

**CIVIL SERVICE COUNCIL
2016-2017 Meeting Minutes
September 7, 2016**

The September meeting of the Civil Service was called to order at 1:08 pm by Carolin Harvey, President, Civil Service Council.

Roll call of the members was taken by Tara Moore.

Members Present: Elizabeth Cheek, Cyndy Green, Tina Gerecke, Carolin Harvey, Ann Little, Randy Lowe, Jane Meuth, Tara Moore, Shannon Newman, Jason Phillips, Marianne Shields, Barb Shiplett, Michele Tourville, Anthony Travelstead, Karin Wece

Members Absent with proxy:

Members Absent: William Dozier

Others Present: Diane Frew, Liz Hunter, Jo Turley (Springfield SoM via internet conference), Jay Brooks

Minutes:

Minutes from the meetings on August 3, 2016 were presented. Corrections noted. A motion was made by R. Lowe to approve the minutes with corrections; seconded by J. Meuth. Minutes approved by voice vote.

Announcements:

No announcements

Reports:

Council President: C. Harvey reported that Constituency Heads has met briefly and discussed enrollment.

Board of Trustees Meeting: C. Harvey reported that the board's meeting is September 8 at SIU Edwardsville.

School of Medicine: J. Turley reported that the Springfield Civil Service Council meets next week; their annual mum sale fundraiser is the week of the 19th, money raised is for the educational fund for employees taking classes; next week the SIU Unity Council will be hosting an event at one of the memorial medical facilities, continental breakfast is served, all SIU employees are invited to attend, several departments will have tables set up.

Annuitants Association: J. Brooks reported that the annual fall meeting will be Friday, September 30 at 9:00 a.m. at the Richmond Center; the next meeting of the local SUSS chapter will be September 13 at 10:00 a.m.; the last SUAA meeting was July 12; membership at that time was reported at 789; the goal is 801 which would allow the local chapter one additional director.

Human Resources: No report

Council Committees:

Executive: A. Travelstead reported that the committee met and set the agenda.

Budget: E. Cheek provided a copy of the most recent Funds Available report for Budget Purpose 272247 and 290119 and noted that the card and flower fund balance is \$315.97.

Bylaws: Has not met.

Civil Service Benefits: Has not met.

Education Assistance: J. Meuth reported that the committee met on August 25. ([Attachment A](#))

Public Information: No report

Range: T. Gerecke reported that the committee met on August 30. ([Attachment B](#))

Staff Excellence: No report

Election: K. Wece reported that the committee will be meeting soon and discussing the process of electronic elections.

Constituency Committees:

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report

Executive Planning and Budget Committee: C. Harvey reported that the EPBC is being divided back in to two committees and has not met.

Computing Advisory: No report

Honorary Degrees: No report

Intercollegiate Athletics Advisory: No report

Naming University Facilities: No report

Parking and Traffic Appeals: L. Hunter presented the report from the Appeals Board. ([Attachment C](#)) Hunter explained that the 99 denials from July 2016 were from three people; all three did not have decals, ignored the tickets, and refused to purchase them until they were not allowed to register for classes because of their account having a bursar's hold on them.

Recreational Sports and Services Advisory: No report

Student Center Advisory: No report

Traffic and Parking: No report

University Joint Benefits: No report

UWPA: No report

Special/Other:

Employee Advisory Committee to the Merit Board: A. Travelstead reported that the committee met in July; not much to report; a lot of discussion about the lack of State budget and the negative impact it's having. The next meeting is in October at the Systems Office.

Legislative Advisory: No report

Non-Academic Program Review Committee: A. Travelstead reported that the committee has met numerous times; presentations about spending were given from the Physical Plant, Athletics, IT, Dean of Student Affairs, Dean of Graduate Research Jim Garvey; Garvey reported that funding for hiring faculty in his department has been completely cut off; three meetings for the month of September have been scheduled; a report is being finalized and hopefully forwarded to the Chancellor in October.

Eclipse Committee: C. Harvey reported that the committee meets on September 8 and will report next month.

Old Business:

C. Harvey confirmed that the Council of Councils Annual meeting has been canceled; it is tentatively scheduled to take place in 2017 at University of Illinois Chicago.

New Business:

A. Travelstead presented options of future speakers; JD Tanner from Touch of Nature for November; Dean Keefer from the College of Education for December; Scott Ishman and Bob Bower, Co-Chairs of Eclipse 2017 for January. J. Brooks suggested that the Chancellor be invited to the October meeting if his schedule allows. A. Travelstead will follow up with his assistant.

Appointments to search committees. C. Harvey reported that she was notified that a Civil Service employee was already serving on the search committee for Dean of MCMA and it is not necessary for the Council to appoint someone. Marianne Shields has been selected to serve on the search committee for Library Dean. Jane Meuth has been selected to serve on the Diversity Council. B. Shiplett moved to appoint Marianne Shields to serve on the search committee for Library Dean and Jane Meuth to serve on the Diversity Council. Seconded by K. Wece. Motion passed unanimously by voice vote.

Non-Agenda Items:

Adjournment:

Meeting was adjourned at 2:10 p.m.