

**CIVIL SERVICE COUNCIL
2018-2019
Meeting Minutes
May 2, 2018**

I. Call to Order

The May 2nd meeting of the 2018-2019 Civil Service Council was called to order at 2:25 p.m. by Anthony Travelstead, President.

II. Roll Call of Membership

Roll call of the members was taken by Tara Moore.

Members Present: Richel Biby, Elizabeth Cheek, Trish Cochran, Diane Frew, Tina Gerecke, Ann Gilliam, Cyndy Green, Casey Kidd, Dawn Legier, Tara Moore, Shannon Newman, Roberto Regas, Marianne Shields, Natalie Sutton, Michele Tourville, Anthony Travelstead.

Members Absent: none

Others Present: Carolin Harvey

III. Welcome and Introductions

Anthony T. welcomed the new members. Council members introduced themselves.

IV. Orientation (see attachments)

- a. Annual Meeting Schedule
- b. Council Membership
- c. Officers Responsibilities
- d. Committees Responsibilities

V. Selection of Officer Nomination Committee (see attachment)

Anthony T. asked for volunteers for the nomination committee. The Vice President and Secretary position are up for reelection. Richel B., Michele T., Ann G., Dawn L., Shannon N. volunteered to serve in the Officer Nomination Committee.

VI Non-Agenda Items

Card and Flower Fund Guidelines (Attachment C)

Anthony T. reminded new members to submit a brief bio for the Council's website and encouraged current members to update theirs if necessary. Anthony T. briefly discussed the committee preference request form and gave an update on the vacant Constituency Secretary position.

VI. Adjournment

Meeting adjourned at 2:51 p.m.