

**2017-2018 CIVIL SERVICE COUNCIL**  
**Wednesday, November 1, 2017**  
**Student Services Building Room 307**  
**1:00 p.m.**

I. **Call to Order** the October meeting was called to order by Anthony Travelstead, President, Civil Service Council.

II. **Roll Call of Membership**

Members Present: Richel Biby, Elizabeth Cheek, William Dozier, Diane Frew, Shari Garnett, Tina Gerecke, Cyndy Green, Casey Kidd, Ann Little, Jane Meuth, Tara Moore, Marianne Shields, Anthony Travelstead, Michele Tourville, Karin Wece

Members Absent with proxy:

Members Absent: Bill Dozier

Others Present: Kim Stolba (Springfield SOM CSC), Carolin Harvey (Annuitants Association), Shannon Newman (Computing Advisory Committee), Cathy Lilly (Advisory Committee to the Director of Public Safety)

III. **Approval of the Minutes** – The minutes from the October meeting were presented for approval. M. Shields made a motion to approve the minutes, seconded by S. Garnett, minutes approved unanimously by voice vote.

IV. **Announcements**

V. **Reports**

A. **Council President**

1. **Constituency Heads Meeting** – met on October 17; discussed concerns about restructuring and Civil Service employees getting additional duties
2. **Board of Trustees Meeting** – the next Board meeting is December 14 at SIU Carbondale.

B. **School of Medicine Civil Service Council** - K. Stolba reported that the SoM received approval to host the Council of Councils in 2020; that is also the year of the 50<sup>th</sup> Anniversary of the SoM; November through December 7 is the Donut Sale fundraiser for small grants for Civil Service employees to attend school; in October, the Council invited Linda Brookhart to speak to them about State Universities Annuitants Association (SUAA).

C. **Annuitants Association** – C. Harvey reported that SUAA members attended the Emeritus Faculty Lecture which was held at the Transportation Education Center at the Southern Illinois Airport ([see article](#)); they are preparing for the Winter Social which will be on Friday, December 8 at the Varsity Theater; Harvey reminded everyone to join the Association if they haven't already; it is not just for retirees; they help monitor and maintain the employee benefits that we currently have; the membership cost is \$39 per year or a payroll deduction of \$3 per month for payroll deduction.

D. **Human Resources** – No report

E. **Council Committees**

1. **Executive**  
E. Cheek reported that the committee met and set the agenda.

2. **Budget**  
D. Frew reported that the monthly budget reports have not been downloaded yet and will be provided at the next meeting.
  3. **Bylaws**  
K. Wece reported that the committee has met twice since the last Council meeting and presented the Council with the first reading of the proposed changes to the Bylaws ([Attachment A](#)); brief discussion followed and minor changes were noted ([Attachment B](#)); the second reading of the proposed changes will be at the December Council meeting.
  4. **Civil Service Benefits**  
S. Garnett reported that the committee has not met.
  5. **Education Assistance**  
J. Meuth and A. Travelstead reported updated the Council on the December 6 Winter Luncheon Fundraiser; meal tickets are \$20 each and include one raffle ticket; raffle tickets are 1/\$5 or 3/\$10; meal ticket will be sold until Monday, November 20; raffle tickets can be sold up to the day of the luncheon; the meal is \$15 per person and will be catered by Pat's BBQ in Murphysboro: brisket, sliced turkey, dressing, gravy, mashed potatoes, green beans, salad, dessert, tea, lemonade. J. Meuth added that the committee had discussed selling candy bars in the spring; after brief discussion with the Council, it was decided that it would cost too much up front to purchase the candy bars and it would be very difficult to sell the amount needed to make a good profit. Summaries of the 2017 Flea Market and Eclipse T-shirt sales were provided. ([Attachment C](#)) ([Attachment D](#))
  6. **Elections**  
A. Little reported that the committee has not met.
  7. **Public Information**  
C. Green reported that the committee will be meeting in the next couple weeks; working on getting information together for the newsletter.
  8. **Range**  
T. Gerecke submitted reported that the committee has not met.
- F. **Constituency Committees**
1. **Advisory Committee, Director of Public Safety** – *Cathy Lilley* – ([Attachment E](#)).
  2. **Affirmative Action Advisory** – *Dawn Legier* – No report – Has not met
  3. **Executive Planning and Budget** – *Anthony Travelstead* reported that this committee will not be meeting until further notice.
  4. **Computing Advisory** – *Shannon Newman* – ([Attachment F](#))
  5. **Honorary Degrees** – *Shari Garnett* – No report
  6. **Intercollegiate Athletics Advisory** – *Lisa Knight* - No report

7. **Naming University Facilities** – *Chad Waters* - No report
8. **Parking and Traffic Appeals** – *Liz Hunter* – No report
9. **Recreational Sports and Services Advisory** – *Betsy Bishop* - No report
10. **Student Center Advisory** – *Lisa Knight* - No report
11. **Traffic and Parking** – *Tina Gerecke* – ([Attachment G](#))
12. **University Joint Benefits** – Currently inactive, there has been discussion about this committing starting back up again.

G. **Special/Other**

1. **Academic Calendar Committee** – *Joan Looft* – No report
2. **Employee Advisory Committee to the Merit Board** – *Anthony Travelstead* reported that the committee met on October 18 and 19 and provided the Council with numerous items from that meeting ([Attachment H](#)) ([Attachment I](#)) ([Attachment J](#)); the Systems Office is still working on the exemption policy in response to a complaint that was filed by an AP staff State university employee that was laid off; this person filed a complaint with the Illinois Inspector General's office stating that they were misclassified as AP staff and should have been Civil Service; the Inspector General's office is questioning the Systems Office on their exemption policy about what makes a position AP staff of Civil Service; over the last decade, the Merit Board has never determined anyone as exempt, it was left up to the Universities; there is a rough draft of the policy and will be discussed further at the January 25 and 26 meeting at the System's office in Champaign.
2. **Legislative Advisory** – *Karin Wece* reported that it is the middle of the veto session; nothing else to report.
3. **Diversity Committee** - *Jane Meuth* reported that the committee with the Chancellor on October 16; reviewed the committee's charge to see what direction the committee needs to go; the committee has until the end of November to send the plan to him; subcommittees have been formed to go over the original diversity plan; they are trying to work diversity in to the curriculum; the committee meets every Monday; there will be a diversity conference on March 22 and 23.
4. **University Accreditation Committee** – *Marianne Shields* – No report

VI. **Old Business**

VII. **New Business**

A. Travelstead asked the Council if they would like the January meeting moved back one week to January 10; no objections voiced; M. Tourville made a motion to move the meeting to January 10, seconded by A. Little; motion passed unanimously by voice vote.

A. Travelstead reported that Terri Bryant reached out to the Constituency Office and asked about speaking with Constituency Heads about what she can do as our representative in regards to higher education and the State budget; Bryant sits on the Higher Education Committee; there was discussion about pensions and how state employees rely on their pensions, the decrease in Civil Service employees at SIU; health insurance payments not being made; House Bill 4103, a bill that would prioritize certain programs to certain universities was brought up; Travelstead voiced concern about this being pushed by central Illinois representatives; Anthony Travelstead, Elizabeth Cheek, Kathie Chwalisz (Faculty Senate President), and Tomas Velasco (Graduate Council Chair) attended; the Faculty Association representative was not available to attend.

VIII. **Non-Agenda Items**

IX. **Adjournment**

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