

2017-2018 CIVIL SERVICE COUNCIL
Wednesday, August 2, 2017
Student Services Building Room 307
1:00 p.m.

I. **Call to Order** the August meeting was called to order by Anthony Travelstead, President, Civil Service Council.

II. **Roll Call of Membership**

Members Present: Richel Biby, Elizabeth Cheek, William Dozier, Diane Frew, Shari Garnett, Tina Gerecke, Cyndy Green, Casey Kidd, Ann Little, Jane Meuth, Tara Moore, Michele Tourville, Anthony Travelstead, Karin Wece

Members Absent with proxy: Marianne Shields (Laura Anz proxy)

Members Absent:

Others Present: Carolin Harvey, Liz Hunter, Jessi Allen (Springfield SOM CSC)

III. **Approval of the Minutes** – The minutes from the July meeting were presented for approval, D. Frew made a motion to approve the minutes as presented, seconded by M. Tourville, minutes approved unanimously by voice vote.

IV. **Announcements** No announcements

V. **Reports**

A. **Council President**

1. **Constituency Heads Meeting** – Has not met.
2. **Board of Trustees Meeting** – Met on July 13 at SIU Springfield ([article attached](#)), next meeting is September 14 at SIUE Alton campus.

B. **School of Medicine Civil Service Council** J. Allen reported that the School of Medicine partnered with SIH and hosted ice cream truck day on July 20; the SOM Council meets on August 8.

C. **Annuitants Association**

C. Harvey reported that the Association has met on July 11 and discussed the newsletter and how to get more people to subscribe; currently there are 764 members; membership costs \$39 per year and can be a payroll deduction.

D. **Human Resources**

T. Moore reported that there was nothing to report at this time. E. Cheek asked about Hire Touch and when that would be implemented. T. Gerecke said that her department was told that it will start in the middle of September; there are a few departments using it now as part of the pilot program, but the rest of the campus should start in the middle of September.

E. **Council Committees**

1. **Executive**
E. Cheek reported that the committee met and set the agenda.

2. **Budget**
D. Frew provided copies of the most recent budget reports for BP272247, BP290119, and the Foundation endowment account. A. Travelstead pointed out that there has been a decrease significantly in the number of payroll deductions for the endowment.
 3. **Bylaws**
K. Wece reported that the committee met and discussed possible amendments; the next meeting is August 8.
 4. **Civil Service Benefits**
S. Garnett reported that the committee met via email and she was elected chair of the committee; the committee does not plan to meet unless something comes up.
 5. **Education Assistance**
J. Meuth reported that the committee is recommending 22 applicants for a \$300 award; E. Cheek made a motion to approve the \$300 award for 22 applicants, seconded by K. Wece; unanimously approved by voice vote. J. Meuth announced that the committee set December 6 as the Holiday Luncheon/Fundraiser; more details coming soon.
 6. **Elections**
A. Little reported that the committee met and will be meeting again soon to review the election procedures.
 7. **Public Information**
C. Green reported that the committee will meet immediately following the Council meeting to appoint a chairperson.
 8. **Range**
T. Gerecke submitted a report and stated that the committee re-elected her as chair and elected S. Garnett as Secretary for this council year. ([Attachment A](#))
- F. **Constituency Committees**
1. **Advisory Committee, Director of Public Safety** – *Cathy Lilley* - No report.
 2. **Affirmative Action Advisory** – *Dawn Legier* - No report. Next meeting in the fall.
 3. **Executive Planning and Budget** – *Anthony Travelstead* - Has not met
 4. **Computing Advisory** – *Shannon Newman* – No report
 5. **Honorary Degrees** – *Shari Garnett* - No report. Next meeting in the fall.
 6. **Intercollegiate Athletics Advisory** – *Lisa Knight* - No report
 7. **Naming University Facilities** – *Chad Waters* - No report
 8. **Parking and Traffic Appeals** – *Liz Hunter* – ([Attachment B](#)) L. Hunter presented data from the last appeals board; some students are getting 30-40 tickets; when parking tickets are not paid, they are transferee to the bursar bill; students cannot register for classes until bursar bills are

paid; the boot program is going to be implemented starting in the fall; boots will be placed on cars after two unpaid tickets; the tickets have to be paid before the boot can be removed; boots are being used to make sure students don't accumulate very large parking ticket balances and not be able to register for classes.

9. **Recreational Sports and Services Advisory** – *Betsy Bishop* - No report
10. **Student Center Advisory** – *Lisa Knight* - No report
11. **Traffic and Parking** – *Tina Gerecke* - Next meeting in November
12. **University Joint Benefits** – Currently inactive, there has been discussion about this committing starting back up again.

G. **Special/Other**

1. **Employee Advisory Committee to the Merit Board**

A. Travelstead reported that the Executive Committee of the Merit Board met on Friday, July on July 13 and 14 at SIU Carbondale; much of the discussion at the meeting was about a complaint that was filed by an employee from another university; because of this complaint, there may be a lot of employees moved from AP positions to Civil Service positions. T. Gerecke asked if AP staff being transitioned to Civil Service fall in to existing classifications for will classifications be created for them; Travelstead replied by saying there are existing classifications that are very similar to AP positions; the next meeting is on October 18 and 19 at Northern Illinois University; it precedes the Council of Councils event which is also held at Northern Illinois University.

2. **Legislative Advisory** – No report

3. **Eclipse Committee**

Carolyn Harvey reported that committee has been meeting numerous times; events for Saturday, Sunday, and Monday are all in place;

4. **Diversity Committee**

J. Meuth reported that the committee submitted the report to Deans and Directors for their feedback; the committee will not reconvene until fall semester.

5. **Associate Chancellor and Chief Diversity Officer Search Committee**

Search is on hold until the fall.

6. **SIU System Constituencies Roundtable**

A. Travelstead reported that the Council Executive Committee decided that is too many things going on right now and the roundtable will be postponed.

7. **University Accreditation Committee** – *Marianne Shields* - Has not met

VI. **Old Business**

A. Travelstead announced that the Council Committee Assignments were not voted on last month. J. Meuth made a motion to approve the Council committee assignments, seconded by T. Gerecke; unanimously approved by voice vote.

VII. **New Business**

A. Travelstead presented the University Committee Assignments for approval ([Attachment C](#)); T. Moore made a motion to approve the University Committee Assignments, seconded by C. Green; unanimously approved by voice vote.

VIII. **Non-Agenda Items**

A. Travelstead read a portion of an email from incoming Chancellor Montemagno asking for input, thoughts, and questions about what should be included in the survey about what the University should look like by 2025; ideas are to be emailed to the Chancellor by August 4; the survey will be distributed around the beginning of the academic year

IX. **Adjournment**