

CIVIL SERVICE COUNCIL
Meeting Minutes
August 1, 2018

The August 1, 2018 meeting of the 2018-2019 Civil Service Council was called to order at 1:02 p.m. by Anthony Travelstead, President.

Roll call of the members was taken by Diane Frew.

Members Present: Richel Biby, Elizabeth Cheek, Trish Cochran, Diane Frew, Tina Gerecke, Ann Gilliam, Dawn Legier, Kymberli Morgan, Shannon Newman, Marianne Shields, Anthony Travelstead, Tammy Wieseman.

Members Absent: Cyndy Green (proxy), Casey Kidd, Tara Moore, Natalie Sutton (proxy), Michele Tourville (proxy).

Others Present: Carolin Harvey, Jeletta Brant (proxy), Mickel Cordes (proxy), Beverly Baker (proxy).

GUEST SPEAKER

No speaker scheduled.

COUNCIL SECTOR REORGANIZATION

Anthony T. opened discussion on reorganizing council sectors with regards to a final draft of the University Organizational Chart that was received from Matt Baughman in the Chancellors office. According to this final draft, Enrollment Management and the offices in that line (Registrar, Undergrad Admissions, Financial Aid, and Bursar) will now report directly to the Chancellor. With the new reporting line, these offices move from the Council's Provost/Vice Chancellor Sector in to the General Sector. Two council members would be effected by this reorganization. Anthony T. read a recommendation statement prepared by the Executive Committee in regards to this matter and opened the floor for discussion. Discussion resulted in a motion by Dawn L. to approve the Executive Committees recommendation. The motion passed unanimously. (See attached)

MINUTES

Minutes for the June 6, 2018 Council meeting were reviewed and approved as amended. Meeting minutes for July 11, 2018 were not completed in time for review and will be distributed before the September Council meeting.

ANNOUNCEMENTS

Anthony T. announced that the Constituency Office secretary, Julie Rottschalk-Bird, has accepted another position promotion on campus and will be leaving. Her departure date was not known.

REPORTS

Council President

Anthony T. reported no meeting has been scheduled for the cancelled June 18, 2018 meeting. Next scheduled meeting is scheduled for September 17, 2018.

Elizabeth C. reported that the Board of Trustees met on July 16, 2018 in Edwardsville. Only two items for consideration were on the agenda. The first was the separation agreement of President Dunn, and the second was the appointment of J. Kevin Dorsey as Interim President. Both items passed. Next meeting is tentatively set for August 14, 2018 in Carbondale. Tina G. asked about salary increases for the Carbondale campus and at this time it is not known if that will be discussed at the August meeting. Anthony T. reported that he was told by Matt Baughman in the Chancellors office that if the August meeting would be opened up to action items there are a number of items already prepared to present, one being a salary increase proposal.

School of Medicine

No report.

Annuitants Association

Carolyn Harvey reported that the association has not met since the last Council meeting. She announced there will be an Annuitants Association sponsored blood drive in the Student Center on August 27-28, 2018, and encouraged all to attend.

Human Resources

No report.

COUNCIL COMMITTEES

Executive/Budget

Elizabeth C. reported the committee met and set the agenda. Diane F. shared budget reports for end of June that were circulated (See attached).

Bylaws

Elizabeth reported that the committee has a meeting scheduled for August 9, 2018 at 2:00 p.m.

Benefits

Richel B. reported the committee has not met but she will be contacting those members to set up a meeting.

Elections

Shannon N. reported the committee met and selected her as chair.

The following Council committees did not meet or had no report: Education Assistance, Elections, Public Information, Range, and Staff Excellence.

CONSTITUENCY COMMITTEES

Naming University Facilities

Chad Waters reported the committee met on July 23, 2018 (See attached).

Traffic and Parking

Tina G. reported the committee met on June 11, 2018 and submitted a report (See attached).

There were no other constituency committee reports for the month of August.

SPECIAL/OTHER COMMITTEES

Employee Advisory Committee to the Merit Board

No report. The committee met on July 12-13, 2018.

Chancellors Planning and Budget

Elizabeth C. submitted a report. Marianne S. added that the university is not getting hit with any type of permanent budget cut this fiscal year. (See attached).

There were no reports by the Special Committees –Centralized Equity and Compliance, Diversity Committee, Legislative Advisory, University Accreditation Committee.

OLD BUSINESS

Anthony T. reported on council constituency committee assignments, these were reviewed and a motion by Shannon N. and seconded by Diane F. to accept the council appointments was approved by unanimous vote. (See attached).

NEW BUSINESS

None.

NON AGENDA ITEMS

Anthony announced that the council member group photo will be taken at the beginning of the September council meeting. New member bio's and individual photos are requested.

Anthony T. reminded everyone again that money was being collected for the card and flower fund. Those donations go to Tara M.

ADJOURNMENT

Meeting was adjourned at 1:52 p.m.