

**CIVIL SERVICE COUNCIL  
2015-2016 Meeting Minutes  
December 2, 2015**

The December meeting of the Civil Service was called to order at 1:07 pm by Carolin Harvey, President, Civil Service Council.

Roll call of the members was taken by Anthony Travelstead.

Members Present: Elizabeth Cheek, Mickel Cordes, William Dozier, Tina Gerecke, Cyndy Green, Lisa Grotts, Carolin Harvey, Doreen Hees, Ann Little, Randy Lowe, Jane Meuth, Tara Moore, Jason Phillips, Michele Tourville, Anthony Travelstead, Karin Wece,

Members Absent with proxy: Doreen Hees (Lynn Moore proxy)

Members Absent: Travis Zettler

Others Present: Interim Chancellor Brad Colwell, Jay Brooks, Jennifer Watson

Invited Guest: Interim Chancellor Colwell greeted the Council and thanked them for the opportunity to join them for the Holiday Luncheon fundraiser for the Education Assistance Program. Colwell stated that he has been reaching out to community colleges and high schools in southern Illinois; re-establishing relationships in an effort to increase enrollment at SIUC. Colwell emphasized the importance of everyone on campus doing their part to promote and celebrate all of the successes at SIUC; celebrate success and not focus on the negative. C. Harvey asked what the Civil Service can do to make SIU a better place. Colwell stated that he will make a short list of suggestions and have it to her at the beginning of the next week.

**Minutes:**

Minutes from the meeting on November 4, 2015 were presented. Revisions and clarifications were noted to the Employee Advisory Committee to the Merit Board report. C. Harvey suggested that the revisions be made and the minutes resent to the Council to be approved at the January meeting.

**Announcements:**

C. Harvey reminded everyone about the Holiday Coffee with the Chancellor on Monday, December 7, 2015 at 10:00 a.m. in the Student Center.

**Reports:**

Council President: C. Harvey reported that the Constituency Heads have not met and there is currently not another meeting scheduled; the next Board of Trustees meeting is December 10, 2015 at SIUC.

School of Medicine: No report.

Annuitants Association: J. Brooks reported that the last meeting was on November 10, 2015; current membership is at 794; the goal is to reach 801 by the end of 2015; Bruce Appleby,

President of the state organization, has agreed to speak at the April 2016 meeting of the Civil Service Council; the next meeting is January 14, 2016.

Human Resources: J. Watson reported that there are currently 55 employees retiring in December 2015.

### **Council Committees:**

Executive: J. Phillips reported that the committee met and discussed the agenda.

Budget: M. Cordes reported that monthly fees have been deducted from the account.

Bylaws: K. Wece presented the Council with the first reading of proposed bylaw amendments. ([attachment A](#)) The second reading will be at the January 6, 2016 meeting; a vote will be taken at that time.

Civil Service Benefits: Has not met, no report.

Education Assistance: A. Travelstead reported that there were around 75 people, including Council members, that attended today's luncheon; more detailed numbers will be presented at the next meeting; Tritan Tumbler orders are due by Friday, December 4 so that the order can be turned in and tumblers received before Christmas; the spring fundraiser will be cookie dough; those orders will be in before Easter; the Annual Flea Market will be April 30, 2016.

Public Information: M. Cordes reported that the committee has not met since November.

Range: No Report.

### **Constituency Committees:**

Advisory Committee, Director of Public Safety: No report

Affirmative Action Advisory: No report.

Executive Planning and Budget Committee: C. Harvey reported that the next EPBC meeting is scheduled for December 21, 2015.

Computing Advisory: ([attachment B](#))

Honorary Degrees: ([attachment C](#))

Intercollegiate Athletics Advisory: ([attachment D](#))

Naming University Facilities: No report.

Parking and Traffic Appeals: No report.

Recreational Sports and Services Advisory: M. Cordes reported that the Rec Center is in the process of reviewing their insurance with the sports clubs; the East gym floor has been completed; there will be a holiday luncheon on December 9, 2015 at the Rec Center for employees and active members of the Rec Center.

Student Center Advisory: J. Meuth reported that the committee met on November 18, 2015 and went through staffing updates; Vamsi Manne was appointed as Associate Director of Programs, Carly James was appointed Assistant Director of Programs, Kelley Wilkins was hired as Assistant Director of Dining and Catering, Kyle Wyne has been hired as Multimedia Technician; Student Affairs was re-established and has taken over the Student Involvement Office which is now underneath the Student Center umbrella; Continuing Education and Outreach has been dissolved and is now called Conferences and Scheduling Services, Sarah VanVooren is the overseer of this; Bookstore renovations have been completed; the Saluki Oasis, a convenience store, has been added; the Student Center applied for the Smart Energy Design Assistance Center (SEDAC) Energy Program, it was awarded, but ended up being one of the first items cut from the state budget; they will reapply if and when there is a new state budget; the Student Center is also looking in to having a Banking Center; the next meeting will be next semester.

Traffic and Parking: No report, next meeting in February 2016.

University Joint Benefits: No report

UWPA: No report

**Special/Other:**

Employee Advisory Committee to the Merit Board: A. Travelstead reported that the next meeting is January 14-15, 2016.

Legislative Advisory: No report

**Search Committee Updates:**

College of Business Dean Search – A. Travelstead reported that they have provided four names to the Provost.

Library Affairs Dean Search – K. Wece reported that it is a failed search; the applicants have been notified; it is unclear when a new search will take place.

**Old Business:**

**New Business:**

**Non-Agenda Items:**

**Adjournment:**

Meeting was adjourned at 2:35 p.m.