

Traffic and Parking Committee Meeting Minutes

October 18, 2018, at 10:30 am

DPS Training Room, Trueblood Hall

Present: Chief Benjamin Newman (Department of Public Safety), Patti Perschbacher on behalf of Judy Marshall (Executive Director for Administration and Finance), Lt. John Allen (Department of Public Safety), Eli Epplin, (Parking Division), Amanda Sutton (AP Staff), Marianne Shields (proxy for Civil Service Employees Council), Mary Taylor (Faculty Senate), Elizabeth Cheek (proxy for Traffic & Parking Appeals Board Chairman), Lisa Caringer (Disability Support Services), Tena Bennett (Student Center), Junghwa Lee (Graduate Council), and Scott Weber (Engineering Services).

Absent: Brett Lacy, (Graduate/Professional Student Council) and Colton Newlin (Undergraduate Student Government).

The Traffic and Parking Committee meeting was called to order at 10:32 a.m. by Chief Newman. Roll call was taken and introductions were made.

Chief Newman asked if there were any changes or additions to the agenda. Motion was made to approve the agenda by Tena Bennett and seconded by Amanda Sutton. None opposed. Motion passed.

The minutes of the last meeting were reviewed. Motion was made by to approve the minutes as presented by Mary Taylor and seconded by Amanda Sutton. None opposed. Motion passed.

Informational Items/Announcements

Saluki Drive will be repaved and the potholes repaired in the Spring. ET Simonds will return and repair the area under the warranty agreement with them.

Old Business

6.1 Woody Hall Parking

Chief Newman stated near Woody Hall, a paystation was recently added and the yellow curbing was repainted. There are two 15-minute stalls and 11 visitor only spaces that service HR and other departments in Woody Hall.

6.2 Greek Row Parking

Chief Newman stated the parking around Greek Row was changed to green decal parking, and since that change occurred, many complaints have been received from students.

6.3 Parking Auxiliary Office at Student Center

Eli Epplin stated that revenues from the two parking offices in August were \$16,000 in the main office, \$7,000 in the auxiliary office, for a total of \$23,000 for both offices. In 2017, the revenue was \$27,000 in the main office during the same period of time. Business at the auxiliary office

decreased in September and part of October as follows: September main office, \$38,000, satellite office, \$1,300. For the same time period last September, the main office was \$49,000 in business. Mid-October amounts for the main office were \$1,000, and satellite office, \$319. Same period last year was \$1,400. Temporary permits are free, so business from those transactions are not reflected in the total. Chief Newman indicated that in exchange for the satellite office's rent due to the Student Center, DPS increased the number of 30-minute stalls at the Student Center, and parking is free during the weekends from 5 pm on Friday to 7 am on Monday. Scheduled in November is our "Food Drive for Citations" Day where certain food donations will waive a parking citation of \$35 and under, and food items collected will go to the Saluki Food Pantry. Citations billed to Bursar are ineligible for waivers. Further information on this event will be distributed campus-wide via usual avenues.

New Business

7.1 Estimated Statement of Revenue and Expenses

Epplin explained and reviewed the projected revenues and expenses from FY19-FY21, as well as for actual numbers for FY18.

7.2 Capital Improvement Projects

Weber discussed repaving Lot 9 (near Pulliam Hall) and a portion of Lincoln Drive. Repaving and reconfiguring areas of Lot 9 will not result in any loss of parking spaces, and the estimate for the project is \$300,000. Newman discussed the recent repaving of a portion of Lot 94 at the Rec Center and near Rainbow's End. Expansion of Lot 21 near Quigley will be discussed in the future.

7.3 FY20 Prices and Fees

Newman stated that the general student decrease percentage of 11.93 was used for the proposed decrease in decal sales. At this point, a rate increase is not suggested given the lack of raises or small amount of raises for employees across campus. Newman stated lot repairs need to be made, but due to a lack of decal rate increases, revenue needs to be found elsewhere, perhaps with citation fines. Epplin stated that the number of citations for illegal parking has stayed between 10% & 12% of the number of overall citations issued. Illegal parking citations can be issued for drivers backing in or pulling through parking spaces, parking in restricted upgrade lots (Lots 113, 4, 70) without purchasing an upgrade decal, blocking part of a roadway, and parking at yellow curbs. Epplin stated that an increased fine for illegal parking could be a significant source of revenue. Bennett asked if students were primarily issued these types of tickets, and Epplin stated that it was mostly students receiving these citations; however, most students receive a warning ticket prior to a citation being issued. Receipts for revenue from the Bursar bills ranges within the following month all the way to years. Newman stated that violators would bear the increased fines, and decal holders would not see an increase in prices. Newman stated that raising \$20 citation amounts to higher amounts would be a source of revenue. Bennett asked how our fines compare to other universities. Epplin stated we are average in fine amounts; however, many universities have varied policies, such as an "escalation" policy wherein one ticket is a base fine, and fines double with each subsequent

ticket in that fiscal year, or after five citations, the vehicle is towed. There have fine increases, but nothing across the board. Epplin stated the new booting policy has been effective on students who are usually habitual violators. Newman stated that a request for a fee increase for temporary and guest permits purchased in lower volume should be discussed in Agenda Section 8, Action Items. Sutton made a motion to make all \$20 fines listed in Section 5-108 be increased to \$25, and seconded by Mary Taylor. None opposed. Motion passed.

7.4 Impound Fee for Bicycles

Newman stated a request was received to discuss a fee be implemented on each abandoned bicycle that is later claimed by a student. There are very few bicycles that are claimed; therefore, a fee for claiming abandoned bicycles is not worth pursuing.

7.5 Lot 12 Graduate Admissions

Epplin stated that Lot 12, consisting of 30 spaces, is normally used by Undergraduate Admissions for potential students. A request was made by Graduate Admissions to also use Lot 12 for potential grad students visiting campus. Sutton stated she would conduct research on the issue. The matter has been tabled to the next meeting.

7.6 West Campus Parking

Newman stated that lot counts have been conducted regarding Lot 4 and possibly reclassifying those lots. Epplin stated that lot utilization based on decal sales is at $\frac{2}{3}$ rd capacity, and the north two rows of Lot 4 are usually empty. As of October, there were 181 upgrade parking decals for Lot 4 sold, and the lot has capacity to hold 344 vehicles. Epplin stated that if the trend continues, and the students remain housed on West Campus, the lot may need to be partially reclassified as a red lot. Newman stated that there was a request from the law school to make the area two-way traffic, at the minimum, the circle in front of the law school. This would involve removing street parking spaces. Lot 108 is an underutilized metered lot. Newman stated a final decision regarding east campus housing would be determined soon and this may have an impact on parking. It was suggested that Lot 4 be divided as $\frac{2}{3}$ and $\frac{1}{3}$. It was requested that the two-way street request and Lot 4 red decal issues be tabled and lot counts (Lots 4, 39, 108) conducted, as well as information on visitor space usage, be brought to the next meeting.

7.7 Yellow Parking Lots

Newman stated that due to no increase in decal prices, consideration needs to be given to increasing revenue by converting underutilized yellow lots (Lots 18 & 24) to red lots, and leave Lots 37 as blue and 52 as red lots. Yellow Lot 56 is excluded because it is further out. It was requested that lot counts be taken on yellow lots and that information, including lot spaces, is provided at the next meeting; matter tabled to next meeting.

7.8 Lot 94 ADA Parking

Epplin stated that SIU Disability Support Services, as well as new orthopedic center, are now both located in the Student Health Services Building, and a request was made to increase the

number of ADA spaces near the entrance of the SHS Building. Parking in Lot 94 and crossing Grand Avenue is problematic for some disabled students/customers. An estimate will be provided at the next meeting on allowing additional ADA spaces near the Student Health Services.

8. Action Items

8.1 Newman stated an increase is needed in the prices of guest and one day permits, and these are usually sold one at time, making it more expensive and time consuming to transact. In order to encourage departments to purchase in bulk, it was stated that a discount could be given for bulk purchases of over 25 permits. Lisa Caringer moved that transfer voucher purchases of guest or one day permits must be a minimum purchase of ten permits, and all bulk purchases will receive a discount for the purchase of over 25 permits, and seconded by Tena Bennett. None opposed. Motion passed.

8.2 Converting yellow Lots 18 and 24 to red decal lots will be tabled, see 7.7 Yellow Parking Lots.

Tena Bennett asked that an old wooden "additional meter" parking sign located in the grassy area off of Lot 13 causes confusion and needs to be removed.

Amanda Sutton made a motion to adjourn and Mary Taylor seconded. None opposed. Motion passed. Meeting adjourned at 11:50 am.