

Traffic and Parking Committee Meeting Minutes

November 16, 2021

Zoom Meeting

Present: Chief Benjamin Newman (Department of Public Safety), Lt. Ryan House (Department of Public Safety), Marianne Shields (Civil Service Employees Council), Tena Bennett (Student Center), Lisa Caringer (From Provost and Vice Chancellor for Academic Affairs), Zachary Marine (Undergraduate Student Gov.), OJ Duncan (Graduate/Professional Student Council), Jennifer Sherry (Faculty Senate), Eli Epplin (Parking Division), Scott Weber (Engineering Services), and Ivy Nessa (Department of Public Safety)

Absent: Edward Pultorak (Traffic & Parking Appeals Board Chairman), Junghwa Lee (Graduate Council), Elyse Weller (Administrative/ Professional Council)

The Traffic and Parking Committee meeting was called to order at 2:31 p.m. by Chief Newman. Roll call was taken and introductions were made.

Chief Newman asked if there were any changes or additions to the agenda. Motion by Lisa Caringer to approve the agenda, and seconded by Jennifer Sherry. None opposed. Motion passed

The minutes of March 1, 2021 were reviewed. Jennifer Sherry motioned to approve the minutes, and seconded by Zachary Marine. None opposed. Motion passed.

Informational Items/Announcements

Chief Newman announced the additional bollards added to Washington St. Eli Epplin discussed the Lot 108 conversion to 30 minute parking. Chief Newman and Eli Epplin discussed the new pay station purchased form lot 48 and 113. Chief Newman discussed the repairs for Lincoln Dr. over Thanksgiving Break.

Old Business

6.1 Capital Improvement Projects

Eli Epplin explained and reviewed the capital improvement projects for FY22-FY25. Lot 3 revision tabled for next meeting.

6.2 Dental Hygiene Patient Parking

Eli Epplin discussed the implantation of spaces added to the Dental Hygiene parking lot.

6.3 Mater Parking

Eli Epplin discussed the removal of metered parking across campus and converting into 15 minute parking.

6.4 Blue Decals for Graduate and Teaching Assistants

Eli discussed the numbers gathered of the blue lots spot utilization. Gather information on which lots have the space availability to allow for Graduate and Teaching Assistants to park. Tabled for next meeting.

New Business

7.1 FY23 Decal Prices

Chief Newman stated that the decal prices have not changed in several years. Bring proposals of increase in the high blue with low blue staying the same price, and an increase in price for green lots with red and yellow staying the same. Tabled for next meeting.

7.2 Visitor Parking

Eli Epplin explained that the metered lots discussed in Old Business 6.3 to be converted into 15 minute spots.

7.3 Pay Stations

Eli Epplin discussed creating a one month permit for pay stations for lots 13 ,37, 94, 29, etc. Gather additional information and bring back to next meeting.

7.4 EVC Stations

Chief Newman stated that they are looking into a green fund proposal for electrical charging stations for three spots on campus. This is still in investigative mode and will be discussed next meeting.

7.5 E-Scooters

Chief Newman stated that this is tabled for next meeting, to revise the language of university policy on E-Scooters.

7.6 Tow Relocation

Epplin discussed towing protocols on campus currently, and proposed idea of towing vehicles to an area on campus. Eli Epplin also discussed the different rates for these services.

Action Items:

8.1 Replace Pay Stations

Eli Epplin explained that 5 pay stations on campus are outdated and need replaced. He discussed the cost of replacing these machines (\$37, 000) and how they will be EMV compliant. Tena Bennett motioned to purchase 5 new pay stations. Seconded by OJ Duncan. None opposed. Motion passes.

8.2 Tow Relocation Fee

8.2a- Eli Epplin discussed the new language in the parking rule and regulations regarding towing on campus. Lisa motioned to Omit 6-107-C-2, renumber accordingly, change 6-107 E to 6-107 F and insert E as follows: “E. The following vehicles may be subject to relocation on campus at the vehicle owners expense:

1. Vehicles parking in such a manner as to impede the normal flow of traffic, blocking other vehicles, and those parked in posted “No Parking” or posted “Restricted” parking or posted “Assigned” parking areas, will be relocated immediately when the violations are noted by a police officer or upon complaint to the Department of Public Safety.”

Second by Tena Bennett. All approved. Motion passes.

8.2b- Tabled for next meeting

Jennifer Sherry moved to adjourn and OJ Duncan seconded. None opposed. Motion passes. Meeting adjourned at 3:42 pm.