

CIVIL SERVICE COUNCIL
Meeting Minutes
September 5, 2018

The September 5, 2018 meeting of the 2018-2019 Civil Service Council was called to order at 1:01 p.m. by Anthony Travelstead, Council President.

Roll call of the members was taken by Tara Moore, Council Secretary.

Members Present: Richel Biby, Elizabeth Cheek, Trish Cochran, Diane Frew, Tina Gerecke, Cyndy Green, Casey Kidd, Dawn Legier, Tara Moore, Shannon Newman, Marianne Shields, Natalie Sutton, Michele Tourville, Anthony Travelstead, Tammy Wieseman.

Members Absent: Ann Gilliam (proxy), Kymberli Morgan.

Others Present: Michele Damian (proxy), Mike Eichholz, Derek Fisher, Shari Garnett, Carolin Harvey, Scott Ishman, and Joan Looft.

*Note** At this time the meeting went in to a short recess so the 2018-2019 group photo could be taken. Meeting was reconvened a few minutes later.*

GUEST SPEAKER

Dr. Scott Ishman, Interim Dean of the College of Science, shared with the Council the findings of the university contingent, made up of six members, sent to Arizona State University to study its successful reorganization. (See PowerPoint attached)

MINUTES

Minutes for the July 11, 2018, and August 1, 2018 Council meetings were reviewed and approved as amended.

ANNOUNCEMENTS

Anthony T. announced that he has had communications with Faculty Senate President Jon Bean in regards to the constituency office secretary position. After a couple additional candidates declined the position, Dr. Bean has approached the Provost office about raising the job classification a level or two which they are looking into. He mentioned the Provost office suggested bringing in a graduate assistant or an extra help person into the position until a full time solution could be found. Currently the focus is on having an extra help person, possible a recently retired individual with the right skill set who can alleviate some of the work load demands.

REPORTS

Council President

Constituency Heads Meeting

Anthony T. reported that the Constituency Heads Committee met on August 28, 2018. Chancellor Montemagno informed the committee that the university has taken in \$25M in donations so far this calendar year with \$17M being cash donations. Projected enrollment numbers look to be down as predicted, but those attending are higher quality students thanks to the raising of the admissions standard. Anthony T. noted that the enrollment numbers have come out since that meeting and encouraged members to go to the Chancellors latest blog for a link to that information. The Chancellor went on to say incoming freshmen want a challenging and complex program. Entering freshman show a 10 percent jump in ACT scores and GPA. The July open house saw a 17% increase in attendance over previous years and was the highest we have ever had. The university has been creating new marketing and recruitment materials and has been working on streamlining the admissions process so students know within days of applying of being admitted. The university is working on hiring 25 new Tenure-Track faculty to fill positions where the need is greatest. Student Center food service hours are going to be extended with the anchor stores staying open later and that they are working on Saturday operating hours for Morris Library. . The Chancellor also informed the committee that they are working on a 1% salary increase to be on the September Board agenda. Next Constituency Heads meeting is scheduled for September 17, 2018.

Board of Trustees Meeting

Elizabeth C. reported that the Board of Trustees has not met. The next scheduled meeting is set for September 12-13, 2018 in Edwardsville. Anthony T. mentioned he will be attending on September 13 meeting.

School of Medicine

No report.

Annuitants Association

Carolyn Harvey reported that the association has not met since the last Council meeting. The annuitants sponsored two day blood drive was very successful and they exceeded the number of donations (50+) the Red Cross were hoping for. The association members also volunteered at the two additional blood drives that they did not sponsor, at the Student Center and Lentz Hall, due to a shortage of volunteers. Those events came close to meeting the donation goals set.

Human Resources

No report.

COUNCIL COMMITTEES

Executive/Budget

Elizabeth C. reported the committee met and set the agenda. Diane F. shared budget reports for end of June that were circulated.

Bylaws

Marianne S. reported that the committee met August 9, 2018, she was appointed Chair. Concerns were raised after a closer review of the by-laws that the sector reorganization that was passed at the previous meeting. On closer review of Art. II, Sec. IV., there is verbiage that defines the reapportionment or reorganization of university units.

Anthony T. reported that this issue was raised in the Executive Committee's meeting and after discussion it was decided the committee would like to pull its original recommendation as it does appear to violate the bylaws as written. After further discussion, Anthony T. entertained a motion made by Elizabeth C. and seconded by Cyndy G. that passed unanimously to rescind the previous reorganization motion passed at the August 2018 Council meeting.

Anthony T. charged Marianne S. to call a meeting of the By-laws Committee to revisit and determine if any changes are necessary moving forward.

Education Assistance

Trish C. reported the committee met on August 29, 2018. In that meeting she was elected Chair, Fall award applications and funds available were reviewed. At the conclusion of that meeting the Education Assistance Committee decided to put forward a recommendation to approve 19 applicants with an award of \$300 each. A motion was made by Dawn L. to approve 19 applicants with an award of \$300 each and was seconded by Elizabeth C. The motion passed 15-0 after Michele T. recused herself due to her child being considered for award approval.

Information was discussed on an upcoming dine-in fundraising at Quatro's Pizza set for Sept 18, 2018 and the tentative plans for a Holiday Luncheon. Anthony T. asked if there were any objections to holding this in conjunction with the December 5th Council meeting. No objections were made. (See attached)

Public Information

Natalie S. reported the committee has not met. Anthony T. charged the committee with meeting to make plans for a Chancellors Forum hopefully scheduled towards the end of October.

The following Council committees did not meet or had no report: Benefits, Elections, Public Information, Range, and Staff Excellence.

CONSTITUENCY COMMITTEES

Honorary Degrees

Shari G. reported the next scheduled meeting will be September 19, 2018. A call has already went out of nominations.

Recreational Sports and Services Advisory

Anthony T. reported that the next committee meeting is scheduled for September 20, 2018.

Academic Calendar

Joan Looft reported the committee is scheduled to meet and she will have a report next meeting.

There were no other Constituency Committee reports for the month of September.

SPECIAL/OTHER COMMITTEES

Employee Advisory Committee to the Merit Board

Shari G. reported the committee met on July 12-13, 2018, at the University of Illinois Chicago. (See attached)

Diversity Council

Anthony T. reported that the Council has been asked to submit names for a representative from the Civil Service Council to that position. Shannon N., Casey K., Anthony T., and Joan Looft volunteered to be considered for that appointment. The Council agreed on submitting all four interested members.

There were no other Special Committees reports for the month of September.

OLD BUSINESS

None.

NEW BUSINESS

Anthony T. reminded the council members of the upcoming Council of Councils Conference scheduled for Oct 5, 2018 at University of Illinois Urbana-Champaign. We are in the process of getting funding from the Chancellors Office to help offset costs.

NON AGENDA ITEMS

Shannon N. reported that she has been working on updating our website and requested updated bio's from the membership.

Tina G. inquired if anyone had heard anything on the President's State of the University address. Anthony T. said he would contact the Matt Baughman in the Office of the Chancellor and see if we could get any answers.

ADJOURNMENT

Meeting was adjourned at 3:05 p.m.