

2020-2021 CIVIL SERVICE COUNCIL
Wednesday, November 4, 2020
Microsoft Teams Video Conference
1:00 p.m.

- I. **Call to Order** - The November meeting was called to order by Anthony Travelstead, President, Civil Service Council.

II. **Roll Call of Membership**

Members Present: Richel Biby, Jeletta Brant, Lindsey Carter, Elizabeth Cheek, Anthony Fobs, Cyndy Green, Deborah Harmon, Lorrie Lefler, Tara Moore, Shannon Newman, Jason Phillips, Tina Price, Terry Richardson, Marianne Shields, Andrea Steen, Anthony Travelstead, Tammy Wieseman

Members Absent with Proxy: None

Members Absent: Crystal Harris

Others Present: Carolin Harvey

- III. **Approval of the Minutes** – The minutes from the October 2020 meeting were approved as amended.

Motion: L. Lefler

Second: T. Moore

- IV. **Announcements** – A. Travelstead announced the passing of the mother of a former Council member and asked the Council if it is appropriate to send a card using Card & Flower funds. There were no objections from the membership.

V. **Reports**

A. **Council President**

1. **Chancellor One-on-One** – A. Travelstead met with the Chancellor October 13. Discussions revolved around listening & learning sessions. A. Travelstead noted there has been poor attendance from our constituents at the Chancellor's listening & learning sessions. Topics discussed at the sessions included enrollment, multi-factor authentication, salaries and stipend possibilities for extra duties taken on so they have been good sessions. The next Listening & Learning session is scheduled November 12. The next meeting is scheduled for November 12. A. Travelstead also asked about the distribution of extra masks so employees have more than one, phone stipends for work at home.
2. **Board of Trustees Meeting** – The BOT executive committee met October 7 to discuss RAMP – capital management program to send to IBHE. Next meeting is Dec 3 in Carbondale.
3. **Leadership Council** – Met October 16. A. Travelstead was unable to attend but the agenda showed discussion concentrated on the dean's target and strategies to increase enrollment.

- B. **School of Medicine Civil Service Council** – Jo Turley - No report. School of Medicine hosted the Council of Councils. S. Newman attended and said there was a lot of professional development kind of sessions which was helpful, and they emailed all of the presentation slides which she will share with the group. SUAA had a good presentation and explained why they were supporting the Fair Tax on the 2020 ballot. She noted a negative aspect was the lack of networking because attendees could not see each other in the sessions with the Webex format. C. Green added how it was very different from previous years since it was virtual this year, but each session was very well presented. A. Travelstead stated interest in asking Jim Brownfield to be a guest at our January meeting.

- C. **Annuitants Association** – C. Harvey – They had a state meeting via Zoom on September 30 to conduct elections and make changes to the bylaws. Pat Eckert has been elected president. Joe Gibson was reelected to be on the board of directors. At the local October meeting, C. Harvey was elected to cochair the membership committee. The next local meeting will be virtual November 12. John McIntyre is the new president.

- D. **Human Resources** – No report. T. Moore stated there is a nationwide breach regarding fraudulent unemployment claims and SIU has many employees affected. This is an identity theft issue and employees affected need to contact IDES, FTC, and the Social Security Administration.
- E. **SURS Member Advisory** – Mary Nippe – No report.
- F. **Council Committees**
1. **Executive/Budget** – E. Cheek – Met and set the agenda.
 2. **Bylaws** - No report.
 3. **Civil Service Benefits** – No report.
 4. **Education Assistance** – No report. Quatro's fundraiser is scheduled for November 17.
 5. **Elections** – No report.
 6. **Public Information** – No report.
 7. **Range** – L. Lefler – No report.
 8. **Staff Excellence** – C. Green – There was a virtual staff recognition program on November 2 due to COVID. Renda Greer and Julie Virgo were honored at that ceremony with staff excellence awards.
- F. **Constituency Committees**
1. **Advisory Committee, Director of Public Safety** – J. Bigogno - No report.
 2. **Affirmative Action Advisory** – D. Legier – No report.
 3. **Computing Advisory** – S. Newman - No report.
 4. **Honorary Degrees** – S. Garnett – No report.
 5. **Intercollegiate Athletics Advisory** – L. Carter – Meet Friday November 13.
 6. **Naming University Facilities** – I. Tripp - No report.
 7. **Parking and Traffic Appeals** – E. Cheek – Met October 22 and elected Ed Pultorak as chair and the next meeting is November 6 at 10am.
 8. **Recreational Sports and Services Advisory** – E. Cheek – Met October 22. Written report was submitted.
 9. **Student Center Advisory** – J. Brant – No report.
 10. **Traffic and Parking** – M. Shields – No Report.
 11. **University Joint Benefits** – E. Cheek – No report.
- G. **Special/Other**
1. **Chancellors Planning and Budget** – M. Shields. Chancellor Lane reported they believe there will be a reduction to the state appropriate 5-10% for FY22 on top of the 6% cut in FY21. John Frost from Undergraduate Enrollment talked about their recruitment efforts. There was a 32.9% increase in enrollment from the Southern Illinois area. There is an increase in applications and admissions for freshmen. They have a goal of 5% increase in transfers. Dee Rotolo from Financial Aid spoke about scholarships and the new naming: Saluki Maroon, Saluki Silver and Saluki Gold which are GPA based scholarships. There is also the University Excellence scholarships based on GPA and admission time.

Judy Marshall asked for ideas for spending cuts to minimize the effect of the projected budget cuts. They also ask all to talk to legislators and talk positive about SIU. Chancellor is meeting with community college presidents, area school principals and superintendents to discuss the effects of the future appropriation cuts across the region. An email regarding that would be shared with the group.

2. **Chancellor Search Advisory** – E. Cheek – No report.
3. **Diversity Committee** – C. Harris – No report. Event information from Diversity Week was distributed.
4. **Employee Advisory Committee to the Merit Board** – S. Garnett – No report.
5. **Legislative Advisory** – T. Wieseman – No report.
6. **NEW Committee** – J. Bigogno – No report.

VII. **Old Business** – None

VIII. **New Business** – None

IX. **Non-Agenda Items** –

- A. Travelstead reminded the group that we still need headshots and short biographies to be posted to the Civil Service Council website at <https://cscouncil.siu.edu>.
- A. Travelstead sat in on an interview with Todd Bryson and Marcus Odom for the Office Manager position in the Professional Constituencies Office. The interview went well, and he believes they will offer Stephanie Ritter the position.

X. **Adjournment** –

Motion: J. Phillips

Second: T. Wieseman