

2019-2020 CIVIL SERVICE COUNCIL
Wednesday, December 4, 2019
Student Services Building Room 307
1:30 p.m.

- I. **Call to Order** - the December meeting was called to order by Anthony Travelstead, President, Civil Service Council.
- II. **Roll Call of Membership**
- Members Present: Richel Biby, Jim Bigogno, Jeletta Brant, Elizabeth Cheek, Beth Chester, Cyndy Green, Deborah Harmon, Crystal Harris, Shannon Newman, Trinka Pape, Jason Phillips, Marianne Shields, Andrea Steen, Anthony Travelstead, Ira Tripp, Tammy Wieseman
- Members Absent with proxy: Ann Gilliam (Pam McGuire)
- Members Absent: Lindsey Carter (Council Business)
- Others Present: Jennifer Watson
- III. **Guest Speaker(s)** – None
- IV. **Approval of the Minutes** – The minutes from the November 2019 meeting were approved as written.
Motion: Jim Bigogno
Second: Jason Phillips
- V. **Announcements** – We are in search of new Constituencies Office personnel. If anyone needs access to that office, Andrea Steen’s office is nearby and Anthony Travelstead can also assist.
- VI. **Reports**
- A. **Council President**
1. **Constituency Heads Meeting** – The committee has not met and there is no scheduled meeting at this time.
 2. **Board of Trustees Meeting** – Committee meeting is today and tomorrow (12/4-12/5). The BOT agenda was passed around the room. The BOT plans to propose a motion to approve a new SIU System president: Dr. Daniel Mahoney to start March 1st. Other agenda items to note include an appointment of Dr. Meera Komaraju for Provost, an Interim Dean of the College of Agricultural Sciences, and salary approval for the Director of Intercollegiate Athletics. Full Board meets 12/5 at the Student Center.
- B. **School of Medicine Civil Service Council** – No report.
- C. **Annuitants Association** – C. Harvey – No report.
- D. **Human Resources** – J. Watson – Minimum wage starts January 1st.
- E. **Council Committees**
1. **Executive/Budget** – E. Cheek – Met and set the agenda. A budget report for the foundation account was passed around the table.
 2. **Bylaws** - I. Tripp – No report
 3. **Civil Service Benefits** - R. Biby – No report
 4. **Education Assistance** – A. Steen – The committee has met twice since the last Council meeting to finalize details on the holiday luncheon. A written report was distributed. S. Newman commended all who helped plan and work the holiday luncheon.

5. **Elections** – S. Newman – No report but S. Newman noted January marks the beginning of the elections processes and she will reach out to Clay Cochran for an updated employee list upon return from break. S. Newman will notify those that are on the committee.
6. **Public Information** – C. Green – No report
7. **Range** – J. Bigogno – No report. J. Bigogno pointed out an article in the D.E. regarding inconsistencies in how employees are compensated differently for taking on additional tasks.
8. **Staff Excellence** – C. Green – The first meeting will be January 29th, at 10:00am in Anthony Hall. A. Travelstead notes there are four Council members who will participate on this committee.

F. **Constituency Committees**

1. **Advisory Committee, Director of Public Safety** – J. Bigogno - No report
2. **Computing Advisory** – S. Newman/C. Woodruff - No report
3. **Honorary Degrees** – S. Garnett – A brief written report was submitted via email. The committee has recommendations to the Chancellor for three honorary degree recipients and two distinguished alumni award recipients. A. Travelstead notes they are on the agenda for BOT approval tomorrow.
4. **Intercollegiate Athletics Advisory** – L. Carter - No report. The meeting was in session at the same time as the Council meeting so Lindsey was at the Athletics Advisory meeting.
5. **Naming University Facilities** – I. Tripp - No report
6. **Parking and Traffic Appeals** – E. Cheek – The committee met November 22. There were two appellants and neither appeared.
7. **Recreational Sports and Services Advisory** – E. Cheek – Met November 21. E. Cheek was unable to attend but will have a report for the next Council meeting.
8. **Student Center Advisory** – J. Brant – No report
9. **Traffic and Parking** – K. Morgan – No report
10. **University Joint Benefits** – E. Cheek – Met November 19th and were charged with looking into the parental leave, a sick leave bank and considering short term disability benefits. E. Cheek asked the Civil Service Council's Benefits Committee to supply any information regarding these topics since they have been working on some of them as well.

G. **Special/Other**

1. **Employee Advisory Committee to the Merit Board** – S. Garnett – No report
2. **Legislative Advisory** – J. Brant – No report. A Travelstead noted minimum wage increases effective January 1 and cannabis legalization effective January 1.
3. **Diversity Committee** – C. Harris – Met December 3rd but C. Harris was unable to attend. She did note they were finalizing details for the diversity event coming up and would be meeting again in January.
4. **University Accreditation Committee** – M. Shields stated there is a meeting scheduled December 9th to review the assurance argument. A. Travelstead noted a survey that was sent out.
5. **Chancellors Planning and Budget** – No report

6. **NEW Committee** – J. Bigogno/T. Wieseman – No report. The committee was meeting concurrent to the Council meeting so a report should follow next month. J. Bigogno noted information learned in last month's event: human trafficking is the fastest growing business internationally.
7. **Chancellor Search Committee** – R. Biby – No report
8. **Presidential Search Committee** – E. Cheek – The committee work has concluded.
9. **Provost Search Committee** – M. Shields – The committee work has concluded.

VII. **Old Business** –

- Civil Service Employee Survey – S. Newman will be forwarding a OneDrive link to the survey to the Council. A. Travelstead noted the Executive Committee had met with Legal to discuss FOIA-ability.

VIII. **New Business** – None

- IX. **Non-Agenda Items** – E. Cheek noted she has accepted the Administrative Assistant position at the Student Health Services as of December 16th. Her email address going forward should be updated to echeek@siu.edu and S. Newman will revise the contact list and resend it to the group. A. Travelstead noted her term will end this year as a result per Council bylaws and she will need to run for elections in the Student Affairs sector in the upcoming election.

A. Travelstead reminded the group that the next meeting will be January 8th and Jennifer DeHaemers is scheduled as the guest speaker that day.

X. **Adjournment** –

Motion: J. Brant

Second: M. Shields