

**CIVIL SERVICE COUNCIL
2015-16 Meeting Minutes
May 6, 2015**

The May meeting of the 2015-16 Civil Service Council was called to order at 1:47 pm by Carolin Harvey, President.

Roll call of the members was taken by Anthony Travelstead.

Members Present: Elizabeth Cheek, Mickel Cordes, Cyndy Green, Lisa Grotts, Carolin Harvey, Ann Little, Randy Lowe, Karin McClure, Jane Meuth, Tara Moore, Jason Phillips, Michele Tourville, Anthony Travelstead, Travis Zettler

Members Absent: Matthew Borowicz, William Dozier, Tina Gerecke,

Others Present: Jay Brooks, Diane Frew, Vera Gibbs, Dawn Legier, Jennifer Watson

WELCOME AND INTRODUCTIONS

Carolin Harvey welcomed Council members, and introductions were made around the table.

ORIENTATION

E. Cheek read the duties and responsibilities of the Council membership. J. Phillips read the duties and responsibilities of officers. C. Harvey commented briefly about the Council committees and preference sheet that were attached to the agenda.

SELECTION OF OFFICER NOMINATION COMMITTEE

A. Travelstead read the duties and responsibilities of this committee. C. Harvey asked for volunteers for the Nomination Committee. Tara Moore, Cyndy Green, Travis Zettler, Jane Meuth, and Lisa Grotts volunteered for the committee. Michele Tourville volunteered as an alternate. Somebody from the election committee will be contacting the council members to see if they are interested in running for an office. Carolin indicated there is a very short window because the nomination statements will need to go out within the next week. This year the council will be electing President and Treasurer. Tara Moore was elected chair.

NON AGENDA ITEMS

Carolin Harvey reviewed the guidelines for the Card and Flower Fund. A. Travelstead will be collecting the Fund starting in July.

ADJOURNMENT

The meeting was adjourned at 2:07 p.m.