

2019-2020 CIVIL SERVICE COUNCIL
Wednesday, August 7, 2019
Student Services Building Room 307
1:00 p.m.

I. **Call to Order** the August meeting was called to order by Anthony Travelstead, President, Civil Service Council.

II. **Roll Call of Membership**

Members Present: Richel Biby, Jim Bigogno, Jeletta Brant, Lyndsey Carter, Elizabeth Cheek, Beth Chester, Ann Gilliam, Cyndy Green, Deborah Harmon, Crystal Harris, Dawn Legier, Shannon Newman, Jason Phillips, Andrea Steen, Anthony Travelstead.

Members Absent with proxy: Trish Cochran (Melanie Hammond); Trinka Pape (Rhonda Radford) Ira Tripp (Sarah Miller)

Members Absent:

Others Present: Theresa Henning, Jennifer Watson

III. **Guest Speaker(s) - None**

IV. **Approval of the Minutes** –Minutes from July meeting were approved with a minor correction.

Motion: **E. Cheek**

Second: **C. Green**

V. **Announcements**

- 22nd Council of Councils October 17th and 18th at UI Chicago. Tony needs a head count by August 21st in order to request funding from the Chancellor's office.
- Introduction of new Constituencies Office Manager, Theresa Henning

VI. **Reports**

Council President

1 **Constituency Heads Meeting**

- Met on July 22nd – Chancellor recapped the BOT meeting from July 18th - The funding of the additional allocation at 60/40 split between SIU Edwardsville and SIU Carbondale was rejected and the 50/50 proposal was approved.
- Discussed the questionnaire from Graduate Council regarding morale, feedback overall was low. More discussion on this topic will take place at the August 28th Constituency Heads meeting.

2 **Board of Trustees Meeting**

- Met in Springfield on July 18th.
- Items discussed in meeting: 50/50 funding proposal.
- Presentation by Dan Silver from the School of Law regarding the survival of the Paralegal Studies Program.
- Omnibus Vote: All items on the agenda were passed.
- School of Nursing was approved by the BOT and the IBHE
- Next BOT meeting will be in Edwardsville on September 12th.

- B. **School of Medicine Civil Service Council** – No report
- C. **Annuitants Association** – No report
- D. **Human Resources – J. Watson** – Flu shots are scheduled for October 17th and 23rd; SURS will be here in the Fall (October 16th). All employees are encouraged to make a profile in the “HireTouch” system which is currently being implemented for general hires and promotions.
- E. **Council Committees**
1. **Executive – E. Cheek**. No report
 2. **Budget** - No report
 3. **Bylaws - I. Tripp** (not present)
 - Second reading of bylaws by A. Travelstead
 - Opened for discussion.
 - Motion: **J. Phillips** - 2nd **E. Cheek**
 - Proposed revisions were approved.
 4. **Civil Service Benefits – T. Pape** – No report
 5. **Education Assistance - T. Cochran**
 - The list of fall scholarship applicants was distributed to the group.
 - 29 applied and 28 approved, 1 failed to qualify due to sponsor’s lack of one-year of service
 - Scholarship award amounts were set at \$300 each.
 - The Council unanimously approved the 28 recipients at \$300 each.
 - Approval letters were signed by Tony to be sent out.
 - Received a question regarding moving the deadline up by one month in order to speed up the Bursar statements. To be discussed with Committee and brought up at later date.
 - Fundraiser ideas are still being discussed.
 6. **Elections – S. Newman** - No report
 7. **Public Information- C. Green** – No report
 8. **Range – J. Bigogno**
 - Discussion commenced regarding the survey and J. Bigogno suggested it be turned over to the Executive Committee since our target audience is no longer only range employees. E. Cheek agreed and had already prepared survey question revisions for Council review.
- F. **Constituency Committees**
1. **Advisory Committee, Director of Public Safety** - No report
 2. **Computing Advisory** - No report – Minutes from the July 3rd meeting was distributed via email.
 3. **Honorary Degrees** – No report
 4. **Intercollegiate Athletics Advisory** – No report

5. **Naming University Facilities** -- No report
6. **Parking and Traffic Appeals** – No report
7. **Recreational Sports and Services Advisory** – No report
8. **Student Center Advisory** – No report
9. **Traffic and Parking** – No report
10. **University Joint Benefits** – No report

G. **Special/Other**

1. **Employee Advisory Committee to the Merit Board – S. Garnett** – Shari was not in attendance at this Council meeting but submitted a report for the July 18th and 19th meeting. The next meeting will be in October in coordination with the Council of Councils. Oct. 16th and 17th.
2. **Legislative Advisory – J. Brant** - No report
3. **Diversity Committee – A. Travelstead** - No report
4. **University Accreditation Committee – M. Shields** - No report
5. **Chancellors Planning and Budget – E. Cheek**
 - Will meet on 8/29/19
6. **Presidential Search Committee - E. Cheek** - No report

VII. **Old Business**

- Tony is working on getting a direct one-on-one meeting with the Chancellor.
- Question regarding office shortages and how those will be impacted by the campus reorganization. Per the Chancellor's office, the impact on civil service staff should be minimal, although, Tony noted he had received reports of several recent retirees that would not be replaced. The Chancellor promised to look into the issues.
 - Discussion followed

VIII. **New Business** - None

IX. **Non-Agenda Items** – None

X. **Adjournment** 2:07 pm

Motion: **S. Newman**

Second: **A. Steen**

Approved