

**CIVIL SERVICE COUNCIL
2016-2017 Meeting Minutes
May 4, 2016**

The May meeting of the 2016-2017 Civil Service Council was called to order at 1:50 pm by Carolin Harvey, President.

Roll call of the members was taken by Anthony Travelstead.

Members Present: Elizabeth Cheek, Cyndy Green, Tina Gerecke, Carolin Harvey, Ann Little, Randy Lowe, Jane Meuth, Tara Moore, Shannon Newman, Jason Phillips, Marianne Shields, Barb Shiplett, Anthony Travelstead, Karin Wece

Members Absent: William Dozier

Members Absent with proxy: Michele Tourville (proxy Richel Biby)

Others Present: Jay Brooks, Lisa Grotts, Dawn Legier, Jennifer Watson, Rhonda Ferguson

WELCOME AND INTRODUCTIONS

Carolin Harvey welcomed Council members, and introductions were made around the table.

ORIENTATION

C. Harvey reviewed the orientation information that was attached to the agenda as well as the membership list, committee preference sheet and description of each committee, and the meeting schedule for the next year.

SELECTION OF OFFICER NOMINATION COMMITTEE

C. Harvey asked for volunteers for the Nomination Committee. Tara Moore, Cyndy Green, Jane Meuth, Ann Little, and Barb Shiplett volunteered for the committee. Somebody from the election committee will be contacting the council members to see if they are interested in running for an office. Carolin indicated there is a very short window because the nomination statements will need to go out within the next week. This year the council will be electing Vice President, Secretary, and Treasurer. Cyndy Green was elected chair.

NON AGENDA ITEMS

Carolin Harvey reviewed the guidelines for the Card and Flower Fund. A. Travelstead will be collecting the Fund starting in July.

ADJOURNMENT

The meeting was adjourned at 2:02 p.m.