

2019-2020 CIVIL SERVICE COUNCIL
Wednesday, November 6, 2019
Student Services Building Room 307
1:03 p.m.

I. **Call to Order:** September meeting was called to order by Anthony Travelstead, President at 1:03pm.

II. **Roll Call of Membership**

Members Present: Richel Biby, Jim Bigogno, Jeletta Brant, Lyndsey Carter, Elizabeth Cheek, Beth Chester, Ann Gilliam, Cyndy Green, Deborah Harmon, Crystal Harris, Carolin Harvey, Dawn Legier, Shannon Newman, Trinkia Pape, Jason Phillips, Marianne Shields, Andrea Steen, Anthony Travelstead, Ira Tripp, Jennifer Watson, Tara Moore, Tammy Weisman.

Members Absent with proxy: None

Members Absent:

Others Present: Theresa Henning

III. **Guest Speaker(s) – None**

IV. **Approval of the Minutes –**Motion to approve minutes from October meeting:

Motion: **S. Newman**

Second: **J. Brant**

October minutes approved.

V. **Announcements**

- Resignation of Office Manager, Theresa Henning
- Announcement of new council members and new committee assignments. Updated list was sent out with meeting agenda by S. Newman

VI. **Reports**

A. **Council President**

1. **Constituency Heads Meeting**

- Constituency groups met October 23rd, the last meeting for 2019. Items that were discussed:
 - Morale
 - Recruitment
 - Provost search
 - President search

2. **Board of Trustees Meeting**

- BOT met on October 25, 2019 in St. Louis. This was a special meeting with only 24 hour notice and was a closed session.
- The next meeting will be held on December 5, 2019 here on Carbondale campus.

B. **School of Medicine Civil Service Council – No report**

C. **Annuitants Association – C. Harvey – No report**

D. **Human Resources – J. Watson**

- Minimum wage changes January 1, 2020
- Preparing for the upcoming audit

- SURS meetings in April and benefit choices will be available

E. Council Committees

1. **Executive/Budget – E. Cheek.** Committee met and set the agenda.
2. **Bylaws - I. Tripp.** No report
3. **Civil Service Benefits – T. Pape**
 - Committee met and discussed issues relating to:
 - Short term disability
 - Sick and Bereavement leave
 - Free courses – is this available to all employees or is this only based on supervisory approval
 - Next meeting is scheduled for February
4. **Education Assistance – A. Steen**
 - Committee met and A. Steen provided a written report.
 - Update on Panera fundraiser
 - Education Assistance applications, make sure they are forwarded to her office.
 - Tickets for luncheon on December 4th at 1pm distributed to all members of the council.
5. **Elections – S. Newman.** No report
6. **Public Information- C. Green.** No report
7. **Range – J. Bigogno.** No report

F. Constituency Committees

1. **Advisory Committee, Director of Public Safety – J. Bigogno.** No report
2. **Computing Advisory - S. Newman.** Written report attached.
3. **Honorary Degree and Distinguished Service Awards – S. Garnett –** Written report
4. **Intercollegiate Athletics Advisory – L. Carter**
 - Discussed Illinois possibly passing ruling on paid use of student athlete names, images and likeness.
5. **Naming University Facilities – C Waters.** No report
6. **Parking and Traffic Appeals – E. Cheek.** No report
7. **Recreational Sports and Services Advisory – E. Cheek.** Written report.
 - Next meeting scheduled for November 21, 2019
8. **Student Center Advisory – J. Brant.** No report
9. **Traffic and Parking – K. Morgan.** Written report
10. **University Joint Benefits – E. Cheek.** Will meet November 19, 2019 for first time.

G. Special/Other

1. **Employee Advisory Committee to the Merit Board – S. Garnett.** Written report
2. **Legislative Advisory – J. Brant.** No Report
3. **Diversity Committee – C. Harris. Written report**
 - Diversity week in April 2020
4. **University Accreditation Committee – M. Shields.** Written report
5. **Chancellors Executive Planning and Budget – E. Cheek.** Written report
6. **Presidential Search Committee – E. Cheek.** No report
7. **Chancellor Search Committee – R. Bibby.**
 - Chancellor search is underway. Web page is about to go up providing information to the university community.
 - Plan is to announce a new Chancellor by Spring Break and have a new Chancellor seated by July 2020
8. **University Accreditation Committee.** No report

VII. **Old Business – A. Travelstead**

- New committee for Women's Empowerment has two new members. A flyer was sent out to Council members regarding upcoming event on Human Trafficking.
- Council of Councils meeting had 3 attendees from SIU: Travelstead, Cheek and Green. Meeting and presentations were positive and hope for higher attendance at future events.

VIII. **New Business – A. Travelstead**

- Provost Search Committee – three names were submitted by the Council. M. Shields was chosen to participate as a committee member. This committee will meet next Tuesday.
- Morale Survey responses are currently being reviewed by the Executive Council and results will be presented next month.

IX. **Non-Agenda Items – C. Green** asked for Staff Excellence Committee to be put back onto agenda as meetings will start again in January and February.

X. **Adjournment:** 2:40 pm

Motion: **S. Newman**

Second: **R. Biby**