

**Civil Service Council
Education Assistance Committee**

The *Education Assistance Committee* met on January 16, 2020.

Holiday Luncheon profit was \$669, and Andrea thanked the committee members for all their help in making this event happen.

Quatro's Day (November 11) - \$930 sold in gift certificates for a 30% profit of \$279. Andrea does not have final profit number from Steve Payne yet, as there might be dine-in profits from that day.

Spring 2020 Education Assistance Applicants reviewed. Twenty-five (25) students qualify; Two (2) students do not qualify; Andrea will prepare award letters to send out, once Council approves. Anthony will get the other paperwork ready to send to the Foundation (list of committee members and copy of the applicant spreadsheet).

Andrea informed the committee that she will need to temporarily need to step-down as Chair of the committee, due to prelim exams study time will be taking up much of her time. Andrea plans on returning as Chair on March 1st; Elizabeth will be the Chair of the committee while Andrea is out.

Spring fundraisers discussed:

Quatro's Day – Andrea will contact Steve Payne for a date in March.

Yankee Candles – Andrea will forward the information packet to Elizabeth; because we'd like to get this fundraiser started.

Annual Flea Market – Anthony will contact PSO about reserving the parking lot location, and Anthony will contact the vendors. Anthony stated that the event is usually on the last Saturday in April, so we are looking at holding the event on April 25th with a rain date of April 26th.

Andrea asked Anthony for an update on the civil service staff position in the constituency office. Anthony said HR has provided a list of applicants to the Faculty Chair, as they are the ones who conduct the interviews and hire the staff for this office.

Meeting adjourned at 11:05 a.m.