

**CIVIL SERVICE COUNCIL
2015-2016 Meeting Minutes
November 4, 2015**

The November meeting of the Civil Service was called to order at 1:00 pm by Anthony Travelstead, Secretary, Civil Service Council.

Roll call of the members was taken by Anthony Travelstead.

Members Present: Elizabeth Cheek, Mickel Cordes, William Dozier, Tina Gerecke, Cyndy Green, Lisa Grotts, Carolin Harvey, Doreen Hees, Ann Little, Tara Moore, Jason Phillips, Michele Tourville, Anthony Travelstead, Karin Wece, Travis Zettler

Members Absent: Randy Lowe, Jane Meuth

Others Present: Jay Brooks, Diane Frew, Jennifer Watson, Tommy Bell

Minutes:

Minutes from the meeting on October 7, 2015 were presented. Revisions were noted. A. Travelstead made a motion to approve the minutes with corrections. E. Cheek seconded. Minutes of the meeting approved with corrections.

Announcements:

No announcements

Reports:

Council President: C. Harvey reported that the Constituency Heads met on October 9, 2015; no official business; just a get-to-know Dr. Colwell meeting; the next Board of Trustees meeting is December 10, 2015 at SIUC.

School of Medicine: No report.

Annuitants Association: J. Brooks reported that the State will be withholding pension payments to the pension system due to the absence of a State budget; this does not mean that they aren't going to deposit the money, it just means that they are not authorized to deposit the money until the State budget is passed; this will not affect pension payments; the next local SUAA meeting is at 10 a.m. on December 10, 2015 at Miles Hall.

Human Resources: J. Watson reported that the October SURS counselor's appointments were all filled and everything went well.

M. Cordes asked J. Watson how the limited hiring due to the lack of a State budget is affecting the campus. J. Watson responded by saying that because of the State budget and the Chancellor having to approve all positions, there might be some departments that may not be able to fill their positions.

K. Wece asked if positions that have already been approved and sent to HR would still be filled. J. Watson responded by saying that if an offer has already been extended they will be

approved; if the position is still in the interview process, it has to go through the Chancellor for approval.

E. Cheek asked if there has been an increase in retirements. J. Watson replied yes, the number of retirements for the month of December are going up.

Council Committees:

Executive: J. Phillips reported that the committee met and discussed the agenda.

Budget: M. Cordes reported that monthly fees have been deducted from the account travel vouchers from the Council of Councils will be deducted in November.

Bylaws: K. Wece reported that she will present the first reading of some proposed bylaw amendments at the December meeting; these will be read a second time and voted on at the January meeting.

Civil Service Benefits: Has not met, no report.

Education Assistance: A. Travelstead handed out luncheon tickets and raffle tickets for Council members to sell; the meal will be catered by Crystal's Catering; the lunch tickets and money have to be turned in to Amy Ortiz in the Professional Constituencies office no later than Monday, November 23, 2015. A. Travelstead noted that in the past, Council member's meals were paid for and added that in order to be more responsible with the budget, Council members are being asked to purchase their own ticket for the luncheon if they are able.

Public Information: M. Cordes reported that the committee met on November 3, 2015 and discussed the newsletter and having an employee spotlight section which recognizes Civil Service employees on campus; A. Travelstead asked Council members to submit names of Civil service employees who are doing an exceptional job

Range: No Report.

Constituency Committees:

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report.

Executive Planning and Budget Committee: C. Harvey reported that the EPBC met on Monday, October 13, 2015; the focus on the meeting was recruitment and engaging people when they are on the campus; all other topics were confidential.

Computing Advisory: No report

Honorary Degrees: No report

Intercollegiate Athletics Advisory: No report

Naming University Facilities: No report.

Parking and Traffic Appeals: No report.

Recreational Sports and Services Advisory: M. Cordes reported that the Rec Center has purchased new equipment; go to the website for details about events (<http://reccenter.siu.edu/>).

Student Center Advisory: No report.

Traffic and Parking: No report

University Joint Benefits: No report

UWPA: No report

Special/Other:

Employee Advisory Committee to the Merit Board: A. Travelstead reported that the committee met on October 14-15, 2015 at Illinois State University; the Systems office gave a report about the rule change for residency, effective December 1, 2015, you do not have to live in the state of Illinois to test for Civil Service positions, for classes within the professional, semi-professional or managerial occupational areas, out of state candidates may compete as all other candidates (previously, all out of state applicants went to end of register behind in-state candidates); once a final employment offer or final appointment is made, the out of state candidate must establish Illinois residency with 180 calendar days; HR will have to enforce to make sure employee has established residency within required time frame which is 180 days. Effective January 1, 2016, The Rule of Three will change, the employer shall certify the candidates with the three highest scores on the registry. There are potential changes to the Fair Labor Standards Act (FLSA) in the future. The Systems office is looking into combining the Clerical and Office Support classifications; the next Merit Board meeting is November 18, 2015.

Legislative Advisory: No report

Guest:

Tommy Bell, SIUC Athletic Director, greeted the Council and thanked them for the opportunity to join them; Bell was associate director of institutional advancement for Saluki athletics from 2001 to 2007; during that time he was the architect for the Saluki Athlete Scholarship Fund; the vision for intercollegiate athletics is rooted in over 100 years of history; SIU student athletes are expected to have academic excellence; Bell asked if anyone has noticed the white trailer parked beside Davies Gym; it is a new initiative of the Missouri Valley Conference and is used to broadcast ESPN3 athletic events which can be viewed on your smart phone; it is a blend of athletics and academics; it is an opportunity to grow the academic area of broadcasting; the accumulative GPA for the 425 SIU student athletes is 3.11.

A question was asked about how incoming freshman are helped with adjusting to college academics. Bell responded by saying that the NCAA requires every student athlete to be a certified Division 1 student athlete; to be certified, the students have to pass 16 core courses which are taken over a four year period of time while they are in high school; these classes cannot be taken in just the last two years of high school; they have to be taken over four years; the student athletes pay a \$70 fee to submit their information in to a national database; it is

possible for incoming freshman to start as provisional students; these students have mandatory study time which is tracked.

Search Committee Updates:

College of Business Dean Search – Diane Frew - [see attached](#)

Library Affairs Dean Search – Karin Wece – the application deadline has been extended until November 12, 2013; the committee has not met since the last time.

Old Business:

Mickel Cordes, Cyndy Green, and Anthony Travelstead reported highlights of the Council of Councils Conference at Illinois State University.

New Business:

Non-Agenda Items:

Adjournment:

Meeting was adjourned at 2:37 p.m.