

2022-2023 Civil Service Council
Wednesday, June 1, 2022
Student Services Room 307
1:00 P.M.

I. Call to Order

The June meeting was called to order by President Anthony Travelstead.

II. Roll Call of Membership

Members Present: Kofoworola Badejo, Thomas Becker, Elizabeth Cheek, Mickel Cordes, Todd Duermeyer, Anthony Fobs, Cyndy Green, Amelia Ketzle, Diane McIntyre, Jason Phillips, Terry Richardson, Dana Roland, Marianne Schoonover, Matthew Stottler, Anthony Travelstead, Chris Woodruff

Guests: Renee Colombo, Tim Crosby, Josh Frick, Shari Garnett, Andrea Hahn, Carolin Harvey, Victor Martin, Shannon Newman, Stacy Peach

III. Public Comment

Andrea Hahn addressed the Council concerning the email regarding the request for return of paid sick leave benefit due to COVID-19 (Public Act 102-0697). A. Hahn asked the Council to consider writing a letter to state law makers noting that this is happening and should be a one-time event. Hahn also asked the Council to draft a letter to the SIUC Chancellor asking that he return sick time to all employees on campus regardless of vaccination status. Tim Crosby added the concern that the state could be influencing the Civil Service Employee benefits.

Motion: E. Cheek motioned to move Agenda Item VIII (New Business) "COVID Sick Time Reimbursement Policy" and discuss now.

Second: M. Stottler

A vote commenced: 0 Nays, 0 Abstentions; Agenda Item VIII (New Business) "COVID Sick Time Reimbursement Policy" was moved for discussion now.

Council members discussed Public Act 102-0697 providing situations from personal experience. E. Cheek asked R. Colombo (Interim HR Director) what other universities have done. R. Colombo said it was a decision made by the System, for all three campus, and was worked out through the legal councils. Colombo had no information on other state universities. Council members continued discussion on using sick time vs vacation time and working from home options. A. Travelstead asked R. Colombo who is the responsible party paying for the return of sick time. Colombo did not know. Council members discussed the university COVID vaccination policies and continued their discussion of the COVID Sick Time Reimbursement Policy. The Council decided this was a topic of interest and the Civil Service Council Benefits Committee should follow-up on this topic and should address the COVID Sick Time Reimbursement Policy with the administration.

IV. Approval of the Minutes for May 2022

E. Cheek suggested the spelling correction for the word absence under Agenda Item VI-D in Session 1, and a spelling correction in Session 2 for the word Green under Agenda Item VII.

Motion: D. Roland

Second: M. Stottler

A vote commenced: 0 Nays, 0 Abstentions; The minutes from May 2022 meeting were approved as amended.

V. Announcements – Tammy W. resignation

A. Travelstead announced Tammy Wieseman has accepted a position off campus and has resigned from CSC. Travelstead announced Todd Duermeyer will fill T. Wieseman’s seat, according to the CSC By Laws. T. Duermeyer gave a brief self-introduction.

VI. Reports

A. Council President

1. Chancellor Meeting (Met May 13, Next meeting June 10) – A. Travelstead reported discussing the bullying policy and the administration is moving forward on this. Travelstead said they also discussed COVID sick time reimbursement and the salary study. The salary study is completed and found a few areas where it was prevalent. 50-60 employees were affected and the university is correcting this. A. Travelstead asked R. Colombo where the funds are coming from for the increases through the salary survey. R. Colombo did not know. Travelstead stated he asked about salary increases and the Chancellor is looking at a 2% increase for FY2023 upon approval from the BOT. Travelstead said SIUC received \$50k through a COVID state grant for teachers (preschool, daycare, etc.) that will be distributed to those individuals but is held up in legal. A. Travelstead reported the System Staff Advisory Committee is having training sessions for constituents on September 14, 15, 16 and October 5, 6, 7 open to any staff member. Travelstead also added that enrollment and application numbers are up and the Chancellor said it looks promising.
 2. Board of Trustees Meeting (Did not meet, next meeting July 21)
 3. Chancellors Leadership Council (Did not meet, not meeting till Fall)
- B. School of Medicine Civil Service Council – Dawn Hattey – No report.
- C. Annuitants Association – Carolin Harvey – The annual meeting will be held in Springfield on June 16.
- D. Human Resources – Renee Colombo – Received the final systems report from the 2021 audit. There will be 25 AP positions that will need converted to CS, some temporary upgrades, and were over hour limitations for extra help. Last Thursday at the HR director’s meeting it was announced that starting today we will receive notice of them revising CS exams and moving all exams to a credential’s assessment exam starting July 1. The ones that won’t change will be the police officer series and any exam revised in the last year. It was discussed that applicants will have to reapply and that this will clear the registers. COVID policies were discussed and no known changes have been issued and testing will continue.
- E. SURS Member Advisory – Elizabeth Cheek – Has not met.
- F. Council Committees
1. Executive/Budget – Elizabeth Cheek – Met and set the agenda.
 2. Bylaws – Jason Phillips – Has not met.
 3. Civil Service Benefits – Anthony Travelstead – Has not met.
 4. Education Assistance – Anthony Fobs/Anthony Travelstead – Has not met. The deadline for awards was yesterday and a reminder was sent. Endowment is about \$6500 for the year with over \$1000 made from the flea market and \$100 from the Silkworm sale. A. Fobs asked about the FEM bill from the flea market. A. Travelstead said he has not received a bill yet.
 5. Elections – Anthony Travelstead – Has not met.
 6. Public Information – Cyndy Green – Has not met.
 7. Range – Kofo Badejo – Has not met.

8. Officer Nomination – Amelia Ketzle – Met online and elected A. Ketzle as chair. Officer nomination forms were sent out and received 1 for vice president and 0 for secretary. Ballots were passed out. A. Travelstead opened the floor and asked 3 separate times if there were any additional nominations for vice president. No additional nominations were presented. A. Travelstead opened the floor and asked 3 separate times if there were any additional nominations for secretary. T. Richardson self-nominated. Ballots were collected by A. Ketzle and the elections committee left the room to count ballots. The meeting was paused then reconvened once the elections committee returned. A. Ketzle reported E. Cheek received 14 out of 14 votes for vice president and T. Richardson received 12 out of 14 votes with 2 abstentions. E. Cheek was re-elected Civil Service Council Vice President and T. Richardson was elected Civil Service Council Secretary.
Motion: E. Cheek motioned to destroy the ballots
Second: C. Green
A vote commenced: All members were in favor in destroy the ballots.

G. Constituency Committees

1. Advisory Committee, Director of Public Safety – Andy Hawkins – No report.
2. Computing Advisory – Amelia Ketzle – No report.
3. Commencement Advisory – Has not met.
4. Honorary Degrees – Shari Garnett – Has not met.
5. Intercollegiate Athletics Advisory – Victor Martin – No report.
6. Naming University Facilities – Anthony Fobs – No report.
7. Parking and Traffic Appeals – April Imhoff – Has not met.
8. Recreational Sports and Services Advisory – Elizabeth Cheek – Has not met.
9. Student Center Advisory – Will need to appoint a representative. Has not met.
10. Traffic and Parking – Marianne Schoonover – Has not met.
11. University Joint Benefits – Chad Waters/Elizabeth Cheek – The Chancellor has asked Tena Bennett to reconvene the committee. Met on May 26 and received the charge.

H. Special/Other

1. Chancellors Planning and Budget – Elizabeth Cheek – Has not met. The May 26 meeting was canceled.
2. Chancellor Search Advisory – Elizabeth Cheek – Has not met.
3. Diversity Committee – Crystal Harris – No report.
4. Employee Advisory Committee to the Merit Board – Elizabeth Cheek – Has not met but the minutes from the last meeting have been uploaded to the website and Teams.
5. Legislative Advisory – Matthew Stottler – Items were discussed earlier in the meeting.
6. NEW Committee – Crystal Harris – No report.
7. System Staff Advisory – Anthony Travelstead – Spoke on this earlier. Shared a flyer on the listserv for training and more information will be coming soon.
8. Search Committee for VC Research and Grad Studies – Terry Richardson – Dr. Costas Tsatsoulis was hired pending BOT approval at the July 21 meeting. Dr. Tsatsoulis will assume his duties on August 1.
9. Search Committee for CIO – Amelia Ketzle – Search has been pushed back.
10. Search Committee for VC Admin and Finance – Anthony Fobs – Meeting Monday with 8 new candidates.

11. Search Committee for Dir Human Resources – Elizabeth Cheek – Scheduled to meet tomorrow.
12. Search Committee for Dean of College of Liberal Arts – Anthony Travelstead – The committee chose a candidate that was submitted to the Provost. No announcement has been made yet.
13. Search Committee for Dean of College of Arts and Media – Crystal Harris – No report.

VII. Old Business

A. Travelstead reminded members about donations for the card and flower fund. All donations will go to T. Richardson moving forward.

VIII. New Business

-COVID Sick Time Reimbursement Policy – Discussed earlier in meeting.

-Staff Appreciation Day (June 14-SSB Pavilion) – Winston’s Bagels and Tropical Sno willing to be giving away food items to anyone on campus. CSC had \$1k in the budget and the Chancellor’s Office matched that amount. No members opposed the event. Members discussed separating the event into two days and stretching the time across two shifts. They will consider this for the next event.

IX. Non-Agenda Items

M. Stottler addressed campus safety concerns with the abortion clinic moving to Carbondale. A. Fobs asked members what is the best way to advertise the unions cooking sale other than word of mouth. Members suggested promoting the sale on the CSC Facebook page, flyers, and word of mouth.

X. Adjournment

Motion: T. Richardson

Second: M. Stottler