustees Meeting (Did not meet, next meeting July 21) – A. Travelstead reported the meeting will be in Springfield.
3. Chancellors Leadership Council (Did not meet, not meeting till Fall) – A. Travelstead reported that they will probably meet around September.

B. School of Medicine Civil Service Council – Dawn Hattey – Met on 06/08 and the next meeting is 07/13. Discussed the pay increase and different phases, sick

bank is put on hold, HireTouch is switching to Centerstone, and updating the employee drug and alcohol policy.

- C. Annuitants Association – Carolin Harvey – No report.
- D. Human Resources – Renee Colombo – S. Peach reported they are still in revision for exams going to credential assessment. Peach answered the question that position descriptions (PRFs) are updated within the last two years. It was asked if transcripts still cost and if SIU has streamlined this process. S. Peach said HR doesn't have access to transcripts but will work with applicants through this process.
- E. SURS Member Advisory – Elizabeth Cheek – Has not met.
- F. Council Committees
 - 1. Executive/Budget – Elizabeth Cheek – Met and set the agenda. A. Travelstead added that committee assignments have been assigned and a list has been sent out. Travelstead read aloud the committee assignments and asked for council approval.

Motion: A. Ketzle
Second: T. Duermeyer
A vote commenced: 0 Nays, 0 Abstentions; The 2022-2023 Civil Service committee assignments were approved as presented.

A. Travelstead listed university committees that had openings and stated a nomination form will go out via email next week. Travelstead briefly went over committee descriptions.
 - 2. Bylaws – Jason Phillips – No report.
 - 3. Civil Service Benefits – Anthony Travelstead – Has not met.
 - 4. Education Assistance – Anthony Fobs/Anthony Travelstead – Fall 2022 Awards – A. Travelstead reported they will call a meeting in about two weeks to elect a chair and approve awards for Fall 2022. Travelstead stated that on 08/23 and 10/18 they will be having Quatro Days with gift certificates available for purchase. Also, having a Silkworm apparel sale 08/15-08/31.
 - 5. Elections – Anthony Travelstead – Has not met.
 - 6. Public Information – Cyndy Green – No report, has not met. M. Stottler will set up a meeting to elect a chair.
 - 7. Range – Kofo Badejo – No report, has not met.

G. Constituency Committees

- 1. Advisory Committee, Director of Public Safety – Andy Hawkins – No report.
- 2. Computing Advisory – Amelia Ketzle – No report.
- 3. Commencement Advisory – Cyndy Green – Remove from list.
- 4. Honorary Degrees – Shari Garnett – No report.
- 5. Intercollegiate Athletics Advisory – Victor Martin – No report, has not met.
- 6. Naming University Facilities – Anthony Fobs – Met and set committee.
- 7. Parking and Traffic Appeals – April Imhoff – No report.
- 8. Recreational Sports and Services Advisory – Elizabeth Cheek – Has not met.
- 9. Student Center Advisory – No report. The Council will need to appoint a person to this committee.
- 10. Traffic and Parking – Marianne Schoonover – No report.
- 11. University Joint Benefits – Chad Waters/Elizabeth Cheek – No report.

H. Special/Other

1. Chancellors Planning and Budget – Elizabeth Cheek – No report.
2. Chancellor Search Advisory – Elizabeth Cheek – No report.
3. Diversity Committee – Crystal Harris – No report.
4. Employee Advisory Committee to the Merit Board – Elizabeth Cheek – Has not met. Next meeting is July 21st and 22nd in Urbana.
5. Legislative Advisory – Matthew Stottler – City of Carbondale approved \$2.1M in ARPA funding for recommended applicants.
6. NEW Committee – Crystal Harris – No report.
7. System Staff Advisory – Anthony Travelstead – No report.
8. Search Committee for CIO – Amelia Ketzle – No report.
9. Search Committee for VC Admin and Finance – Anthony Fobs – No report.
10. Search Committee for Dir Human Resources – Elizabeth Cheek – Has not met, meeting on July 12th.

M. Stottler added that he is on the Search Committee for Associate Provost for Academic Programs (APAA). A. Travelstead will add this search committee to the agenda.

VII. Old Business

Card and flower fund donations will go to T. Richardson. The Council discussed COVID sick time reimbursement, using vacation vs sick time.

VIII. New Business

None

IX. Non-Agenda Items

None

X. Adjournment

Motion: M. Stottler

Second: A. Ketzle