

**2018-2019 CIVIL SERVICE COUNCIL**  
**Wednesday, May 1, 2019 – Meeting 1**  
**Student Services Building Room 307**  
**1:00 p.m.**

- I. **Call to Order** - the May meeting was called to order by Anthony Travelstead, President, Civil Service Council.
- II. **Roll Call of Membership**
- Members Present: Richel Biby, Jim Bigogno, Jeletta Brant, Elizabeth Cheek, Trish Cochran, Cyndy Green, Dawn Legier, Kym Morgan, Shannon Newman, Marianne Shields, Anthony Travelstead, Tammy Wieseman
- Members Absent with proxy: None
- Members Absent: Ann Gilliam, Casey Kidd, Tara Moore
- Others Present: Carolin Harvey, Lindsey Carter, Beth Chester, Deborah Harmon, Crystal Harris, Trinka Pape, Jason Phillips, Andrea Steen, Matt Baughman, Chancellor Dunn
- III. **Guest Speaker(s)** – Interim Chancellor Dunn  
*Highlights:* President Dorsey was scheduled to attend but was called to attend another meeting in Springfield on the same day so he was unable to attend.
- IV. **Approval of the Minutes** – The minutes from the October, November and December 2018 meetings were not ready for approval nor were the meeting minutes from the April meeting.
- V. **Announcements** – The Office Support Specialist position in the Constituencies office has been upgraded to Office Administrator.
- VI. **Reports**
- A. **Council President**
1. **Constituency Heads Meeting** – met 4/30/19;
  2. **Board of Trustees Meeting** – no report. The next scheduled meeting will be 5/15-5/16 in Carbondale.
- B. **School of Medicine Civil Service Council** – No report
- C. **Annuitants Association** – C. Harvey – met last week.
- D. **Human Resources** – J. Watson - No report – Reminder to all, the benefits choice timeframe is 5/1-5/31 should any employee need to change health insurance providers.
- E. **Council Committees**
1. **Executive** – E. Cheek – Met and set the agenda.  
Note – we are still short a Treasurer so financial reports were not distributed.
  2. **Bylaws** - M. Shields – No report
  3. **Civil Service Benefits** - R. Biby – No report
  4. **Education Assistance** – T. Cochran  
T. Cochran reported that we just completed this year's Spring Flea Market, it was a success. We had 40 vendors and brought in \$1,675 before expenses. We are waiting on bills for the Southern Illinoisan, Plant and Service Operations and postage charges before we know the full profit from the event but it is expected to be \$1,200-\$1,300. The Quatro's Dine-In Day is set for June 4<sup>th</sup>. Gift certificates are available for sale.

5. **Elections** – S. Newman  
S. Newman reported that the annual elections have completed. Of those that ran for election in the each of the 4 sectors, we will have 7 new Council members join us at the table in the second meeting and one incumbent. Elizabeth Cheek is the only member re-elected.
6. **Public Information** – C. Green – No report
7. **Range** – J. Bigogno  
J. Bigogno reported the committee met on 4/30/19 to discuss the letter received from Chancellor Dunn regarding the committee's request for FY20 increases and whether or not we wanted to share this letter with our constituents.
8. **Staff Excellence** – Cyndy Green  
C. Green passed around a written report and stated the recipients, Jeff McGoy and Timothy Lyle Attig will receive the Staff Excellence Award later this afternoon at Guyon Auditorium.

F. **Constituency Committees**

1. **Advisory Committee, Director of Public Safety** – J. Bigogno - No report
2. **Computing Advisory** – S. Newman/C. Woodruff - No report
3. **Honorary Degrees** – S. Garnett - No report
4. **Intercollegiate Athletics Advisory** – Tammy Wieseman - No report
5. **Naming University Facilities** – C. Waters - No report
6. **Parking and Traffic Appeals** – E. Cheek - No report
7. **Recreational Sports and Services Advisory** – E. Cheek – A written report was distributed
8. **Student Center Advisory** – J. Brant – Written report was distributed
9. **Traffic and Parking** – K. Morgan – No report
10. **University Joint Benefits** – E. Cheek/C. Waters – No report

G. **Special/Other**

1. **Employee Advisory Committee to the Merit Board** – S. Garnett – No report
2. **Legislative Advisory** – M. Shields – No report
3. **Diversity Committee** – A. Travelstead – No report
4. **University Accreditation Committee** – No report
5. **Chancellors Planning and Budget** – Meets later today

VII. **Old Business** – None

VIII. **New Business** – None

IX. **Non-Agenda Items** – None

X. **Adjournment**