

**2017-2018 CIVIL SERVICE COUNCIL**  
**Wednesday, October 4, 2017**  
**Student Services Building Room 307**  
**1:00 p.m.**

I. **Call to Order** the September meeting was called to order by Elizabeth Cheek, Vice President, Civil Service Council.

II. **Roll Call of Membership**

Members Present: Richel Biby, Elizabeth Cheek, William Dozier, Diane Frew, Shari Garnett, Tina Gerecke, Cyndy Green, Casey Kidd, Ann Little, Jane Meuth, Tara Moore, Marianne Shields, Karin Wece

Members Absent with proxy: Michele Tourville (Rebecca Dycus proxy)

Members Absent: Anthony Travelstead

Others Present: Jessi Allen (Springfield SOM CSC), Carolin Harvey (Annuitants Association), Joan Looft (Academic Calendar Committee), Brandon McElmurry

III. **Approval of the Minutes** – The minutes from the September meeting were presented for approval, Corrections were noted. D. Frew made a motion to approve the minutes with corrections, seconded by C. Green, minutes approved unanimously by voice vote.

IV. **Announcements**

V. **Reports**

A. **Council President**

1. **Constituency Heads Meeting** – Rescheduled for October 17.
2. **Board of Trustees Meeting** – met on September 14 at SIUE Alton campus; A. Travelstead and E. Cheek both attended; E. Cheek stated that everything on the Board agenda passed, including Edwardsville's request in pay; Edwardsville requested a 2% pay increase retroactive to June 2016 and an additional 2% as of July 2017; ([see Board agenda item V](#)); there was discussion among the Board members regarding this item; Phil Gilbert took the opportunity to comment on the motion; he noted that Edwardsville, Carbondale, and School of Medicine all have hard working employees, all of which deserve raises; Gilbert noted that he hopes this is a first step of a coordinated plan to provide for all and recalled a time years ago when SIU had one budget; Gilbert would like to look at the budget model and make it fair across the board; Chairman Thomas commented that he hoped this would be a roadmap for Carbondale and the School Of Medicine in the future; Cheek reported that the next Board meeting is December 14 at SIU Carbondale.

B. **School of Medicine Civil Service Council** J. Allen reported they had their Mums fundraiser and stated that there is not a lot going on right now; their next meeting is October 11; Linda Brookhart from SUAA will be at the Springfield campus on October 12 promoting membership; this is in an effort to make more people aware of SUAA and increase membership.

C. **Annuitants Association** – C. Harvey reported that the Association met on September 12; the Associations Blood Drive at Student Center was very successful; they are preparing for the Winter Social which will be on Friday, December 8 at the Varsity Theater; Harvey reminded everyone to join the

Association if they haven't already; it is not just for retirees; they help monitor and maintain the employee benefits that we currently have; the membership cost is \$39 per year or a payroll deduction of \$3 per month for payroll deduction.

- D. **Human Resources** – T. Moore reported that flu shots are October 17 and 25; there is an additional charge for pneumonia shots.
- E. **Council Committees**
1. **Executive**  
E. Cheek reported that the committee met and set the agenda.
  2. **Budget**  
D. Frew reported that the monthly budget reports have not been downloaded yet and will be provided at the next meeting; BP 290119 received a \$80 credit for the return of unused transit tickets; BP 290119 also received a credit of \$600 from the Chancellor to be used to travel expenses for the Council of Councils on October 19 and 20 in DeKalb, IL.
  3. **Bylaws**  
K. Wece reported that the committee is scheduled to meet on Friday, October 6.
  4. **Civil Service Benefits**  
S. Garnett reported that the committee has not met.
  5. **Education Assistance**  
J. Meuth reported that the committee met on September 22 and stapled Education Assistance Program request for funding flyers and payroll deduction forms that went out to all Civil Service employees on campus; Pat's BBQ will be catering the Holiday Luncheon fundraiser on December 6; our cost will be \$15 per person; tickets will be sold for \$20 each since it is a fundraiser; E. Cheek thanked everyone that was able to help with stapling the flyers because there were a lot who could not make it.
  6. **Elections**  
A. Little reported that the committee has not met.
  7. **Public Information**  
C. Green reported that the committee has not met.
  8. **Range**  
T. Gerecke submitted reported that the committee has not met.
- F. **Constituency Committees**
1. **Advisory Committee, Director of Public Safety** – *Cathy Lilley* - No meeting scheduled.
  2. **Affirmative Action Advisory** – *Dawn Legier* – ([Attachment A](#))
  3. **Executive Planning and Budget** – *Anthony Travelstead* - Has not met
  4. **Computing Advisory** – *Shannon Newman* – No report

5. **Honorary Degrees** – *Shari Garnett* reported that the committee met on September 20 and received their charge from the Chancellor's office; the deadline for applications for the award is Wednesday, October 25; the committee will meet on either October 26 or 27 to review and discuss the applications and narrow down recommendations for the Chancellor.
6. **Intercollegiate Athletics Advisory** – *Lisa Knight* - No report
7. **Naming University Facilities** – *Chad Waters* - No report
8. **Parking and Traffic Appeals** – *Liz Hunter* – No report
9. **Recreational Sports and Services Advisory** – *Betsy Bishop* - No report
10. **Student Center Advisory** – *Lisa Knight* - No report
11. **Traffic and Parking** – *Tina Gerecke* – Committee meets on October 12
12. **University Joint Benefits** – Currently inactive, there has been discussion about this committing starting back up again.

G. **Special/Other**

1. **Academic Calendar Committee** – *Joan Looft* presented a report ([Attachment B](#)) ([Attachment C](#)); the committee is asking for feedback from campus constituencies regarding two options for academic calendar years 2020-21 and 2021-22; Looft reported that so far two of the constituencies are in favor of option 2 (see Attachment B).
2. **Employee Advisory Committee to the Merit Board** – *Elizabeth Cheek* reported the Employee Advisory Committee meets at Northern Illinois College in DeKalb on October 18 and 19 prior to the Council of Councils meeting on October 20; A. Travelstead chose not to run for reelection, so this will be his last meeting; S. Garnett has been chosen to serve on the committee; her term will end on December 31, 2021.
2. **Legislative Advisory** – *Karin Wece* reported that the Supreme Court has agreed to take the case of Janus versus AFCME; this is the case regarding fair share dues; there are objections when people have to pay a fair share fee to cover the cost of representing public employees even though they aren't in the union; Wece noted the Tier 3 pension plan that was introduced earlier this year will not be implemented for a while because there were a lot of things that got overlooked while it was being drafted.
3. **Eclipse Committee** – *Carolyn Harvey* reported that everyone is so happy that the Eclipse is behind us; overall it was a big success; at both the wrap-up meetings with SIU and the City of Carbondale there were reports of very positive feedback.
4. **Diversity Committee** - *Jane Meuth* reported that the committee met on Monday, October 2 and reviewed information that will be presented to the Chancellor on October 16.
5. **Associate Chancellor and Chief Diversity Officer Search Committee**  
Search is on hold until the fall.

6. **University Accreditation Committee** – *Marianne Shields* reported that the committee met on September 25 and briefly went over the first draft of the write up that will be going to the reaccreditation group; the committee provided some feedback; another meeting has not been scheduled.

VI. **Old Business**

Council of Councils is October 19 and 20 in DeKalb, IL at Northern Illinois College in DeKalb; Diane Frew, Cyndy Green, Tony Travelstead, and Elizabeth Cheek will be attending. J. Allen from the School of Medicine said that the Springfield CSC Executive Committee will also be attending and suggested that they all get together during that time.

VII. **New Business**

M. Shields shared some information about the proposed academic restructuring.

VIII. **Non-Agenda Items**

R. Dycus commented that recently Civil Service job postings have been jobs with higher salaries and voiced concern about the simplicity of the job descriptions and qualifications. Dycas noted that it is not until after applying for these positions that you find out that there are more specific qualifications that these departments are looking for. Brief discussion followed. It was concluded that it might be helpful when applying for these positions, to first contact the department and ask for a more detailed description of what they are looking for.

IX. **Adjournment**