

2021-2022 Civil Service Council
Wednesday, December 1, 2021
Microsoft Teams Meeting
1:00 P.M.

I. Call to Order

The December meeting was called to order by President Anthony Travelstead.

II. Roll Call of Membership

Members Present: Kofoworola Badejo, Elizabeth Cheek, Anthony Fobs, Cynthia Green, Deborah Harmon, Crystal Harris, Lorrie Lefler, Tara Moore, Shannon Newman, Jason Phillips, Tina Price, Terry Richardson, Dana Roland, Matthew Stottler, Anthony Travelstead, Tammy Wieseman

Members Absent: Andrea Steen

Members Absent with Proxy: Lorrie Lefler (Proxy Shari Garnett)

Guests: Eric Brevik, Josh Frick, Carolin Harvey, Andy Hawkins, April Imhoff, Victor Martin

III. Guest Speaker: Dr. Eric Brevik

Dr. Eric Brevik is the Dean of CALPS as of July 1st. Dr. Brevik came from Dickinson State University and gave a brief self-introduction and has an academic background in geology and soil science. A goal this year is for CALPS to be one single college instead of being two colleges (Ag and Science) parallel under one roof. They are working on getting permanent directors hired and they will have a new school as of January 1st the School of Forestry and Horticulture. In the spring they will be working on getting permanent associate deans in place. Once they have their leadership in place, they will start their strategic planning. Dr. Brevik spoke of the opportunities the college has and how to maximize those opportunities. A. Travelstead asked what Civil Service staff can do to help CALPS reach their goals. Dr. Brevik said he would like to sit down with staff and look at the procedures and see how those can be streamlined and made easier. Council members discussed staffing issues following reorganization and the knowledge and value that Civil Service employees bring to the university. M. Stottler commented on the Xprize and NASA's competition that CALPS received and won. A. Travelstead asked what enrollment goal CALPS has. Dr. Brevik said they are looking at a 6% increase for enrollment.

IV. Approval of the Minutes

Motion: E. Cheek

Second: S. Newman

A vote commenced: 0 Opposed, 0 Abstentions; The minutes from November 2021 meeting were approved as written.

V. Announcements

Tara's thank you card to the council is posted in Teams. A. Steen's brother passed away back in September and the Executive Committee decided to get them a commemorative stone as well.

VI. Reports

A. Council President

1. Chancellor Meeting – Met November 23rd and discussed the searches for VC Administration and Finance, CIO, and VC Grad Research. The CIO search is ongoing due to offers not being accepted. Interviews for the Athletic Director are happening this week. Spoke on enrollment and have reregistered about 60% to date and hoping for 90% before break. Asked about in class salary upgrades and those are not happening. Tracy Bennett, from Extra Help, has been brought on to review salary study information. There are 145 remote work agreements on the Carbondale campus (79 are from the IT area) including the COVID-19 accommodation requests. The Pass/No Pass was voted down and students will have 3 options, one being that you are able to withdraw or drop a course through the remaining semester. The Chancellor had no update on the bullying policy.
 2. Board of Trustees – Has not met. Next scheduled meeting is December 2nd at SIUC. The agenda is posted in the Teams file.
 3. Chancellor’s Leadership Council – Met November 17th. Next scheduled meeting is December 15th. A. Travelstead did not attend, and S. Newman was proxy. Newman’s report posted in the Teams file.
- B. School of Medicine Civil Service Council – Jo Turley – No report.
- C. Annuitants Association – Carolin Harvey – No report.
- D. Human Resources – Renee Colombo – No report.
- E. SURS Member Advisory – Elizabeth Cheek – Met November 4th and officers were elected for 2022-2023. Melanie Lewis (Parkland College) Chairperson, Linda Brookhart (State Universities Annuitants Association) Vice-Chairperson, Mary Nippe Heck (SIU Carbondale) Executive Committee member, Judy Connelly (Joliet Junior College) Executive Committee member, and they are still finalizing third member. Presentations on benefits, legal, legislative, and investments have been uploaded to the Teams file. Next meeting will be in the spring.
- F. Council Committees
1. Executive/Budget – Elizabeth Cheek – Met and set agenda.
 2. Bylaws – Shannon Newman – No report.
 3. Civil Service Benefits -- Tina Price – No report.
 4. Education Assistance – Anthony Fobs/Anthony Travelstead – Quatro’s Day is December 7th, and the notification went out on Monday. Will be selling gift certificates through the 22nd. Profit from September sales was \$400. M. Stottler asked about late submitted applications. A. Travelstead told Stottler to send him names.
 5. Elections – Tina Price – No report.
 6. Public Information – Shannon Newman/Tammy Wieseman – No report.
 7. Range – Lorrie Lefler – No report.
- G. Constituency Committees
1. Advisory Committee, Director of Public Safety – Andy Hawkins – No report.
 2. Affirmative Action Advisory – Dawn Legier – No report.
 3. Computing Advisory – Shannon Newman – No report.
 4. Honorary Degrees – Shari Garnett – Met via Zoom on October 25th. Reviewed and discussed 12 nominations for Distinguished Service Award and 24 nominations for Honorary Degrees. Candidates are on the BOT agenda in the Teams file.
 5. Intercollegiate Athletics Advisory – Victor Martin – Did not meet. There were not enough members present for a quorum.
 6. Naming University Facilities – Anthony Fobs – No report.

7. Parking and Traffic Appeals – April Imhoff – Met on 11/18 but unable to attend. Next meeting is February 3rd.
 8. Recreational Sports and Services Advisory – Elizabeth Cheek – Agenda uploaded to the Teams file with links. Guest speaker Jared King, spoke about aquatics and risk management. Discussed facility updates, mask being mandatory and COVID guidelines, cycle studio complete, climbing/squash court conversion, looking at a campus lake water filtration proposal, frisbee golf course, state minimum wage increase, holiday hour operations, staffing changes, purchases, partnerships and events. Next meeting is February 17th.
 9. Student Center Advisory – Shannon Newman – No report.
 10. Traffic and Parking – Marianne Schoonover – Report uploaded to the Teams file.
 11. University Joint Benefits – Elizabeth Cheek – Has not met. Asked A. Travelstead if he has heard anything from central administration on this committee. Travelstead said he will inquire about it.
- H. Special/Other
1. Chancellor’s Planning and Budget – Elizabeth Cheek – Has not met.
 2. Chancellor Search Advisory – Elizabeth Cheek – Has not met.
 3. Diversity Committee – Crystal Harris – No report. November and December meetings were canceled, and the next meeting is January 19th.
 4. Employee Advisory Committee to the Merit Board – Shari Garnett – Committee is focused on amending the bylaws to allow flexibility for virtual meetings. Gail Schiesser is serving as interim. The budget is flat for the upcoming fiscal year. A Special meeting is scheduled for December 2nd. S. Garnett’s term is ending in December and the replacement will be the winner of the election that was held on November 18th. A. Travelstead announced that Elizabeth Cheek was elected as the new committee person. E. Cheek asked if this election has been considered for electronic voting. S. Newman said there was not enough time, and some bylaws may need to be revised. M. Stottler asked if voting could take place more than one day. A. Travelstead answered that this is a system committee, and it is set in state statute with their bylaws. Travelstead also thanked S. Newman, K. Badejo, T. Price, and L. Lefler for helping in the election.
 5. Legislative Advisory – Matthew Stottler – Reported the spending bill is done for the federal side, the Build Back Better is in the Senate, lawsuits on a state-by-state basis is ongoing, and CALPS winning the Xprize and NASA competition. Stottler encouraged reading an article in the Daily Egyptian about labor in higher education.
 6. NEW Committee – Crystal Harris – Met on November 16th. Report uploaded in the Teams file. Focusing on getting the recruiter position filled for the LGBTQ community and resource center. Also, looking at more diversity on the Leadership Council. Looking at changing the process for training and are discussing the spring conference. Next meeting is December 16th.
 7. System Staff Advisory – Met November 22nd. Discussed professional advancement opportunities across the system. Putting out a survey through the listservs for all staff on Carbondale, Springfield, and Edwardsville campuses regarding professional growth opportunities.
 8. Search Committee for VC Research and Graduate Studies – Terry Richardson – Met with the Chancellor and got the charge on November 19th. Receiving applications and looking at setting up for the first meeting.

9. Search Committee for CIO – Shannon Newman – Deciding who will be the new interim for a few months while the search continues.
10. Search Committee for VC Administration and Finance – Anthony Fobs – Application date pushed back to January 10th. We have received 11 applications to date.

VII. Old Business

E. Cheek reported that the Silkworm order will be ready by Friday or Monday. C. Harris added that the NEW Committee is sending an email to the Chancellor, along with the CS President and the APSC Chair, asking for a mental health day for staff. S. Newman asked about looking into concessions for basketball games.

VIII. New Business

None

IX. Non-Agenda Items

S. Newman mentioned a retirement celebration for Scott Bridges today at 4:30pm at Tres Hombres. A. Travelstead reported that the guest speaker for January 5th is Dean Morgan from CHHS and February 2nd is Mark Owens, director for FEM.

X. Adjournment

Motion: S. Newman

Second: T. Richardson