

**CIVIL SERVICE COUNCIL
2015-2016 Meeting Minutes
January 6, 2016**

The December meeting of the Civil Service was called to order at 1:07 pm by Jason Phillips, Vice President, Civil Service Council.

Roll call of the members was taken by Anthony Travelstead.

Members Present: Elizabeth Cheek, Mickel Cordes, William Dozier, Tina Gerecke, Cyndy Green, Lisa Grotts, Ann Little, Randy Lowe, Jane Meuth, Tara Moore, Jason Phillips, Michele Tourville, Anthony Travelstead, Karin Wece

Members Absent with proxy: Doreen Hees (Lynn Moore proxy)

Members Absent: Carolin Harvey, Travis Zettler

Others Present: Jay Brooks, Jennifer Watson, Caleb Hale (Assistant Director, Alumni Services)

Invited Guest: Caleb Hale, Assistant Director of Alumni Services, gave a quick over-view of what the Alumni Association is; it is one of the older organizations on campus; it has been active since 1896; it is a 501C3 non-profit organization which is attached to the University; they represent more than 250,000 alumni. On January 19, 2016 they will be hosting their Textbook Scholarship Award Ceremony; 40-50 students are awarded \$500 for textbooks and/or school supplies; they host the Alumni Tailgates at SIU footballs games. The Alumni Association also provides the Extern Program in which 80-100 students apply and are placed with a business, preferably an alumni owned business, and work there over spring break; they work with a company in chosen career field and/or work on a particular project. The Alumni Association is primarily funded by dues paying members; currently there are 17,000 dues paying members. One way of promoting involvement in the association is activities with local chapters. More information can be found on the Alumni Association website <http://www.siualumni.com/s/664/2012/start.aspx>.

Minutes:

Minutes from the meeting on November 4, 2015 and December 2, 2015 were presented. A change was noted for the December minutes; Employee Advisory Committee to the Merit Board's next meeting should be changed to January 14-15. No other changes were noted. A motion was made and seconded to approve the November and December minutes with corrections. Minutes approved by voice vote.

Announcements:

No announcements

Reports:

Council President: No report

School of Medicine: A. Travelstead reported that Vivian Williams, Civil Service Council President, School of Medicine, will no longer be joining the Carbondale Civil Service Council

meetings via video conferencing because of the poor and inconsistent connection. She will be submitting written reports. ([Attachment A](#))

Annuitants Association: No Report

Human Resources: No Report

Council Committees:

Executive: J. Phillips reported that the committee met and discussed the agenda.

Budget: M. Cordes provided copies of the Funds Available for Budget Purpose 272247 and explained that once the State budget is provided, line items that are currently showing negative will be adjusted.

Bylaws: K. Wece presented the Council with the second reading of proposed bylaw amendments. ([Attachment B](#)) K. Wece made a motion to approve the proposed bylaw amendments as presented. A. Travelstead seconded. Bylaw amendments approved by voice vote.

Civil Service Benefits: Has not met, no report.

Education Assistance: A. Travelstead reported that the committee has not met since the last meeting and gave an update on fundraising efforts. The Holiday Luncheon had 70 paid ticket holders including Council members; totaling \$1400. Additional raffle ticket sales were \$455. Total income was \$1855. Total expenses were \$1198 (caterer and room rental for meeting). Profit from the luncheon for the Education Assistance Fund was \$657. The profit for the Tritan Tumbler fundraiser was \$353.60. \$2517 will be carried over from the endowment and \$657 in payroll contributions. Total income for the Education Assistance Fund is approximately \$4200 for this semester. There are currently 15 applications on file. As soon as final information from Human Resources and Financial Aid is received, the committee will meet to review the applicants for approval. Cookie dough sales brochures will be handed out at the February meeting.

Public Information: A. Travelstead reported that the Open Forum with the Chancellor will be on April 14, 2016 from Noon – 1:00 p.m.at the Student Services Building in rooms 150, 160, 170.

Range: No Report.

Constituency Committees:

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report.

Executive Planning and Budget Committee: No report

Computing Advisory: No report

Honorary Degrees: No report

Intercollegiate Athletics Advisory: No report

Naming University Facilities: No report.

Parking and Traffic Appeals: No report.

Recreational Sports and Services Advisory: No report

Student Center Advisory: No report

Traffic and Parking: No report, next meeting in February 2016.

University Joint Benefits: No report

UWPA: No report

Special/Other:

Employee Advisory Committee to the Merit Board: A. Travelstead reported that the next meeting is January 14-15, 2016 at Illinois State University.

Legislative Advisory: No report

Old Business:

New Business:

A. Travelstead reported that Travis Zettler is no longer a SIU employee; making a vacancy on the Council. The vacancy will be filled by the person with the next highest amount of votes. This person will be contacted and asked if they are interested in serving on the Council.

J. Phillips informed the Council that there has been a request for the Civil Service Council to provide the name of one person to serve on the Non-Academic Program Review Committee. M. Cordes and A. Travelstead volunteered to serve on that committee.

Non-Agenda Items:

Adjournment:

Meeting was adjourned at 2:46 p.m.