

2019-2020 CIVIL SERVICE COUNCIL
Wednesday, June 3rd, 2020
Microsoft Teams Video Conference
1:00 p.m.

I. **Call to Order** - the June meeting was called to order by Anthony Travelstead, President, Civil Service Council.

II. **Roll Call of Membership**

Members Present: Richel Biby, Jim Bigogno, Jeletta Brant, Lindsey Carter, Elizabeth Cheek, Anthony Fobs, Cyndy Green, Crystal Harris, Deborah Harmon, Shannon Newman, Trinkia Pape, Jason Phillips, Marianne Shields, Andrea Steen, Anthony Travelstead, Tammy Wieseman

Members Absent: Ann Gilliam, Ira Tripp

Others Present: Jennifer Watson (HR), Shari Garnett, Carolin Harvey

III. **Approval of the Minutes** – The minutes from the May 2020 meeting were approved as presented.

Motion: M. Shields

Second: J. Brant

V. **Announcements** – A. Travelstead announced that Beth Chester has resigned from Civil Service Council effective end of day, May 31. She has left her position at SIU to pursue other opportunities. The Executive Committee, which includes the Elections Committee chair, reviewed the elections records from the 2019-2020 election year as the most recent completed elections. Anthony Fobs was the next highest vote count in the VCAF sector. Anthony Fobs has accepted to fill Beth's seat for the remainder of her term which is set to expire in May 2022.

VI. **Reports**

A. **Council President**

1. **Constituency Heads Meeting** – No report.

2. **Board of Trustees Meeting** – A. Travelstead stated a special meeting was held on May 29 where they appointed Austin A. Lane as the next Chancellor. Other appointments at SIUC included Dr. M. Cecil Smith as the Dean of the School of Education and Howard D. Motyl as the Interim Dean of the College of Mass Communications and Media Arts.

B. **School of Medicine Civil Service Council** – No report. Next meeting is Wednesday May 13.

C. **Annuitants Association** – C. Harvey – No report.

D. **Human Resources** – J. Watson – The Benefits Choice period ended May 31.

E. **Council Committees**

1. **Executive/Budget** – A. Travelstead – Met and set the agenda and discussed the vacant seat in the VCAF sector and determined Anthony Fobs had the next highest vote count in the last elections cycle.

2. **Bylaws** - I. Tripp – No report.

3. **Civil Service Benefits** – T. Pape – No report.

4. **Education Assistance** – A. Steen – No report. A. Travelstead noted we had received a second check for \$64.05 from the Yankee Candle fundraiser. D. Harmon asked if the deadline was still June 30 for the Education Assistance Scholarship award and A. Travelstead confirmed it is June 30.

5. **Elections** – S. Newman – No report.

6. **Public Information** – C. Green – No report.
7. **Range** – J. Bigogno – No report.
8. **Staff Excellence** – C. Green – No report. C. Green stated this committee was done until late fall so it could be removed from the agenda going forward.

F. **Constituency Committees**

1. **Advisory Committee, Director of Public Safety** – J. Bigogno - No report.
2. **Computing Advisory** – S. Newman/C. Woodruff - No report.
3. **Honorary Degrees** – S. Garnett – No report.
4. **Intercollegiate Athletics Advisory** – No report.
5. **Naming University Facilities** – I. Tripp - No report.
6. **Parking and Traffic Appeals** – E. Cheek – No report. The committee met electronically on April 23. There were 18 appeals. 6 were reduced, 4 were denied, and there were 8 no shows.
7. **Recreational Sports and Services Advisory** – E. Cheek – Written report submitted.
8. **Student Center Advisory** – J. Brant – No report.
9. **Traffic and Parking** – K. Morgan – The minutes from the November 2019 were submitted in writing.
10. **University Joint Benefits** – E. Cheek – No report.

G. **Special/Other**

1. **Employee Advisory Committee to the Merit Board** – S. Garnett – No report.
2. **Legislative Advisory** – J. Brant – No report.
3. **Diversity Committee** – C. Harris – No report. C. Harris stated the committee will meet with the ARC and President Mahony via Teams on June 11 to discuss the Diversity Campus Climate Survey.
4. **University Accreditation Committee** – M. Shields – M. Shields stated the committee was done and can be removed from future agendas and the HLC accreditation results are posted on their website: <https://hlcaccreditation.siu.edu>.
5. **Chancellors Planning and Budget** – No report.
6. **NEW Committee** – J. Bigogno/T. Wieseman – No report.
7. **Chancellor Search Committee** – E. Cheek – Dr. Austin A. Lane has been appointed as the new Chancellor at Southern Illinois University Carbondale.

VII. **Old Business** – None

VIII. **New Business** – None

IX. **Non-Agenda Items** –

- A. Travelstead noted we did not have a meeting schedule going beyond June and we should set a schedule. The July and January meetings normally would be delayed due to corresponding holidays, but

since the holidays do not impede on the meetings on the normal first Wednesday of each month, the Council agreed to leave the July meeting scheduled on July 1 and the January meeting scheduled on January 6.

- J. Brant announced that she has decided on a retirement date effective March 1.
- C. Harvey asked if there was discussion regarding processes/guidelines for coming back to work. E. Cheek stated the task force discussing those guidelines should have a recommendation by mid-June.
- C. Harvey asked if there was discussion regarding future furloughs. A. Travelstead stated there has been no discussion as far as he is aware.
- C. Harvey asked if the buildings were being cleaned and sanitized, including carpet cleaning, while employees were not on campus. A. Travelstead stated buildings are being cleaned regularly. C. Green added Building Services is at a 50% workforce level and they are all cleaning and sanitizing buildings but carpets are not being cleaned to her knowledge. E. Cheek added the PSO website provides coronavirus pandemic custodial policy updates based on State guidelines. <https://psu.edu/covid19clean.php>.
- A. Steen mentioned the Green Fund Grant awards have been issued and Woody Hall will be getting two new water bottle filling stations.

X. **Adjournment –**

Motion: S. Newman

Second: T. Wieseman