

**CIVIL SERVICE COUNCIL
2015-2016 Meeting Minutes
July 6, 2016**

The July meeting of the Civil Service was called to order at 1:00 pm by Carolin Harvey, President, Civil Service Council.

Roll call of the members was taken by Tara Moore.

Members Present: Elizabeth Cheek, William Dozier, Tina Gerecke, Carolin Harvey, Ann Little, Randy Lowe, Jane Meuth, Tara Moore, Shannon Newman, Jason Phillips, Marianne Shields, Barb Shiplett, Michele Tourville, Anthony Travelstead, Karin Wece

Members Absent with proxy: Cyndy Green (Mickel Cordes proxy)

Members Absent:

Others Present: Jay Brooks, Arianne Smith

Minutes:

Minutes from the meetings on June 1, 2016 were presented. Corrections were noted. A motion was made by R. Lowe to approve the minutes with corrections; seconded by B. Shiplett. Minutes approved by voice vote.

Announcements:

No announcements

Reports:

Council President: C. Harvey reported that Constituency Heads has not met since the last meeting and will be meeting sometime in July.

Board of Trustees Meeting: C. Harvey reported that the next BOT meeting is July 14, 2016 at the School of Medicine in Springfield.

School of Medicine: Kim Stolba, President of the Civil Service Council in Springfield, provided the Council with an update. Our Secretary Jessi Rickert is on leave, so Shonte Sanders and Kissindra Moore will fulfill the duties of her position in her absence; former CSC member Glenn Cuyugan has left SIU, so Aalia Ameen has accepted a 2-year term in place of Glenn; we congratulated 8 Civil Service employees who received Harbinger of Goodwill Awards in the month of May: Jessica Ginter, Pediatrics; Ryann Farrell, Obstetrics and Gynecology; Kristoffer Barrington, Psychiatry; Jeannette Waters, Family and Community Medicine; Robin Jenkins, Pediatrics; Adrienne Bennett, Pediatrics; Andy Farmer, Information Systems (Carbondale); Sarah McCoy, Psychiatry; we also congratulated Sarah McCoy, Department of Psychiatry for being named the July Employee of the Month; preparations for several special events are underway: 1) annual welcome lunch for incoming Y2 students is scheduled for 8/8/16 and the theme will be "Olympics;" 2) the Unity Fair is scheduled for 9/13/16 from 7-10:30 am in the Memorial Center for Learning and Innovation, theme will be "See the Sights at SIU-SOM;" and

lastly, 3) the biennial Jingle Mingle Challenge is scheduled for 12/13/16 from 1-4:00 pm in the Dean's Lobby, theme will be "I Wish..."

Annuitants Association: J. Brooks stated that there was no report and the next meeting is July 12, 2016 at 10:00 a.m. in Miles Hall.

Human Resources: No report

Council Committees:

Executive: A. Travelstead reported that the committee met and discussed the agenda.

Budget: E. Cheek provided a copy of the most recent Funds Available report for Budget Purpose 272247 and 290119.

Bylaws: Has not met, no report

Civil Service Benefits: Has not met, no report.

Education Assistance: A. Travelstead reported that there are 18 applicants for the fall semester; the committee will meet before the August Council meeting.

Public Information: No report

Range: No report

Staff Excellence: No report

Election: K. Wece reported that the committee has not met; information is being compiled about options for electronic voting procedures.

Constituency Committees:

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report

Executive Planning and Budget Committee: C. Harvey reported that the EPBC met and details of that meeting were included in the Chancellor's email on July 5.

Computing Advisory: No report

Honorary Degrees: No report

Intercollegiate Athletics Advisory: No report

Naming University Facilities: No report

Parking and Traffic Appeals: No report.

Recreational Sports and Services Advisory: Next meeting in August 2016.

Student Center Advisory: No report

Traffic and Parking: Next meeting November 2016.

University Joint Benefits: No report

UWPA: No report

Special/Other:

Employee Advisory Committee to the Merit Board: Next meeting is scheduled for July 14-15, 2016 at the System's office in Champaign.

Legislative Advisory: K. Wece reported that the State has released Stopgap money; details were included in the Chancellor's email on July 5.

Non-Academic Program Review Committee: A. Travelstead reported that the next scheduled meeting for this committee is July 28; the committee is not meeting sooner due to vacations and committee members not being on campus; the last meeting was June 23; the committee is looking at non-academic areas where the University can save money; the ratio of administrative positions to students/staff is being reviewed as part of this process; currently SIUC's administrative ratio of 4.5% as compared to U of I's ratio of approximately 17%; SIUC is significantly lower.

Old Business:

Approval of Committee Assignments ([Attachment A](#)) J. Phillips made a motion to approve the committee assignments, seconded by R. Lowe. Approved unanimously by voice vote.

New Business:

The Civil Service Council group picture is scheduled for August 3 before the regular meeting.

Non-Agenda Items:

Adjournment:

Meeting was adjourned at 1:31 p.m.